



**Information Technology Services  
Security Control Standards**

**NIST Control Family – Awareness and Training**

CONTROL NUMBER	CONTROL NAME	PRIORITY	REVISION DATE	NEXT SCHEDULED REVIEW DATE
AT-2	Security Awareness Training	P1	4/15/2020	4/15/202

**I. Statement**

Understanding the importance of information security, individual responsibilities, and accountability are paramount to achieving university security goals. This can be accomplished with a combination of general information, security awareness training, and targeted training. The security awareness and training information needs to be ongoing and updated as needed.

**II. Applicability**

This Control applies to all Tarleton personnel who use University information resources.

**III. Risk Statement**

Employees, contractors or third party users breach security because they are not aware or trained on information security requirements.

**IV. Implementation**

All users of Tarleton-owned information resources shall complete the TAMUS Information Security Awareness Course 3001 located in the TAMUS TrainTraq system within 30 days of their hire date and every year thereafter. If the training material changes substantially, the chief information security officer may deem all users or a specific segment of users reaccomplish the training out-of-cycle.

Between training cycles, the chief information security officer shall employ other communications channels (such as email, digital signage, and awareness campaigns such as National Cyber Security Awareness Month) to inform users of information security awareness topics.