



**Information Technology Services
Security Control Standards**

NIST Control Family – System and Information Integrity

CONTROL NUMBER	CONTROL NAME	PRIORITY	REVISION DATE	NEXT SCHEDULED REVIEW DATE
SI-12	Information Output Handling and Retention	P2	4/15/2020	4/15/2021

I. Statement

The University handles and retains digital information in accordance with applicable laws, standards, and operational requirements.

II. Applicability

This Control applies to all Tarleton network information resources. The intended audience for this Control includes all information resource owners, custodians, and users of information resources.

III. Risk Statement

Inaccurate data output from applications triggers unexpected results.

IV. Implementation

Tarleton handles all information output in accordance with the Texas A&M University System ("TAMUS") record retention schedule and data classification standard, and other laws or policies that may supersede TAMUS directives.