



**Information Technology Services
Security Control Standards**

NIST Control Family – Maintenance

CONTROL NUMBER	CONTROL NAME	PRIORITY	REVISION DATE	NEXT SCHEDULED REVIEW DATE
MA-2	Controlled Maintenance	P2	4/15/2020	4/15/2021

I. Statement

Tarleton State University schedules, performs, documents, and reviews records of maintenance and repairs on information system components in accordance with manufacturer or vendor specifications and/or organizational requirements and;

- A. Approves and monitors all maintenance activities, whether performed on site or remotely and whether the equipment is serviced on site or removed to another location;
- B. Requires that authorized personnel explicitly approve the removal of the information system or system components from University facilities for off-site maintenance or repairs
- C. Sanitizes equipment to remove all information from associated media prior to removal from University facilities for off-site maintenance or repairs;
- D. Checks all potentially impacted security controls to verify that the controls are still functioning properly following maintenance or repair actions; and
- E. Includes appropriate information in related maintenance records.

II. Applicability

This Control applies to all Tarleton network information resources. The intended audience for this Control includes all information resource owners, custodians, and users of information resources.

III. Risk Statement

Unforeseen hardware failures occur due to lack of up to date maintenance records.

IV. Implementation

Tarleton schedules, performs, documents, and reviews records of routine preventative and regular maintenance (including repairs) on the components of the information system in accordance with manufacturer or vendor specifications and/or University requirements.