



Sales Tax Exemption

Tarleton State University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Tarleton State.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

| Purchase Order | | |
|---|----------------------|--------------------|
| Purchase Order Date | PO/Reference No. | Revision No. |
| Oct 4, 2019 | AB0487368 | 0 |
| Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer. | | |
| Buyer Contact: | | |
| Buyer | Buyer Email | Buyer Phone Number |
| kke - Elkins, Kimberly | kelkins@tarleton.edu | 254.968.9217 |
| Customer Contact: | | |
| Name: | Kelsey Davis | |
| Email: | KBDAVIS@TARLETON.EDU | |
| Phone: | +1 254-968-9044 | |

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Tarleton State University's Department of Procurement Services prior to shipping.

| Supplier Information | | Delivery Information | |
|--------------------------|---|-------------------------|------------------------------------|
| Supplier Name | PROTOCOL SERVICES INC | Delivery Address | |
| Address | 621 SW ALDER STE 400 PORTLAND, OR 97205 US | TAMUS Member: | 04-Tarleton State University (04) |
| Phone | +1 877-819-0287 | Attn: | Student Counseling Ctr |
| FOB / FREIGHT | Destination | | c/o Central Receiving Warehouse |
| Pre-Pay & Add | No | | Room |
| Payment Terms | 0, Net 30 | | 201 Saint Felix St |
| Contract Number - Header | CL: 4462 | | |

| | | |
|------------------------|-----------------|-----------------------------|
| Contract Number - Line | <i>no value</i> | Stephenville, TX 76401 |
| Quote number | | United States |
| | | Delivery Information |
| | | Required Delivery Date |
| | | Ship Via |
| | | Best Carrier-Best Way |

Notes to Supplier

PO Clauses

| | | | |
|--------|-----|-------------------------------------|---|
| Header | 001 | No Collect Freight Charges Accepted | Neither COD nor "Collect" freight or handling charges will be accepted. |
| | 350 | TSU - Vendor PO Conditions | Vendor agrees to comply with all Conditions in this Purchase Order and the PO Terms and Conditions found in the Purchasing website: http://www.tarleton.edu/Purchasing |

| Line No. | Product Description | Catalog No. | Size / Packaging | Unit Price | Quantity | Ext. Price |
|----------|---|-------------|------------------|-----------------|----------|----------------------|
| 1 of 3 | FY20 Protocall after hours phone services | n/a | EA | 1,375.00 USD | 12 EA | 16,500.00 USD |
| 2 of 3 | FY21 Protocall after hours services | n/a | EA | 1,375.00 USD | 12 EA | 16,500.00 USD |
| 3 of 3 | FY22 Protocall after hours services | n/a | EA | 1,375.00 USD | 12 EA | 16,500.00 USD |
| Total | | | | | | 49,500.00 USD |

Billing Information

To assure timely payment please e-mail invoices to the email

Billing Address

Tarleton State University-

provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.

Invoice must include the PO/Reference number shown above.

Accts Payable

Do Not Mail Invoice

Email invoices to invoices@tarleton.edu

Box T-0120

Stephenville, TX 76402

United States