Staff Council Minutes

Date and Location: January 12, 2011, Tarleton Dairy Center 10:00 am- 1:00 pm


Substitutes: none


Visitors Present: none

Staff Council President Alana Hefner called the meeting to order. The roll call was taken.

Treasurer’s Report: Kay Wiley reported the following balances:
- Operating Expense Account 213500 balance: $5,945.18 as of 12/31/2012.
- General Fund Account 233500 balance: $19,532.17 as of 12-31-12.
- Scholarship Fund Account 24190 balance: $13,573.56 as of 12-31-12.

Minutes were approved as stands.

Committee Reports:

1. Employee Appreciation (Susan Gordon, Richard Dorman, Cory Shaw) - Still planning on an employee picnic in the spring.

2. Public Relations - (Kari Lewis, Daphne Hunt, Nikki Jackson) – Newsletter will go out the end of the week.

3. Hospitality and Fundraising - (Tracey Holtman, Kay Wiley) – Graduation was a success. Thanks to all of the volunteers to help Stan with meals during his illness.

4. Healthy Campus - (Angela Ballard) – no report.

5. Staff Affairs - (Alana Hefner) – Meeting tomorrow for employee survey results for awards.

6. Scholarships - (Steven Bowman, Carol Murphy) – nothing to report.
7. **Staff Development - (BJ Simmons)**—Two grants for $200 each are being worked on. They will meet again at the first of February.

**UNFINISHED BUSINESS:**

- Email Amy McCay to get something for the newsletter about Worksite Wellness.

**NEW BUSINESS:**

**Staff Council Goals for 2011-2012**

- **Strengthen Communication**-
  - email—PR
  - website—PR
  - newsletter
  - staff input—Staff Affairs

- **What did we accomplish??**
  - email
  - website updated
  - surveys
  - signs to signify SC members
  - newsletter
  - promote comment box

- **What do we still need to do?**
  - Buy in!! Meeting attendance
  - Off-site involvement
  - Comments
  - Toot our own horn—Such as the Birthday leave, and Worksite Wellness initiated from Staff Council
  - Paper survey for those without computer access
  - On future meeting announcements remind everyone about the comment’s box on the webpage

- **Increase Staff Involvement**
  - door prizes
  - promotion of activities on campus
  - Staff Development Day
  - Guest Speakers
Assisting Graduation
Survivor Staff

What do we still need to do?
- Regular business needs: ex.—Volunteer to carry the flag for graduation
- Hand out/ take comments at pep rally
- BJ Simmons, with the Staff Development committee, would like for SC members to go out personally to each department for the weeks leading up Staff Development Day.

Provide Professional Development-
- Staff Development Day
- Customer Service
- Continue Grants and Scholarships
- Shift worker appreciation w/different times

Staff Advocacy-
- Staff Council needs to be more of a voice of the people.
  - be more vocal
  - rate of pay
  - benefits/health
  - role in big picture
  - campus parking
  - Staff Council Perception

What did we accomplish??
- More vocal
- Rate of pay explanation
- Benefits for health
- Birthday leave

Realistic Wish list
- Stickers on businesses around town that offer discounts to Staff
- Newsletter going out in January and May
- “Comments” from the survey done last fall published
- Look into having a student worker for SC
- One new event to conduct—whether it be service or fun
- Staff Council new member handbook
- Visitor door prizes for monthly meetings
- Random drawing for give a ways
- Staff appreciation event
  - March 13th Staff Survivor

A motion to adjourn was made with no objections.