



## FERPA FOR DEPENDENTS

Under the federal legislation of the Family Educational Rights and Privacy Act of 1974 (FERPA), I understand if my child is carried as a dependent for federal income tax purposes, I am entitled to request certain student data, such as grades, transcripts and other records under the custody of the Office of the Registrar at Tarleton State University. The records must be requested through the proper channels.

*I also understand I may receive and discuss information but not conduct business on my child's behalf.*

Therefore, as of this date, I, \_\_\_\_\_, certify  
(Print Your Name)

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
(Print Full Name of Student) (Social Security Number) (Date of Birth)

is carried as a dependent on my Internal Revenue Service federal tax return. **A copy of the latest IRS federal income tax form is enclosed** (any financial information and social security numbers may be marked out; ensure your name is visible and the student is indicated as a dependent). I certify when I cease carrying the above named student as a dependent for federal tax purposes, I will immediately notify the Office of the Registrar in writing.

I understand this request will expire April 16th of the following year unless I provide an updated IRS federal income tax return.

I further understand if my child is not carried as a dependent for federal income tax purposes, I can receive this information by my child submitting an Authorization to Release Information Form to the Office of the Registrar. (If this is the case, I need not return this form.)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Phone)