



TARLETON STATE UNIVERSITY

Member of The Texas A&M University System

Welcome Counselors

We know you are more excited than ever to help steer your students to a successful future! The Welcome Center and Office of Undergraduate Recruitment at Tarleton State University is here to help you increase your student's awareness about their options for furthering their education at the college level after graduation! Please see the information below regarding Group Tour Information and COVID-19 policies and University regulations.

Group Tours

Our guided walking tour gives high school student and other prospective Tarleton Texans a first-hand look of our beautiful campus. You will learn Tarleton's rich history, traditions and academic information. Groups must have a minimum of 10 students, groups larger than 75 students are booked at the discretion of the Sr. Undergraduate Recruitment Coordinator and Tour Guide availability. Tours will consist of 20-30 minute presentation, a 75-minute walking tour, and on campus dining if you choose to do so.

- **Availability**

Group Tours are offered Monday through Friday, no group tours will be offered on Saturday or Sundays. When classes at Tarleton are canceled due to inclement weather or other special conditions, group tours will be canceled as well. Due to campus events and activities some dates have been made unavailable, please check the list of those dates before registering. Tour availability is available on a first-come first-serve basis, so please plan to give two other date choices on your registration request. Group visits are not confirmed until you've received a confirmation document from the Sr. Undergraduate Recruitment Coordinator.

- 9th through 12th Grade: Group sizes of 10-75 students are allowed. Any groups larger, you will be contacted by our Sr. Undergraduate Recruitment Coordinator to discuss. One chaperone is required for every 10 students.
- 1st through 5th Grade: Currently, we are not able to accommodate groups for these levels.
- Unavailable Tour Dates for Groups:
 - For dates of Sept. 25, Oct. 2, Oct. 9-10, Nov. 6-7, Nov. 13, please call 254-968-1818
 - November 23-27, 2020
 - November 30 - December 10, 2020
 - December 21, 2020 - January 4, 2021

- **Group Times**
 - Groups may choose to spend majority of their day at Tarleton, or just a few hours. Options of schedules and information can be found below:
 - **John Tarleton Tour (Option 1-with lunch on campus)**
 - 10:00 AM Arrival to campus
 - 10:15 AM Information Session
 - 10:30 AM Campus Tour
 - 12:00 PM Lunch
 - 1:00 PM Departure
 - **Oscar P Tour (Option 2-Info/Tour ONLY)**
 - 10:00 AM Arrival to campus
 - 10:15 AM Information Session
 - 10:30 AM Campus Tour
 - 12:00 PM Departure
 - **Purple Poo Tour (Option 3-with lunch on campus)**
 - 11:00 AM Arrival to campus
 - 11:15 AM Information Session
 - 11:30 AM Lunch
 - 12:30 PM Campus Tour
 - 2:00 PM Departure
 - **Texan Rider Tour (Option 4-Info/Tour ONLY)**
 - 11:00 AM Arrival to campus
 - 11:15 AM Information Session
 - 11:30 AM Campus Tour
 - 1:00 PM Departure

Lunch Information

On-campus dining is to be scheduled through the Sr. Undergraduate Recruitment Coordinator and noted on your registration request form. Due to COVID-19 restrictions, please review the options below carefully. All dining will be eaten outside in a covered area or can be taken on your bus. If you would like your students to bring sack lunches, please just note this as a request on your registration form.

Pricing:

- Group Payment - \$8.75/person with a Tax Exempt form. Credit Card is the most efficient form of payment on the day of. If payment with a check needs to be made please know this will need to be completed 24 hours prior to arrival. Cash payments are also accepted, however, the supervisor is responsible for ensuring all money is accounted for upon arrival for day of payment. Itemized receipt will only be given upon request.
- **At this time we are no longer able to offer individual payment prices/options.**

Lunch Options: **(You will select this on your reservation request, once confirmed this can not be changed).**

- Pre-order American Cuisine from Dining Hall Line. (That days option can be provided to you upon request.
- Pre-order Chick-fil-a, please choose between sandwich and fries or 8ct nugget and fries.
- Pre-order ham or turkey sandwich/sack lunch.
- **All lunches will be served with a bottle water.**

- **Requirements for Group Tours**
 - Advance Planning – Students should be organized into groups with one chaperone per required student amount prior to arrival. Visitors needing ADA accommodations will need to be addressed with the Sr. Undergraduate Recruitment Coordinator and noted on your registration request form for accommodations to be met in a timely manner.
 - Timeliness – Visiting groups must arrive by their designated arrival time. Because our tour activities are led by Tarleton students volunteering time, we ask that you arrive on time. If your group arrives 15-30 minutes late, you will forfeit your information session and only receive a campus tour. If your group is more than 30 minutes late, you will forfeit your campus tour and only receive an information session.
 - Supervision on Campus – Groups must provide adequate number of chaperones per required student amount and must stay with the group at all times. Chaperones are required to discipline and control their students while on campus. This includes making sure that students refrain from using cell phones and other electronic devices during tours and presentations, and that students pick up any leftover food, paper supplies or other items before leaving any area on campus. The visiting organization is liable for any damage to Tarleton State University property during its visit.

- **COVID-19 Policies**
 - The health and safety of our students, faculty, staff, and guests is a top priority at Tarleton. We have been monitoring the COVID-19 situation closely and are taking the following precautions to keep our future Tarleton Texans safe.
 - All visitors should bring and wear a face covering on campus and follow social distancing guidelines.
 - All visitors that are considered high-risk are encouraged to stay home.
 - All guests will be required to fill out a Declaration of Health form.

- **Recommendations for Group Tours**
 - Wear comfortable walking shoes and check the weather prior to arrival.
 - Make reservations at least three weeks in advance.
 - Park in the designated parking locations to avoid a parking citation. **(Parking information will be distributed upon completion and confirmation of your group tour registration).**