



**Information Technology Services
Security Control Standards**

NIST Control Family – Contingency Planning

| CONTROL NUMBER | CONTROL NAME | PRIORITY | REVISION DATE | NEXT SCHEDULED REVIEW DATE |
|----------------|---------------------------|----------|---------------|----------------------------|
| CP-9 | Information System Backup | P1 | 4/15/2020 | 4/15/2021 |

I. Statement

Tarleton State University will conduct backups of user-level information contained in the information system, conduct backups of system-level information contained in the information system, conduct backups of information system documentation including security-related documentation, and will protect the confidentiality, integrity, and availability of backup information at storage locations.

II. Applicability

This Control applies to all Tarleton network information resources. The intended audience for this Control includes all information resource owners, custodians, and users of information resources.

III. Risk Statement

Data is not recoverable due to inadequate or undefined backup and restoration procedures.

IV. Implementation

Appropriate backups of systems will be performed based on risk management decisions. Annual reviews of backup procedures for each system will be performed by system administrators and personnel responsible for backup procedures. Backups shall be securely transported to an off-site facility for storage.