



**Information Technology Services
Security Control Standards**

NIST Control Family – Contingency Planning

CONTROL NUMBER	CONTROL NAME	PRIORITY	REVISION DATE	NEXT SCHEDULED REVIEW DATE
CP-6	Alternate Storage Site	P1	4/15/2020	4/15/2021

I. Statement

Tarleton mission-critical information shall be backed up on a scheduled basis and stored off site in a secure, environmentally safe, locked facility accessible only to authorized representatives.

II. Applicability

This Control applies to all Tarleton network information resources. The intended audience for this Control includes all information resource owners, custodians, and users of information resources.

III. Risk Statement

The University has not devised Information strategies which determine that information vital to the University’s operation is adequately protected and recoverable at the time needed.

IV. Implementation

The alternate storage site is geographically separated from the primary storage site to reduce susceptibility to the same disruptive event.

The alternate storage site is configured to facilitate timely and effective recovery operations.

A contingency plan shall identify potential accessibility problems to the alternate site in the event of an area-wide disruption or disaster and outlines explicit mitigation actions.

Backup and recovery procedures, and associate testing at alternate storage sites, shall be implemented as described in CP-9 Information System Backup.