Date and Location: July 30, 2015, Thompson Student Center, Room 130, 10-11 a.m.

Members Present: Cindy Adams, Frances Blair, Susan Branham, Morgan Carter, Alyson Chapman (remote), Caleb Chapman, Kim Elkins, Becky Gray, Morgan Hammond, Lacie Harris, Rachel Lawson, Kurt Mogonye, Clell Murray, Leslie Newcomb (remote), Betty Pack, Micah Russell (remote)

Substitutes: Ashley Ayers for Elaine Chew and Simon Smith for Elizabeth Johnson

Staff Council was called to order at 10:02 a.m. with roll subsequently taken.

Treasurer Report: Staff Council Treasurer Frances Blair reported the following balances:

- Operating Expense Account balance: $4,803.17 as of 6/30/2015
- General Fund Account balance: $9,623.02 as of 6/30/2015
- Scholarship Fund Account balance: $6,278.36 as of 6/30/2015

Committee Reports:

- Public Relations: Lacie reminded everyone that the deadline for the survey is Friday, the 31st and an email will go out as a final reminder to all staff.
- Wellness: Frances said they are still handing out Fitbits so if anyone is interested, please contact Shanna Moody. They are also taking suggestions for fitness incentives and there is a weight loss program forthcoming.
- Staff Development: no report today
- Staff Appreciation: Ashley said they are still in the process of distributing sunshades and we've gotten good feedback about them thus far. We will probably have to order more. Anyone who hasn't received it should email Ashley at ayers@tarleton.edu
- Hospitality: Micah reported that an email will be forthcoming soon about a committee meeting in August to plan the Holiday Showcase. Please email Micah if you are interested in participating in the committee this year.
- Scholarships: Frances said the deadline for scholarships is Aug. 1st but will accept scholarship applications through Monday as the 1st is a Saturday.

Old Business: Visors were discussed as part of the Staff Appreciation Committee report.

New Business:

- Kandace Stone, of Employee Services, was the day’s guest speaker. She presented the audience with information about FMLA and the Sick Leave Pool. She explained that FMLA
is important for job protection and continuance of insurance coverage while on leave. It only requires one form filled out by the employee’s doctor. The Sick Leave Pool pays for 90 working days/720 hours after all an employee’s personal leave pay is used. For more information, please contact Ms. Stone at kstone@tarleton.edu; she also provided a handout for those present. You can email her for the handout if you’d like.

**Other Business:**

- Kurt Mogonye encouraged Staff Council members and visitors to participate in the upcoming Move In Day (which is actually three days). Contact Robert Nimmo if you’d like to volunteer your time.
- Caleb Chapman said he is on the task force for the Tarleton food bank and would like to encourage donations to stock the shelves. There is a list of specific items that would best fit the needs of the students available online and donations are accepted at either the Information Desk or at the Office of Diversity & Inclusion, both in the Thompson Student Center at the Stephenville campus. This led to further discussion about how Staff Council could perhaps participate in a food drive to help with this. Kurt added that there was a recent press release on the pantry with the requested items that the Staff Council looked at during the meeting.

**Door Prize Drawing** was awarded to Sonya Weathermon, who attended via Zoom! Congratulations, Sonya! This month’s prize was an 18” portable charcoal grill with a 17-piece BBQ set!