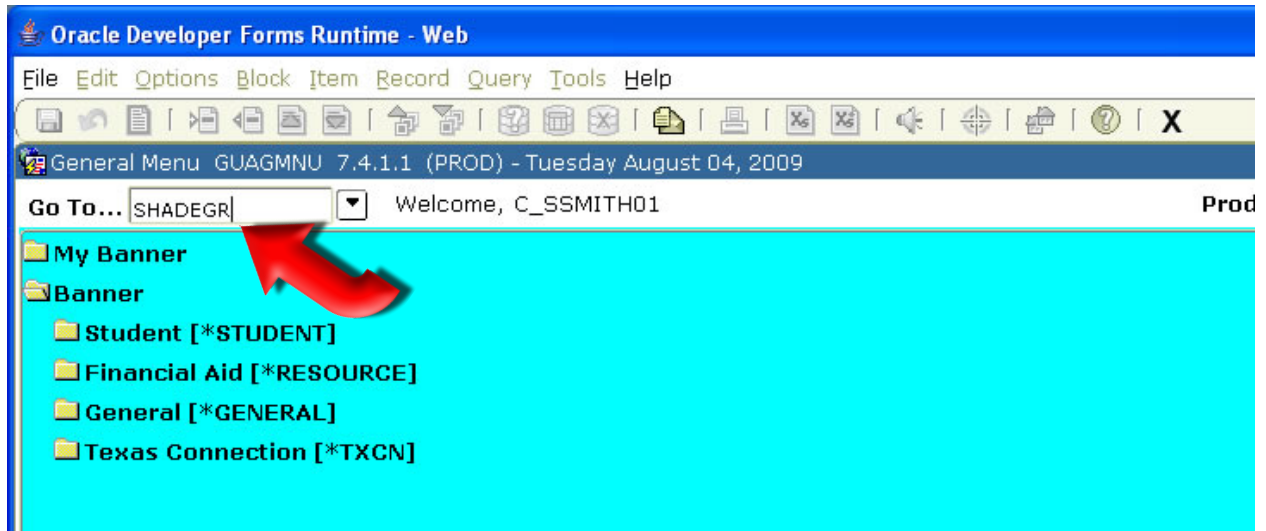# SHADEGR

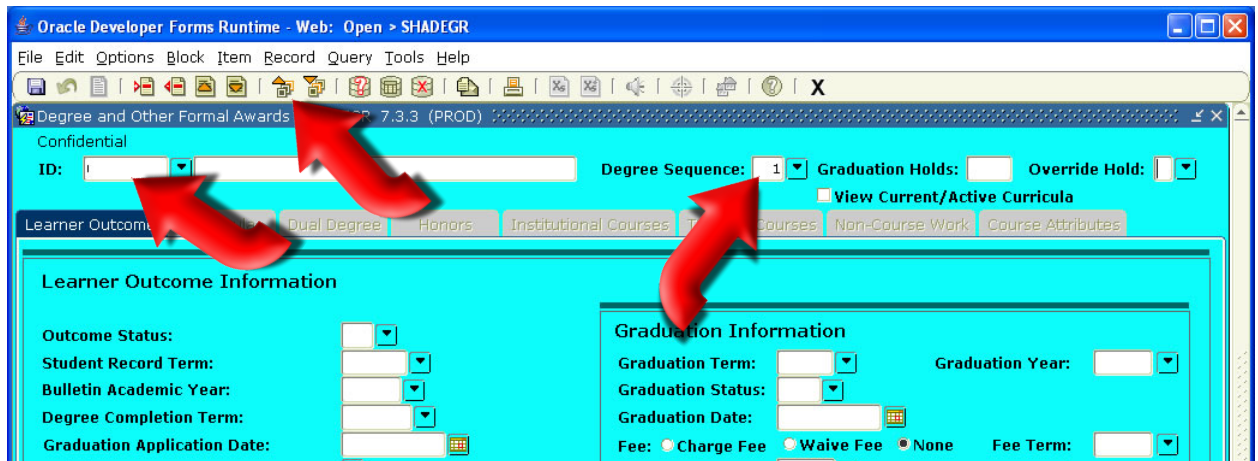**SHADEGR** contains degree, graduation, honors and course information.

Step 1: Type SHADEGR in the "Go To" field and press Enter.

Step 2: Enter the student's ID or SSN in the "Go To" field and enter a 1 in the "Degree Sequence" field. Click on the "Next Block" icon.

Note: Most often the degree sequence will be 1, but if they are a double major or a Graduate student the information you are looking for may be under degree sequence 2 or even 3.

If you do not know the students ID or SSN then please refer back to the note on page 2 of the SPAPERS section.

Step 3: you can now navigate the screen by clicking on the relevant tab.

Step 4: If you need to view a different student click on the "Rollback" icon and repeat the previous steps. If you are done you can exit the screen by clicking on the black **X** to close the form.