

# SAP 61.99.99.T0.03 Lighting of the Smokestack

Approved: March 2, 2015  
Revision: May 19, 2023  
Next Scheduled Review: May 19, 2028



---

## Procedure Summary

---

This standard administrative procedure (SAP) establishes appropriate protocol for the lighting of the Tarleton State University (Tarleton or university) smokestack. This SAP defines the proper times to light the smokestack during university milestones to unify the student body, as well as to communicate special events and university celebrations, and achievements to the surrounding community.

---

## Procedure

---

### 1. LIGHTING TIMELINE

The following timelines will be adhered to when turning the smokestack lights on and off:

- 1.1 White Lights Standard Configuration
- 1.2 Purple Lights
  - 1.2.1 Commencement
  - 1.2.2 Convocation
  - 1.2.3 Founder's Week (Lights turned on Sunday night of Founder's Week)
  - 1.2.4 Silver Taps (Lights turned off as candles are extinguished)
  - 1.2.5 Homecoming (Lights turned on the Sunday night of Homecoming Week)
  - 1.2.6 Conference championships
  - 1.2.7 National championships
  - 1.2.8 Other events at the president's discretion

- 1.3 Purple Lights with Fireworks
  - 1.3.1 Sunday of Homecoming Week
  - 1.3.2 Other events at the president's discretion
- 1.4 Different colors for special events and recognitions (When for a given month, lighting is normally the first day of the event month.)

## 2. RESPONSIBILITIES

- 2.1 Party will submit a request to Office of the Vice President for Student Engagement and Success via email at [Studentengagementandsuccess@tarleton.edu](mailto:Studentengagementandsuccess@tarleton.edu).
- 2.2 The Office of the Vice President for Student Engagement and Success will have the responsibility of approval, submitting a work order, and notifying Campus Operations of the approval and schedule of the approved lighting event.
- 2.3 Campus Operations is responsible for turning the smokestack on and off following the notification of and schedule of the approved lighting.

---

### Contact Office

---

Office of the Vice President for Student Engagement and Success  
254.968.9081