

PO Summary - [AB0541602](#)

PO/Reference No. AB0541602
Supplier VIRCO INC

General Information		Shipping Information			Billing/Payment	
PO/Reference No.	AB0541602	Ship To			Bill To	
Revision No.	0	Attn: 0671/Ron/Biology			Tarleton State University-	
Supplier Name	VIRCO INC	Biological Sciences			Accts Payable	
Address	2027 HARPERS WAY TORRANCE, CA 90501 US	c/o Central Receiving			***Do Not Mail Invoice***	
Phone	+1 800-258-7367	Room			Email invoices to	
Purchase Order Date	6/10/2020	201 Saint Felix St			invoices@tarleton.edu	
Total	30,780.00 USD	Stephenville, TX 76401			Box T-0120	
Requisition Number	132647327	United States			Stephenville, TX 76402	
Owner Business Unit	04-Tarleton State University (04)	ShipTo Address Code	04-049	United States		
Order Category	1 - Regular	Delivery Options			BillTo Address Code	04
Report Reference A	no value	Emergency (attach justification) X			Billing Options	
Report Reference B	no value	Ship Via Best Carrier-Best Way			Accounting Date	6/8/2020
Sole Source (attach justification)	X	Requested Delivery Date			Payment Terms	0, Net 30
Contract Number	US COMMUNITIES R-TC-18004	Buyer Information			FOB / FREIGHT	Destination
Start Date	no value	Buyer	Buyer Email	Buyer Phone Number	Pre-Pay & Add	X
End Date	no value	dew - Whitten,	whitten@tarleton.edu	254.968.9614	Special Payment Method	no value
Trade-In	X	Donald				
Create Asset Manually	X	CC04				
Add to Asset Number	no value	Report Codes-1				
Cost Receipt Required	X	Order Type	USAS One	USAS Two	LDT Code	
Rush the Pymt Process	X	no value	no value	no value	no value	
Contact Information		Report Codes-2				
Owner Name	Ronald Bulman	Contract Workforce	X			
Owner Phone	+1 254-968-9155	State Order Number	no value			
Owner Email	BULMAN@TARLETON.EDU	Non-Compliant	X			
		Basis of Award	Group Purchase - Competitively bid Cooperative Contract			

Bypass Dept Allocator Yes

Distribution Information

Distribution Methods

The system will distribute purchase orders using the method(s) indicated below:

Email (HTML Attachment) orders@virco.com

Distribution Options

Supplier Terms and Conditions

Order acceptance instructions Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Tarleton State University's Department of Procurement Services prior to shipping.

Supplier Information

Supplier Information

Contract no value

Account Code

Pricing Code

Quote number

Note to Supplier no note

Attachments for supplier

PO Clauses

- 001 No Collect Freight Charges Acc...
- 350 TSU - Vendor PO Conditions

Accounting Codes

Fiscal Year	Member ID	Department Code	Account Code	Report Reference C	Report Reference D	Object Code	Class Code	Special Routing1
2020	04 Tarleton State University	04-CS&T-00001 04-College of Science and Technology	04-201700-00003 Usf-Instructional Equipment-Cost	no value	no value	no value	no value	L Local

Line Item Details

Product Description	Catalog No	Size / Packaging	Unit Price	Quantity	Ext. Price
1 Lab Chairs.	N/A	EA	153.90 USD	200 EA	30,780.00 USD
	Taxable		Requisition Number	132647327	
	Capital Expense		External Note	no note	
	Commodity Code	56000000 Furniture and Furnishings 5752 <\$5k, 8421	Attachments for supplier		

Shipping, Handling, and Tax charges are calculated and charged by each supplier. The values shown here are for estimation purposes, budget checking, and workflow approvals.

Subtotal **30,780.00**
Shipping 0.00

Handling	0.00
Total	30,780.00 USD