



**Information Technology Services  
Security Control Standards**

**NIST Control Family – Physical and Environmental Protection**

CONTROL NUMBER	CONTROL NAME	PRIORITY	REVISION DATE	NEXT SCHEDULED REVIEW DATE
PE-8	Visitor Access Records	P3	4/15/2020	4/15/2021

**I. Statement**

Tarleton maintains and reviews visitor access records to the information resource facilities.

**II. Applicability**

This Control applies to all Tarleton network information resources. The intended audience for this Control includes all information resource owners, custodians, and users of information resources.

**III. Risk Statement**

Failure to protect facilities through sufficient physical entry controls may result in unauthorized parties accessing the organization’s facilities.

**IV. Implementation**

Information resource owners, or designees, maintain visitor access logs to the information system resource facility for a period based on risk management decisions; and

- A. Reviews visitor access log records annually, or as required by Federal requirements; and
- B. Review visitor logs in response to a physical security incident.