

# LIBRARY HOURS

## DICK SMITH LIBRARY

### Fall & Spring

Mon. - Thurs. 7:00am - 1:00am

Friday 7:00am - 8:00pm

Saturday 12:00pm - 8:00pm

Sunday 12:00pm - 1:00am

### Summer

Mon. - Wed. 7:30am - 9:00pm

Thurs. - Fri. 7:30am - 8:00pm

Saturday 12:00pm - 7:00pm

Sunday 11:00am - 9:00pm

## RICKETT LIBRARY

### Fall, Spring, & Summer

Mon - Thurs 10:00am - 9:00pm

Friday CLOSED

Saturday CLOSED

Sunday CLOSED

All are hours subject to change during holidays and when classes are not in session.

To check hours, visit:

<https://calendar.tarleton.edu/library-hours>.

# RESEARCH HELP

Tarleton students attending classes at TCC's Trinity River campus are welcome to reach out to either the Dick Smith Library or Rickett Library during library hours for assistance with research or other library related questions in person, via phone, through Zoom consultation, email, and live chat.

## Tarleton Libraries' homepage and live chat service

<http://tarleton.edu/library>

## Text Us for Help

254-275-4034

## Rickett Library, Fort Worth

[ftwlibrary@tarleton.edu](mailto:ftwlibrary@tarleton.edu)

817-717-3315

## Dick Smith Library, Stephenville

[reference@tarleton.edu](mailto:reference@tarleton.edu)

254-968-9249

# FOLLOW US



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Tarleton Libraries



Tarleton State University Libraries

Updated August 2023



# TARLETON LIBRARIES

DEDICATED TO SERVICE AND LEARNING

SERVICES AT  
TCC TRINITY RIVER

## ONLINE RESOURCES

### LIBRARY CATALOG

<https://www.tarleton.edu/library/research/catalog.html>  
Search our online catalog to locate books, e-books, digital videos/music, journals, maps, and more.

### DATABASES

<https://tarleton.libguides.com/az.php>

The library subscribes to over 300 databases which provide 24/7 access to thousands of full text journal, magazine & newspaper articles, reference, business & legal information, and bibliographic citations from published sources in many subjects. Use Global Search to search many databases at once! Databases will require NTNET username and password (same as Canvas, MyGateway, etc) to access.

### E-BOOKS

<https://www.tarleton.edu/library/collections/ebooks.html>

Access our large collection of online books spanning all topics. Some resources will require NTNET username and password.

### SUBJECT GUIDES

<https://tarleton.libguides.com/>

Subject Guides are intended to be starting points for research. They provide lists of subject-oriented databases, print & online periodicals, and other library resources to make your search speedy and effective.



## INTERLIBRARY LOAN (ILL)

Request books, articles, and other items not available in the Tarleton Libraries' collections/databases with ILL. Items from the Dick Smith Library can also be requested with ILL. Physical loans will be sent to the Rickett Library in Fort Worth using the campus courier, and you can pick them up with a photo ID at the Circulation Desk. Electronic items will be sent to your personal ILL account.

Access your Interlibrary Loan account and place item requests at <https://www.tarleton.edu/library/services/ill.html>.

For more information, contact the Interlibrary Loan Department at 254-968-9660 or email [ILL@tarleton.edu](mailto:ILL@tarleton.edu).

## VIDEO TUTORIALS

Want to learn more about library resources? Check out the Tarleton Libraries' YouTube Channel at <https://www.youtube.com/user/TarletonLibraries>.

Videos include:

- Accessing electronic resources
- How to use Interlibrary Loan
- Making a personal account in library databases
- Selecting a research topic
- Virtual library tours
- And more!

## TEXSHARE CARDS

When you register as a distance learner (see purple box), a TexShare card will be mailed to you automatically. This card can be presented at participating libraries to borrow materials from their collection. This is especially helpful for accessing materials from nearby colleges, such as Texas Christian University.

Materials borrowed by you with your TexShare card are subject to the lending library's policies and must be returned to that library in person or by first-class mail.

For a complete list of participating TexShare libraries, visit <https://www.tsl.texas.gov/texshare/libsearch>.

## TROUBLESHOOTING

### Trouble with resetting your password?

Contact the Information Technology Services Help Desk at <https://www.tarleton.edu/technology/> or call 254-968-9885.

### Trouble accessing library databases or ILL?

Contact the Library Technology Services at [libsys@tarleton.edu](mailto:libsys@tarleton.edu). You can also call Mon-Fri, 8am-5pm at 254-968-9030 or toll free 866-339-5555.

### Visit the library FAQ page for more information

<https://bit.ly/TSULibFAQ>

## REGISTER AS A DISTANCE LEARNER EVERY SEMESTER

In order to take advantage of Interlibrary Loan or home/office delivery services, you must be registered as a distance learner. This will provide the library with your current contact information and instruction location. As this can change frequently, we require students to register every semester.

Distance learners will automatically be mailed a TexShare card to assist them with acquiring materials. See the TexShare heading for more information.

REGISTER AT OUR OFF-CAMPUS SERVICES PAGE: <https://bit.ly/TSUDistance>