

Tarleton Central Texas, Finance and Administration Records, 1993-2009: A Guide

Descriptive Summary

Creator: Tarleton Central Texas, Office of Finance and Administration

Title: Tarleton Central Texas, Finance and Administration Records, 1993-2009

Inclusive Dates: 1993-2009

Abstract: Records pertaining to the establishment and running of Tarleton Central Texas campus are found in this collection from the office of Vice President Jerry Graham.

Identification: UA6

Extent: 5.17 cubic feet

Shelf location: 6:G:2-3

Language(s): Collection is in English.

Repository: Tarleton State University, Dick Smith Library, Archives and Special Collections, Stephenville, Texas

Scope and Content

Records pertaining to the establishment and running of Tarleton Central Texas campus are found in this collection from the office of Vice President Jerry Graham. Some formats contained in the collection are correspondence, organizational charts, handwritten notes, application forms, interlocal agreements, reports of accomplishments, strategic plans, status report, graphs and flow charts, lease agreements, proposals, agendas, committee reports, maps, manuals, and newsletters. Financial documents found in the collection are budgets, spreadsheets, and financial projections. Miscellaneous materials found here are floor plans, photographs, and brochures.

Rights and Access

Access Restrictions

Collection is open for research.

Physical Access Restrictions

None.

Technical Access Restrictions

None.

Publication Rights

Unpublished manuscripts are protected by copyright. Permission to publish, quote, or reproduce must be secured from the repository and the copyright holder.

Index Terms

These materials are indexed under the following headings in the catalog of the Dick Smith Library at Tarleton State University. Researchers desiring materials about related topics, persons or places should search the catalog using these headings.

Persons

Graham, Jerry,

Organizations

Tarleton State University
Tarleton Central Texas
University of Central Texas

Subjects

College campuses.
College campuses—Texas.
Soldiers—Education, Non-military
Soldiers—Education, Non-military—United States

Places

Killeen (Tex.)
Stephenville (Tex.)

Administrative Information

Provenance

Transferred to the Dick Smith Library at Tarleton State University from the office of Jerry Graham, 2013.

Preferred Citation

[Title of collection], UA6, Box [no.], Folder [no.], Tarleton State University, Dick Smith Library, Archives and Special Collections, Stephenville, Texas.

Processing Information

Finding aid prepared by Phyllis Kinnison and Alyce Crane, 2019.

Note to the Researcher

The collection is processed, but advance notice is required with time allowed to retrieve them before conducting research. There may be occasions when staffing or weather conditions prevent retrieval of the records. Some materials originally housed in binders have been placed in folders and boxes. For more information, contact Librarian/Archivist Phyllis Kinnison at pkinnison@tarleton.edu.

Container List

<u>Stack Location</u>	<u>Box</u>	<u>Folder(s)</u>	<u>Series Title and Folder Contents (with dates)</u>
6:G:2	1	1	Darnall Army Community Hospital Memorandum of agreement, 1999, 2000, 2003, undated
		2	Interagency agreement: Tarleton State University/Cedar Crest Hospital, 2000
		3	Interagency agreement: Tarleton—Central Texas/Central Texas Workforce Center, 2000
		4	Interagency agreement: Tarleton—Central Texas/Tarleton State University (Library), 1999, 2004-2005
		5	Interagency agreement: Tarleton State University/Killeen ISD (Independent School District), 2000-2002, 2004, undated
		6	Program Budget Reviews, 2002
		7	The Board of Regents, The Texas A&M University System—Minute Order, September 11, 1998 (Jerry Graham's copy)
		8	Rationale & Criteria for the Expansion of the Texas A&M University System, September 1998
		9	Proposal for the Creation of a University System Center, Tarleton University System Center—Central Texas, October 1998 (Jerry Graham's copy)
		10	University of Central Texas—Tarleton Center—Central Texas, approved operating procedures (Jerry Graham's copy)
		11	University of Central Texas—Tarleton Center—Central Texas Transition Team Organization & Minutes, 1998, 1999, 2000, undated
		12	Proposal for Creation Tarleton—Central Texas, 1998 (Jerry Graham's copy)
	2	1	Tarleton—Central Texas Fiscal Year 2003 Budget Review, 2002, 2003, undated (Jerry Graham's copy) (1 of 2)
		2	Tarleton—Central Texas Fiscal Year 2003 Budget Review, 2002, 2003, undated (Jerry Graham's copy) (2 of 2)
		3	Tarleton—Central Texas Statement of Revenues & Expenditures 2001-2004, 2000, 2001, 2002, 2003, 2004, undated (1 of 2)
		4	Tarleton—Central Texas Statement of Revenues & Expenditures 2001-2004, 2000, 2001, 2002, 2003, 2004, undated (2 of 2)
		5	Tarleton—Central Texas Financial/Budget Separation Fiscal Year 2009 Budget, 2008 (Jerry Graham's copy)
		6	Tarleton—Central Texas 1993-2009; Fiscal Year 2009; 1993, 1999, 2002, 2003, 2009, undated (Jerry Graham's copy)
		7	Tarleton—Central Texas 1993-2009; Strategic Planning Meeting for 09/08/04, 2004, undated (Jerry Graham's copy)
		8	Tarleton—Central Texas 1993-2009; ITV Equipment Request, 2005
		9	Tarleton—Central Texas 1993-2009; Tarleton—Central Texas 2007, 2007 (Jerry Graham's copy)
		10	Tarleton—Central Texas 1993-2009; Tarleton—Central Texas 2006, 2005 (Jerry Graham's copy)

		11	Tarleton—Central Texas 1993-2009; Tarleton—Central Texas 2005, 2005, undated (Jerry Graham's copy)
		12	Tarleton—Central Texas 1993-2009; Tarleton—Central Texas 2004, undated
		13	Tarleton—Central Texas 1993-2009; Tarleton—Central Texas 2003, undated
	3	1	Tarleton—Central Texas 1993-2009; Tarleton—Central Texas 2002 (Jerry Graham's copy)
		2	Tarleton—Central Texas 1993-2009; 2000-2001, undated (Jerry Graham's copy)
		3	Tarleton—Central Texas 1993-2009; 1993-1998, undated (Jerry Graham's copy) (1 of 2)
		4	Tarleton—Central Texas 1993-2009; 1993-1998, undated (Jerry Graham's copy) (2 of 2)
		5-6	Director of Finance and Administration, 1999, 2000, 2006-2008, undated (Jerry Graham's copy) (1-2 of 5)
	4	1-3	Director of Finance and Administration, 1999, 2000, 2006, 2007, 2008, undated (Jerry Graham's copy) (3-5 of 5)
		4	Library Open House; Killeen, Texas, 2000
		5	Correspondence, 1999, 2000, 2001, 2002, 2004, undated (Jerry Graham's copy)
		6	Contracting—University Center Central Texas, 1998, 1999, 2000, undated (Jerry Graham's copy)
		7	Contract—Gift Agreement Between UCT and Tarleton State University, 1999
		8	Business Affairs Working Group University of Central Texas, 1996, 1998, 1999, undated (Jerry Graham's copy)
		9	Banking, 1997, 1998, 1999, undated (Jerry Graham's copy)
		10	Finance and Administration, 1998, 2000
		11	Enterprise Rental, 1999; Fees, 1993, 1996, 1999, 2000 (Jerry Graham's copy)
		12	Moser's File, 2001, 2002, 2003, undated
		13	Baseline Budgets, 1998, 1999
		14	Coordinating Board, 2009
		15	Revenue/Expenses and Funding, 2001, 2002, undated
	5	1	Meeting State Representative Sid Miller, 2001, 2002, undated
		2	Faculty Funding and Salaries, 1999-2002
		3	Tarleton-Central Texas 2002, 2000-2003, undated
		4	Fiscal Year 2004 Budget, 2003
		5	First Anniversary Celebration, 2000 (Jerry Graham's copy)
		6	Information Resources Working Group, 1998, 1999 (Jerry Graham's copy)
		7	Organizational Chart and Parking, 1999-2002
		8	Publicity, 1994, 1999 (Jerry Graham's copy)
		9	Fiscal Year 2004 PUF, 1999, 2003 (Jerry Graham's copy)
		10	Transition Plan and Staff Meetings, 2000, 2002, 2003, 2006, undated
		11	Action Plan/Analysis and Advisory Committee Meetings, 1995, 1998, 2002, 2003

		12	Agreements/Leases/Memorandum of Understanding, 1994, 1995, 1997, 1998
		13	Coordinating Board Meetings, 1995, 1997, 1998, undated
	6	1	Financial Aid Meetings and Strategic Plan/Annual Goals, 1998, undated (Jerry Graham's copy)
		2	TAMUS—Tarleton—Central Texas College Station, Texas, 2003, 2004, undated
		3	Policy and Procedure Manual, 1998
		4	University of Central Texas Meeting, 1998, 1999, undated
		5-6	Conversion of the University of Central Texas to a Texas A&M University System Center, 1997, 1998
		7	SunGard Higher Education's Banner Solution Proposal for Texas A&M University—Central Texas, 2009
		8	Tarleton University System Center—Central Texas; Substantive Change: Off-Campus programs, 1998, 1999 (Jerry Graham's Copy)
	7	1	Audit 2001, 2001, undated (Jerry Graham's Copy)
		2-3	Analysis of: The University of Central Texas, 1998
		4	Tarleton-Central Texas to Texas A&M University—Central Texas Fiscal Year 2009, 2009-2010 (Jerry Graham's copy)
		5	Tarleton-Central Texas to Texas A&M University—Central Texas Reference Materials, 2002-2005, undated
		6	Conversion of the University of central Texas to a Texas A&M University System Center, 1998, undated
6:G:3	8	1-2	Analysis of: The University of Central Texas, 1995, 1997, 1998, undated (1 of 2)
		3	Educational Service Agreement Number DAKF19-00-H-001, 2000
		4	Interagency Agreement-Vending Services, Student Housing/Meals, Student Recreational Facilities, Texas Agriculture Experiment Station, 1999, 2000, undated (Jerry Graham's copy)
		5	Inter-local Agreement: Belton ISD, Copperas Cove ISD, Temple College, Temple ISD, 2000
		6	King's Daughter Hospital Memorandum of Agreement, 2000
		7	Metroplex Hospital—Memorandum of Understanding, 2000
		8	Military Child Education Coalition, 2002, undated
		9	Student Financial Aid Consortium Agreement, 2000
		10	U.S. Army Partnership Agreement, 1999, 2000, 2002
		11	Interagency Agreement CTC and Tarleton State University (Bookstore), 1999, 2000, 2002
		12	Interagency Agreement CTC and Tarleton State University (Parking), 1999
		13	Interagency Agreement CTC and Tarleton State University (Recruitment of International Students), 1999
		14	Fort Hood Memorandum of Understanding, 1999, 2000
		15	Vice President Meetings and Workforce Investment Act ITA, 1999, undated
		16	Opening Celebration/Ribbon Cutting Ceremony, 1999
		17	Advisory Committee, 1999, 2000

		18	Support Service Allocation E & G Fiscal Year 2001, 2000
		19	Strategic Plan, 2002
	9	1-2	Central Texas College Lease Agreement, 1999, 2004, 2005, undated (1 of 2)
		3	Salary/Tarleton and Salary Adjustments—University of Central Texas Responsibilities, 1998, 1999, undated (Jerry Graham's copy)
		4	Review Committee Meetings, 2001, 2002, 2003, undated (Jerry Graham's copy)
		5	University of Central Texas Timeline, 1998, 1999, undated (Jerry Graham's copy)
		6	Transfer of Assets, 1999, 2000, 2004, undated
		7	Texarkana Resource Information, 1998
		8	Travel, 1999, 2000, 2002 (Jerry Graham's copy)
		9	Transition Team Review, 1999, undated (Jerry Graham's copy)
		10	System Center Planning Project, 1999, 2000, 2002, undated (1 of 2)
	10	1	System Center Planning Project, 1999, 2000, 2002, undated (2 of 2)
		2	SACS (Southern Association of Colleges and Schools) Review Visit, 2000, 2006
		3	Reserve Information, 1999, undated
		4	System Center Planning Project, 2000, undated (Jerry Graham's copy)
		5-6	Miscellaneous/Questions, 1998, 1999, 2000, 2002, 2003, 2005, undated (Jerry Graham's copy)