Staff Council Minutes

Date and Location: May 22, 2013, Math Multi-Purpose Room 125, 10:00 am-11:00 am

Members Present: Kenneth Groene, Lacie Harris, Alana Hefner, Ben Kunze, Matthew Parham, BJ Simmons, Faith Stiffler, Gary Stout.

Substitutes: No substitutes were present.

Absent: Susan Brenham, Marissa Burns, Alyson Chapman, Tonya Dobson, Susan Gordon, Jason Jacks, Nikki Jackson, Nelda Moore, Carol Murphy, Cory Shaw, Daron Trussel, Kay Wiley.

Staff Council President Elect Gary Stout called the meeting to order. The roll was taken.

TREASURER REPORT—Staff Council Treasurer, Kay Wiley, reported the following balances:
Operating Expense Account 213500 balance: $4,318.35 as of 4/30/13
General Fund Account 233500 balance: $11,590.74 as of 4/30/13
Scholarship Fund Account 24190 balance: $6,496.36 as of 4/30/13

COMMITTEE REPORTS:
1. Scholarship Committee (Gary Stout)—No update.
2. Staff Development (BJ Simmons, Kenneth Groene)—Huge thank you for all of those involved and that assisted with Staff Development Day. There was a long line for the pedicures and manicures—Stephenville Beauty College will still give this service for free if they were not able to get to you. There was also discussion of moving Staff Development Day to the week after finals next year to avoid conflict with a very busy time for most staff.
3. Employee Appreciation (Cory Shaw)—No update.
4. Hospitality and Fundraising (Ben Kunze)—Please let Ben Kunze know if there is a situation in which he needs to send out a condolence card on behalf of Staff Council.
5. Staff Affairs (Nikki Jackson)—Update on voting given by Alana Hefner. There are 11 vacant positions and 8 individuals have already shown interest.
6. Healthy Campus—No update.
7. Public Relations (Karole Schroeder)—No update.

UNFINISHED BUSINESS:
- Handbooks—Executive positions and committee chairs pleas still continue to develop and complete these and have any items that you can by June and July Staff Council meetings.
NEW BUSINESS:

- **Survivor Day**—Staff Survivor Day has been canceled due to a difficult timeframe and having Staff Development Day that just occurred.
- **Staff Council Retreat**—Specifics regarding this will come at a later time. It will be held in July or August.

Door Prize—the winner was selected from the guest list and given a gift basket.

There was a motion and second to adjourn the meeting and the motion to adjourn the meeting was made with no objections.

Winner of the door prize!!!!.....

Crystal Money was the winner of this month’s door prize!!!