

Go Paperless W-2 Today !

Signup now and have access to your information earlier. W-2 Information will be available 1 to 2 weeks earlier than the printed W-2's sent through the mail. File your tax return early and get a refund faster. Beat the rush on filing for your tax refund or processing your Financial Aid application.

Natural resources are saved by not printing & mailing W-2 forms (each hard copy W2 form costs around \$1.50 including supplies, labor and postage).

We can all do our part in the green movement. Sign up today before it's too late!

To Go Paperless on your W-2 simply follow the steps listed below:

1. Login to workday from SSO/HRConnect: <https://sso.tamus.edu>
2. Type "My tax documents" on the workday search bar.
3. Click on the edit button in the Printing elections area.

My Tax Documents

1 item

Company	Current Year End Tax Document Printing Election	Printing Election
Texas A&M University - Corpus Christi	You are currently receiving both electronic and paper copies of your Year End Tax Documents.	

4. Make your election to go paperless & click "OK"

New Election



Receive electronic copy of my Year End Tax Documents



Receive both electronic and paper copies of my Year End Tax Documents

Thank you for doing your part in the green movement !

