## SWASECT

SWASECT allows you to set class sizes.
Step 1: Type SWASECT in the "Go To" field and press Enter.


Step 2: Enter the required term in the "Term" field on the left and the Course Ref. Number (CRN) on the right

Note: The "Term" field uses the following format - 4 digit year, 2 digit term. For ex: 200908 would be the year 2009 followed by the 08 (Fall) semester.

$$
\begin{array}{ll}
\text { Semester codes: } & 01=\text { Spring } \\
& 06=\text { Summer } \\
& 08=\text { Fall }
\end{array}
$$



Step 4: Click the "Next Block" icon.


Step 5: Enter the desired class size in the "Maximum" field. If you enter 0 no-one will be allowed to register for that course


Step 6: Click the "Save" icon or press F10 to save your changes


Note: If you need to change another class size click on the "Rollback" icon on the left and follow the steps above. If you are done you can exit the form by clicking on the black $\boldsymbol{X}$ on the right.


