

TARLETON STATE UNIVERSITY

STUDENT GOVERNMENT ASSOCIATION

FRESHMAN REPRESENTATIVE COUNCIL BY-LAWS

SECTION I: Mission Statement and Purpose

A. Mission Statement

- a. To be known as an organized group of freshmen whose job is to represent the freshman class, better the Tarleton and Stephenville community, grow in leadership roles, and serve others.

B. Purpose

- a. Represent the freshman class.
- b. Write legislation that directly benefits the freshman class as well as the Tarleton community as a whole.
- c. Serve those in the Stephenville community.
- d. Set an outstanding example for the next year of Freshman Representatives.
- e. Promote Freshman Representative Council and make it known across all of campus.
- f. Learn the inner workings of SGA to prepare for future involvement.

SECTION II: Membership

A. Eligibility

- a. Members must be considered a full time student at Tarleton State University, ie. taking 12 or more hours throughout the fall and spring semesters.
- b. FRC members must not be under any University sanctions.
- c. Members may not be a member of congress, or a member of the judicial or executive branch.
- d. Must be members of the freshman class, ie. first year college student.
- e. At the discretion of the CO-VP(s) of FRC, they may decide if someone who does not meet said criteria is eligible for membership.

B. Freshman Representative Council Requirements

- a. Members must attend scheduled meetings.
 - b. Participate in the implementation of Purple Pancakes/ Midnight Breakfast.
 - c. Participate in Sixth Grade Day Away.
- C. Academic Requirements
 - a. FRC members must be in a good academic standing with a GPA of at least 2.3 after the beginning of the second semester.
 - b. There must be a minimum of three (3) study hours completed a week.
 - i. Study hours will be recorded however the CO-VP(s) of FRC decide.

SECTION III: Specific Duties of FRC

- A. To assist SGA Executive members as well as congress members with the programs they already have in place for the fall.
- B. Plan one on-campus event or service project and one community event or service project that will be planned and run by the FRC members.
- C. FRC shall learn parliamentary procedure in preparation for running for Congress, Judicial Branch, or the Executive board.
- D. FRC members shall have knowledge of FRC Bylaws, SGA Constitution, and SGA Bylaws.
 - a. CO-VP(s) of FRC will be responsible for distributing these documents to FRC at the first meeting of the semester.
- E. FRC members must attend weekly meetings and must not accrue more than three (3) unexcused absences per semester.
 - a. Any absence must be approved at a minimum of forty-eight (48) hours prior to the scheduled meeting with a viable excuse.
- F. FRC members must attend at least two (2) Congress meetings per semester.
- G. To represent the needs and interests of all first-year students at Tarleton State University.
- H. To create and present legislation.
- I. Members must create a homecoming banner.

SECTION IV: Specific Duties of CO-Vice Presidents of Freshman Representative Council

- A. To lead recruitment efforts for the Freshman Representative Council.
 - a. These efforts must be approved by the Student Body President and Vice President.
- B. To schedule and conduct interviews for Freshman Representative Council.
- C. To conduct all scheduled Freshman Representative Council meetings.
- D. To aid members in the creation of legislation.
- E. To develop a curriculum for the FRC meeting for the fall and spring semester.
 - a. This curriculum must be approved by the Student Body President and Vice President.
 - b. It must include the following but not limited to: Dates of the meetings, topics covered during the meeting, any activities, etc.
- F. Complete any other task or duties assigned by the Student Body President to FRC.
- G. Must assign mentors to FRC members prior to or during homecoming.

SECTION V: Application Process

- A. The CO-VP(s) of FRC must create an application process that shall be approved by the Student Body President and Vice President.

SECTION VI: Removal Process

- A. Follow the removal process stated in the SGA Constitution.
- B. If an FRC member is removed, the CO-VP(s) of FRC shall fill in the spot with the top ranked candidate from the alternate list if they so choose.