Staff Council Minutes

Date and Location: April 19, 2012, Library Multi-Purpose Room 10:00 am- 11:00 am


Substitutes: Nelly DiCiccio for Nikki Jackson, Judy Geye for Nelda Moore, and Heather Carrigan for BJ Simmons.

Members Absent: Carol Murphy.


Staff Council President Alana Hefner called the meeting to order. The roll call was taken.

TREASURER’S REPORT: Kay Wiley reported the following balances:
Operating Expense Account 213500 balance: $ 5,738.38 as of 03/31/2012.
General Fund Account 233500 balance: $ 19,494.87 as of 03/31/12.
Scholarship Fund Account 24190 balance: $6,523.56 as of 03/31/12.
Minutes were approved as stands.

COMMITTEE REPORTS:

1. Employee Appreciation (Susan Gordon, Richard Dorman, Cory Shaw)-No Updates

2. Public Relations-(Kari Lewis, Daphne Hunt, Nikki Jackson) – No Updates

3. Hospitality and Fundraising-(Tracey Holtman, Kay Wiley)- No Report

4. Healthy Campus- (Angela Ballard)- No update

5. Staff Affairs- (Alana Hefner) – The survey for satellite and part-time employees was a success. Feedback was good. The highest percent of responses stated they felt Staff Council adequately served their needs and suggested no changes. How to provide access to SC meetings is being further investigated. Since there has been low requests from satellite staff members to attend regular meetings, Staff Council will weigh the costs and the needs of conference calling (which has a fee associated with it to allow multiple people to call into one line) as opposed to a traditional conference calling that
only allows one person to call in at a time which is currently available in the library (typical meeting venue).

6. **Scholarships- (Steven Bowman, Carol Murphy)** – Notification of award was sent to Amanda Hawkins on March 21st. Awaiting word from Shawndi Wilson that Jennifer Thurman has fulfilled essay requirement so she will be eligible for a spring scholarship. That will be the last scholarship awarded for spring 2012. After awarding Jennifer, a total of $7,350.00 will have been awarded in spring scholarships.

7. **Staff Development- (BJ Simmons)** – This semester we have approved 5 Staff Development Grants!!! The committee is currently finalizing the schedule for Staff Wellness day. The invitation will be coming out soon!
   
   There are sessions regarding:
   - Weightwatchers
   - Pigeon Road Sporting Goods
   - Pinterest
   - Yoga
   - Smoking Cessation
   - Texas Parks & Wildlife
   - TSU Rec Sports
   - Grass Management

   There will be an information fair with vendors and a Zen Zone with chair massages. We are looking forward to a great day, please share the word!

**UNFINISHED BUSINESS:**

- **None**

**NEW BUSINESS:**

Graduation Volunteers-

- possibly giving out water bottles if we have enough volunteers.
- Ceremonies at 10:30 and 7:30.

By-Laws/Constitution-

- The proposed changes will be posted on the Staff Council website and voted on by staff.

Staff Appreciation Month-

- The month of September will be Staff Appreciation Month.
- SC will have a display case in the library. Be thinking of ideas for the case.

Dr. Dottavio
• Dr. Dottavio will be attending the May SC meeting (2nd Thursday)
• Please send questions to Alana, SC email account, or comments box for the May meeting.

Staff Council meeting Schedule

• Meeting schedule will be changed for the FY2013 to the 4th Wednesdays of each month.

Herb Miller has taken Rose Sullivan's place on Staff Council.

Nona Williamson will be retiring at the end of May. We will need to have an election to fill her position.

Elections will be coming in May. Please encourage your co-workers to participate.

Door Prize--
Heather Carrigan was the winner of this month's door prize!!!

A motion to adjourn was made with no objections.