Set up email using the iOS Mail app to Connect to Office 365

 Go to your iPhone or iPad's Settings > scroll down and tap Accounts & Passwords > Select your Tarleton State University Account.

	Settings	Settings Accounts & Passwords		
2	Accounts & Passwords			Note: If you're on iOS
	Mail	App & Website Passwords	>	10 , go to Mail >
0	Contacts	ACCOUNTS		Accounts >Add Account.
	Calendar	iCloud iCloud Drive, Contacts, Calendars and 4 more	>	
	Notes	exchange.tarleton.edu Mail, Calendars, Reminders, Notes	>	
:	Reminders	Outlook	>	
	Phone No SIM >	Mail, Notes		
	Messages	Gmail Contacts	>	
	FaceTime	Add Account	>	
0	Safari	Fetch New Data Push	>	
	Home			
***	Videos			
-	Photos			

- 2. Then tap on **Account.** You will see the details for your account that we need to reconfigure.
- Change the Server from exchange.tarleton.edu to outlook.office365.com, leave the Domain blank, then type in your Username in this format: <u>username@tarleton.edu</u>, then your Password. Tap Done.

Accounts TSU Ema	iil	Server	outlook.office365.com
EXCHANGE		Server	outiook.office365.com
Account	@tarleton.edu >		
Mail			
Contacts			
Calendars			
Reminders	\bigcirc		
Notes	\bigcirc		
Mail Days to Sync	1 Month >		
Automatic Reply	Off >		
Delete Acco	punt		

4. Your email should now be configured to connect to Office 365.