

**PO Summary - [AB0509432](#)**

PO/Reference No. AB0509432  
 Supplier AD ASTRA INFORMATION SYSTEMS LLC

General Information		Shipping Information			Billing/Payment		
PO/Reference No.	<b>AB0509432</b>	<b>Ship To</b>			<b>Bill To</b>		
Revision No.	1	Attn:			Tarleton State University-		
Supplier Name	AD ASTRA INFORMATION SYSTEMS LLC	Information Technology			Accts Payable		
Address	6900 WEST 80TH STREET SUITE 300 OVERLAND PARK, 662043837 US	c/o Central Receiving Room			***Do Not Mail Invoice***		
Phone	+1 334-322-3452	201 Saint Felix St			Email invoices to		
Supplier Fax No.	+1 913-652-4101	Stephenville, TX 76401			invoices@tarleton.edu		
Purchase Order Date	1/10/2020	United States			Box T-0120		
Total	20,160.00 USD	ShipTo Address Code	04-181	Stephenville, TX 76402			
Requisition Number	127749512	<b>Delivery Options</b>			United States		
Owner Business Unit	04-Tarleton State University (04)	Emergency (attach justification) <b>X</b>			BillTo Address Code		
Order Category	1 - Regular	Ship Via Best Carrier-Best Way			04		
Report Reference A	no value	Requested Delivery Date			<b>Billing Options</b>		
Report Reference B	no value	<b>Buyer Information</b>			Accounting Date		
Sole Source (attach justification)	<b>X</b>	Buyer	Buyer Email	Buyer Phone Number	1/8/2020		
Contract Number	CL: 6559	kke - Elkins, Kimberly CC04			Payment Terms		
Start Date	no value	<b>Report Codes-1</b>			0, Net 30		
End Date	no value	Order Type	USAS One	USAS Two	LDT Code	FOB / FREIGHT	
Trade-In	<b>X</b>	HiEd Higher Ed	9 - Exempt, with legal cite	no value	65	Destination	
Create Asset Manually	<b>X</b>				Pre-Pay & Add <b>X</b>		
Add to Asset Number	no value				Special Payment Method		
Cost Receipt Required	✓				no value		
Rush the Pymt Process	<b>X</b>						
<b>Contact Information</b>		<b>Report Codes-2</b>					
Owner Name	Ashley Ayers	Contract Workforce			<b>X</b>		
Owner Phone							
Owner Email	AYERS@TARLETON.EDU						

State Order Number	no value
Non-Compliant	<b>X</b>
Basis of Award	Exempt Purchase - TAMU SAP 25.07.03.M2.01 Section 5.7
Bypass Dept Allocator	Yes

Distribution Information		Supplier Information	
<b>Distribution Methods</b> The system will distribute purchase orders using the method(s) indicated below:		<b>Supplier Information</b>	
Email (HTML Attachment)	finance@aais.com	Contract	no value
<b>Distribution Options</b>		Account Code	
Supplier Terms and Conditions		Pricing Code	
Order acceptance instructions	Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Tarleton State University's Department of Procurement Services prior to shipping.	Quote number	Agreement#20190218TSU
		Note to Supplier	no note
		Attachments for supplier	
		PO Clauses	
		001 No Collect Freight Charges Acc...	
		350 TSU - Vendor PO Conditions	

Accounting Codes								
Fiscal Year	Member ID	Department Code	Account Code	Report Reference C	Report Reference D	Object Code	Class Code	Special Routing1
2020	04 Tarleton State University	04-INFOR-00002 04-Information Technology	04-201901-00000 Usf-Enterprise Information Systems	no value	no value	no value	no value	L Local

Line Item Details						
Product Description	Catalog No	Size / Packaging	Unit Price	Quantity	Ext. Price	
1  Astra Schedule Subscription term: January 29, 2019 through January 28, 2022. Year 2 payment.	N/A	EA	20,160.00 USD	1 EA	20,160.00 USD	
	Taxable			Requisition Number	127749512	
	Capital Expense <b>X</b>			External Note	no note	
				Attachments for supplier		

Commodity Code	99900096 Software Usage Fees or Rental of Software   5830
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Shipping, Handling, and Tax charges are calculated and charged by each supplier. The values shown here are for estimation purposes, budget checking, and workflow approvals.

Subtotal	<b>20,160.00</b>
Shipping	0.00
Handling	0.00
Total	<b>20,160.00 USD</b>