3-Peat Appeal Form

Students being charged additional fees due to the 3-Peat Rule (repeating a course three or more times) are provided the opportunity to appeal these charges. In order to begin the appeal process, students must submit this completed form (via any method listed at the bottom) to the Registrar's Office **5 days prior** to the next Appeal Board meeting. Three meetings are held per semester and exact dates may be found on the Registrar's website (www.tarleton.edu/registrar). The Appeal Board reviews all appeals submitted and students will be informed of the decision via their go.Tarleton.edu email.

Student Name: _____ **ID Number:** _____

Which course are you repeating? _____

Explain the reason for repeating this course three or more times and why the additional fees should be waived
(You may attach an additional page if necessary)**:**

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You may attach any type of documentation supporting your reason for filing an appeal. Any information provided will assist the Appeal Board in making an informed decision.

By signing below, you affirm the information you have provided is true and correct. You understand if the above information is found to be falsified in any way, the Appeal Board may choose to overturn any decision previously made. You also understand the decision made by the Appeal Board is final and the decision is for the current semester only. If you wish to appeal the additional charges for subsequent semesters, you must do so every semester.

Student Signature: _____ **Date:** _____

Appeal Board Use Only

Date Received:_____ Term Appealing:_____

Decision:____Waive Charge ____Uphold Charge

Appeal Board Committee Chair Signature:_____