

Rule 29.01.99.T1 Information Resources



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Reviewed: July 5, 2023
Next Scheduled Review: July 5, 2028

Rule Summary

Tarleton State University (Tarleton or university) regards information resources as vital academic and administrative assets that are required to fulfill the mission of the university. The chief information officer (CIO), information resource manager (IRM), and information security officer (ISO) are responsible for ensuring the confidentiality, security and efficiency of the university's information resources. This rule establishes the authority and responsibilities of the CIO, IRM and ISO and outlines the procedures that govern the use of information resources at Tarleton as required by System Policy 29.01, *Information Resources*.

Definitions

Refer to System Policy 29.01 [Definitions](#).

Procedures and Responsibilities

1. INFORMATION RESOURCES GOVERNANCE

- 1.1 The president hereby designates Tarleton's CIO as the information resource manager (IRM) under Texas Administrative Code Ch. 211, unless otherwise delegated in writing by the president.
- 1.2 Under Texas Administrative Code Ch. 202 and System Regulation 29.01.03, *Information Security*, the president or his/her designated representative shall designate an ISO who has the explicit authority and duty to administer information security requirements in consultation with the Texas A&M University System chief information security officer (SCISO).
- 1.3 The efficient and effective use of information resources is critical to the long-term success of the university. The CIO, IRM and ISO are responsible for ensuring that Tarleton and all information resource owners have implemented the required rules, procedures and guidelines for the appropriate management of information resources under their control.
- 1.4 Under the direction of Tarleton administration, the CIO, IRM and ISO shall establish an Information Technology Governance Committee that:

- Identifies and coordinates the best source(s) of information technology hardware, software and services;
- Reduces non-productive redundancy across Tarleton;
- Consolidates resources including networks, hardware, systems and applications as appropriate; and
- Ensures the security of Tarleton's technology infrastructure and information resources with a consideration of risk to Tarleton information resources and assets.

2. INFORMATION RESOURCES SECURITY

2.1 In accordance with System Policy 29.01 and System Regulation 29.01.03, the CIO, IRM and ISO will:

- Work within Tarleton's governance and compliance environment to develop all required rules, procedures and guidelines to ensure compliance with applicable laws, policies and regulations regarding information resources and security. This includes the development of Tarleton's information security program;
- Ensure that appropriate training, guidance and assistance is available to information owners, custodians and users;
- Conduct annual information security risk assessments; and,
- Conduct information security awareness education and training.

Related Statutes, Policies, or Requirements

[1 Tex. Admin. Code Ch. 202, Subch. C, Information Security Standards for Institutions of Higher Education](#)

[1 Tex. Admin. Code Ch. 211 Information Resources Managers](#)

[System Policy 29.01, Information Resources](#)

[System Regulation 29.01.03, Information Security](#)

[Tarleton SAP 29.01.03.T0.01, Information Resources – Acceptable Use](#)

[The Texas A&M University System Information Security Standards](#)

[Tarleton Information Technology Security Standards](#)

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