Staff Council Minutes

Date and Location: September 25, 2014, Thompson Student Center 219, 10:00am-11:00am

Members Present: Cindy Adams, Susan Branham, Frances Blair, Elaine Chew, Becky Gray, Lacie Harris, Jason Jacks, Ben Kunze, Clell Murray, Leslie Newcomb, Micah Russell, BJ Simmons

Substitutes: Katherine Millican for Caleb Chapman

Staff Council President Ben Kunze called the meeting to order at 10:05am. The roll was taken.

Treasurer Report — Staff Council Treasurer, Frances Blair, reported the following balances: Operating Expense Account 213500 balance: $4,719.92 as of 8/31/2014
General Fund Account 233500 balance: $8,212.48 as of 8/31/2014
Scholarship Fund Account 24190 balance: $6,358.36 as of 8/31/2014

Committee Reports:
1. Hospitality (Ben Kunze) — Working on holiday showcase and looking for volunteers, also looking for someone to chair the committee.
2. Wellness Committee (Kay Wiley) — nothing to report - this ties in with the Rec Fest event that happened in August 2014.
3. Scholarship Committee (Elaine Chew) — We have the list of employees and working to get those into the spreadsheet, approvals will be via email and then we get those numbers to Shawndi who will get the money to the recipients.
4. Staff Affairs — No update.
5. Staff Development — Elaine Chew will be the new chair.
6. Staff Appreciation — We’re still handing out the gifts; had a Rec Fest - President said they fully support the day and they will send out emails to invite the campus - great prizes - sponsored by Staff Council, Wellness Committee and Rec Sports.
7. Public Relations (Lacie Harris) — Lacie Harris working on the website with Web Services, if there is any we would like to see on the website let Lacie know.

Unfinished Business:
- Reimbursement for CLEP exams - will vote on this next month
- SECC – Pass the Hat - Chili cookout on 10/2/2014 as a fundraiser; also the wind ensemble on 10/7/2014 7:00 pm - donations welcome
- Wellness release Program - will discuss with departments, Elaine will put together a packet of information that we can use as support
- Discuss time qualification for serving on Staff Council - we agree to change the qualifications from 2 years to 1 year, so a full-time employee who has been here one year can serve on Staff Council

New Business:
- Class on Civilian response to active shooter by Clell - do we want to have a session with Staff
Council where Clell does his class

At the end of the Staff Council meeting, the monthly door prize was drawn and visitor Kay Wiley was the lucky winner! Join us next month for your chance to win a great door prize while learning more about what’s going on at Tarleton State University.