

# SAP 29.01.03.T0.01 Information Resources – Acceptable Use



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## Procedure Summary

Under the provisions of the Information Resources Management Act, information resources are strategic assets of the State of Texas that must be managed as valuable state resources. Tarleton State University (Tarleton or university) has developed rules and standards that address the acceptable use of information resources. This standard administrative procedure (SAP) provides a set of measures that will mitigate information security risks associated with the acceptable use of university information resources. There may be other or additional measures that will provide appropriate mitigation of the risks. The assessment of potential risks and the application of appropriate mitigation measures will be determined by the information resource owner or their designee.

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## Definitions

Refer to System Policy 29.01 [Definitions](#).

**Information security officer (ISO):** responsible for administering the information security functions within Tarleton and reports to the information resources manager (IRM).

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## Procedures and Responsibilities

1. **APPLICABILITY** - This SAP applies to all university information resources.
2. The information resource owner or designee (e.g. custodian, user) is responsible for ensuring that the risk mitigation measures described in this SAP are implemented. In accordance with Texas Administrative Code 202 - Information Security Standards, an information resource owner may elect not to implement some or all of the risk mitigation measures provided in this SAP based on information security risk management decisions and business functions. Such risk management decisions must be documented and reported to the designated information security officer (ISO).

3. The rules and standards for determining the acceptable use of university information resources are addressed as follows:

[Tarleton Rule 29.01.99.T1, \*Information Resources\*](#)  
[Account Management Standard](#)  
[Administrator/Special Access Standard](#)  
[Backup Recovery Standard](#)  
[Electronic Information Resource Complaints Standard](#)  
[Email Use Standard](#)  
[Incidental Computer Use Standard](#)  
[Intrusion Detection Standard](#)  
[Malicious Code Standard](#)  
[Network Configuration Standard](#)  
[Network/Wireless Access Standard](#)  
[Password Authentication Standard](#)  
[Physical Access Standard](#)  
[Portable Computing Standard](#)  
[Printers Standard](#)  
[Privacy Standard](#)  
[Security Awareness and Training Standard](#)  
[Security Monitoring Standard](#)  
[Security of Electronic Resources Standard](#)  
[Server Hardening Standard](#)  
[Use of Peer-to-Peer Sharing Software Standard](#)  
[Vendor Access Standard](#)  
[Web Accessibility Standard](#)

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## **Related Statutes, Policies, or Requirements**

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[Texas Administrative Code 202 - Information Security Standards](#)  
[System Policy 29.01, \*Information Resources\*](#)  
[System Regulation 29.01.03, \*Information Security\*](#)  
[Tarleton Rule 29.01.99.T1, \*Information Resources\*](#)  
[Tarleton Information Technology Security Standards](#)

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