



**Information Technology Services  
Security Control Standards**

**NIST Control Family – Physical and Environmental Protection**

| CONTROL NUMBER | CONTROL NAME                   | PRIORITY | REVISION DATE | NEXT SCHEDULED REVIEW DATE |
|----------------|--------------------------------|----------|---------------|----------------------------|
| PE-2           | Physical Access Authorizations | P1       | 4/15/2020     | 4/15/2021                  |

**I. Statement**

Tarleton will develop, approve, and maintains a list of individuals with authorized access to the computer center facilities where information systems reside; issues authorization credentials for facility access; review the access list detailing authorized facility access by individuals; and remove individuals from the facilities access list when access is no longer required.

**II. Applicability**

This Control applies to all Tarleton network information resources. The intended audience for this Control includes all information resource owners, custodians, and users of information resources.

**III. Risk Statement**

Unauthorized parties gain physical access to facilities due to insufficient physical entry controls.

**IV. Implementation**

Information resource owners with responsibility over infrastructure equipment shall:

- A. Establish a policy identifying positions or roles with authorized access to the facility where the information resource resides;
- B. Develop, approve, and maintain, in a system of record as determined by the chief information security officer, a list of individuals based on the identified positions or roles with authorized access to the facility where the information resource resides;
- C. Issue authorization credentials for facility access;
- D. Review the access list detailing authorized facility access by individuals at least annually;
- E. Remove individuals from the facility access list when access is no longer required;
- F. Restrict unescorted access to the facility where the information resource resides to personnel with a formal access authorization for all information contained within the resources in the facility.