



Bachelor of Science in Nursing (BSN)- LVN to BSN Entry, Waco Campus

LVN to BSN Entry APPLICATION FORM

Instructions

Welcome to the School of Nursing, Department of Post Licensure Nursing. Nursing is a healthcare career that it is high demand. Tarleton proudly offers a Bachelor of Science in Nursing (BSN) Degree. The information in this document outlines the application, course requirements, and nursing curriculum for the Department of Post Licensure Nursing, LVN to BSN entry located in Waco, Texas. More information can be found at www.tarleton.edu/nursing.

To be considered for nursing program admission, the individual **MUST** meet admission requirements and submit application materials to Tarleton and the School of Nursing by the specified deadlines. Nursing program admission is highly competitive and meeting minimum requirements for each step is necessary, but not sufficient, to gain program admission. Qualified applicants will be ranked and admitted based upon available slots for the nursing program.

The nursing program application must be submitted by June 1st for fall admissions and October 1st for spring admissions.

Applications submitted after the deadline(s) will not be considered.

Admission Requirements for LVN to BSN Entry (Waco)

Nursing Program Application Process

Admission to the nursing program is highly competitive and admission is not guaranteed

1. Completion of the 56 general education and prerequisite credits from a regionally accredited institution with a minimum GPA of 2.8 and a “C” or better in each course. All courses (except an upper-level elective) are to be completed prior to the first class day.
2. Achieve a minimum 2.8 and a grade of “C” or better in each designated prerequisite course: A&P I & II, Chemistry, Microbiology, Freshman English I & II
3. Achieve the following:
 - a. HESI A2 score ≥ 80 (A&P, Math, English-Vocabulary, Grammar, Reading- Also required to take Critical Thinking and Learning Styles)- Scores will not be taken from several HESI A2 Exams- A cumulative score of 80 or above is required in the required areas.
 - b. **Only scores from within 5 years and submitted directly from an authorized testing center will be accepted. All results submitted for consideration must be official results and submitted to the admissions department of the university.**
 - c. Students are only allowed to take the HESI two times in an academic year (Sept. 1st-Aug 31st).
4. Be eligible for RN licensure upon graduation. Must receive criminal background clearance by the Texas Board of Nursing and answer *no* to eligibility questions or receive a Declaratory Order before acceptance (*see part IV of the School of Nursing application for more details*).
5. Current unencumbered license as a licensed vocational nurse or licensed practical nurse in the United States and be eligible for unencumbered licensure as a licensed vocational nurse in Texas. Proof of a current unencumbered Texas license must be demonstrated by the start of course work.

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**The nursing program applications must be submitted on time.
Check the website for dates.**

Application Materials

***To TSU Office of Admissions**

(ACCEPTANCE TO THE UNIVERSITY DOES NOT GUARANTEE ACCEPTANCE TO THE NURSING PROGRAM)

- _____ Completed Application Form (if you have previously applied or attended TSU but are not presently enrolled you must complete the appropriate readmission process and pay the application fee prior to the nursing application deadline)
- _____ Official Transcripts from **Every College and/or University attended** regardless of the number of credit(s) earned or whether or not the courses are part of the required course work for the nursing degree
- _____ Fee and Other Appropriate Materials As Outlined In the Catalog

***To School of Nursing**

(ACCEPTANCE TO THE UNIVERSITY IS REQUIRED FOR ACCEPTANCE TO THE NURSING PROGRAM)

- _____ Completed Application Form (all parts must be completed before you will be considered for program admission)
- _____ Submit a \$35.00 non-refundable processing fee via credit card to the following URL:
https://epay.tarleton.edu/C20203_ustores/web/product_detail.jsp?PRODUCTID=1498. A copy of the receipt must be attached to the front of the application. **The application will not be processed if receipt of payment is not received.**
- _____ Unofficial or copies of official **Transcripts from Every College and/or University attended** regardless of the number of credit(s) earned or whether or not the courses are part of the required course work for the nursing degree (not required to submit if Tarleton has transcripts).
- _____ LVNs must submit a copy of current nursing license from the Texas Board of Nursing website

Note: It is the applicant's responsibility to determine the status of application materials. To determine whether all of your materials are in order, please email the advisor at Waco, Kimberly Jaska at jaska@tarleton.edu

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APPLICATION FORM

Submit form and other required materials by the deadline per advisor instructions.

Part I. General Information

PLEASE PRINT INFORMATION

Name: _____ **SS#:** _____

ID# _____ **DOB:** _____

Current Address: _____
Street Address City State Zip

Phone #: _____ **Cell # :** _____

Tarleton Email Address: _____
(print neatly – notification of program status will be sent by email)

Preferred Email Address for Texas Board of Nursing Correspondence: _____
(print neatly – all Board of Nursing correspondence will be sent through this email)

Currently Attending Tarleton: __Yes__No

Previously advised by a TSU **Nursing Advisor?** __Yes__No

If not attending Tarleton, have you applied? __Yes__No If yes, when? _____

Have you received a letter of acceptance from TSU? _Yes____No (If yes, provide copy to the admissions advisor)

Required Non-Nursing Courses

This semester I am enrolled in the following courses _____ at
_____college/university.

Part II - Employment/Nursing Education/Healthcare Experience

1. Employment Information

List all places of employment within the last five years. (Start with the last place of employment):

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Name of Agency	Address (Town/State)	Position/Title	Supervisor Name/Position	Dates of Employment

2. Are you planning to work during the time you are in the nursing program? Yes No

If yes, state where? _____ **How many hours/week?** _____

3. Have you ever attended another nursing program/school but did not graduate? Yes No

If yes, Name of School Attended: _____ **Dates Enrolled:** _____ **State**
reasons for not completing the program (attach additional sheets if necessary):

4. **Nursing or Health Related Education/Experience:**

LVN or LPN? Yes No If Yes, License # _____ State _____ Expiration Date _____

Paramedic? Yes No If Yes, License # _____ State _____ Expiration Date _____

EMT? Yes No If Yes, License # _____ State _____ Expiration Date _____

Pharmacy Tech? Yes No If Yes, Registration # _____ State _____ Expiration Date _____

Medication Aide? Yes No If Yes, Permit # _____ State _____ Expiration Date _____ Certified Nurse

Assistant? Yes No Registration # _____ State _____ Expiration Date _____

Part III - Eligibility Requirements for Licensure as a Registered Nurse

Criminal Background Evaluation: Upon tentative acceptance to the program you will be required to undergo a criminal history record check. The record check process includes: (1) the school submitting your name to the Texas Board of Nursing, (2) you completing the form provided by the school necessary to schedule a fingerprint appointment with an authorized service center; (3) electronic submission of your scanned fingerprints from the service center to the TX DPS/FBI; and (4) results of the record check delivered to the TX Board of Nursing from the TX DPS/FBI. The Board will send you a result card that identifies either that your record is clear or you need a Declaratory Order. You are required to submit this card to the nursing office to receive final program acceptance. If a Declaratory Order is needed you will not receive final acceptance until we receive a copy of order that you receive from the Board.

Eligibility for Licensure: The Texas Board of Nursing has identified certain circumstances that may render a potential candidate ineligible for licensure as a registered nurse in the State of Texas. Eligibility for licensure upon graduation is one of the admission requirements for Tarleton's nursing program. If you must answer "YES" to any of the following questions or your result card from the Board does not show a clear criminal history record check,

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you must submit a copy of your Declaratory Order, or other appropriate ruling, from the Texas Board of Nursing to the nursing office before you can be considered for admission. Non-disclosure of relevant information raises questions related to truthfulness and character.

1. NO YES For any criminal offense, including those pending appeal, have you (**You may only exclude Class C misdemeanor traffic violations**):
 - A. Been convicted of a misdemeanor?
 - B. Been convicted of a felony?
 - C. Pled nolo contendere, no contest, or guilty?
 - D. Received deferred adjudication?
 - E. Been placed on community supervision or court-ordered probation, whether or not adjudicated guilty?
 - F. Been sentenced to serve jail or prison time? Court ordered confinement?
 - G. Been granted pre-trial diversion?
 - H. Been arrested or any pending criminal charges?
 - I. Been cited or charged with any violation of the law?
 - J. Been subject of a court-martial; article 15 Violation; or received any form of military judgment/punishment/action?
2. NO YES Are you currently the target or subject of a grand jury or governmental agency investigation?
3. NO YES Has **any** licensing authority refused to issue you a license or ever revoked, annulled, cancelled, accepted surrender of, suspended, placed on probation, refused to renew a professional license, certificate or multi- state privilege held by you now or previously, or ever fined, censured, reprimanded or otherwise disciplined you?
4. NO YES Within the past five (5) years have you been addicted to and/or treated for the use of alcohol or any other drug?
5. NO YES Within the past five (5) years have you been diagnosed with, treated, or hospitalized? If yes, indicate which:
 schizophrenia and/or any psychotic disorder bipolar disorder paranoid personality disorder antisocial personality disorder borderline personality disorder?

Declaratory Order Process

If you answered "YES" to any of the questions listed in this section, contact the nursing program's office at (254) 968-9717 and the Board's Education/Examination departmental office at (512) 305-7400 or the website at www.bon.state.tx.us for a Declaratory Order Petition. The Board has the authority to make a decision regarding an individual's eligibility to take the licensing examination and licensure as a registered nurse. Processing your Petition may take 6 to 9 months or longer, depending on the circumstances. Once all requested documents have been received, the Petition will be submitted to the Board's Legal Department for review. You will be notified by the Board of Nursing when the review is complete.

Part IV – Certification of Facts and Signature

I certify the facts set forth in this Application for admission to the nursing program are true and complete to the best of my knowledge. I also certify that I completed Part IV of the application. I understand that the information provided is subject to investigation and that falsification of an application is cause for rejection or dismissal.

Signature of Applicant: _____ Date: _____

Tarleton State University, an Equal Employment Opportunity and Affirmative Action Employer and Educator, is committed to excellence through diversity.