



Graduate Research Abroad Request Form

International students must inform International Student Services of their proposed research outside the U.S. for SEVIS reporting purposes. Approved requests for research abroad, along with maintaining full-time enrollment, will ensure that your SEVIS record remains active while you are abroad. This means that there will be no breaks in your immigration status even though you are not physically present in the U.S.

To request research abroad authorization, please complete this form with your Research Professor and submit it to internationalstudents@tarleton.edu towards the end of the semester **BEFORE** you plan to be overseas.

STUDENT INFORMATION

Name: _____ UIN: _____ Date: _____

TRAVEL INFORMATION

Intended Semester Abroad: Spring Fall 20____ (submit one request for each semester that you will be overseas)

Country Where You Will Conduct Your Research: _____

Expected First and Last Days Overseas: _____ to _____

CONTACT INFORMATION WHILE YOU ARE OVERSEAS

Email Address: _____ Phone Number: _____

Best Method for Contacting You While You are Overseas: _____

EMERGENCY CONTACT INFORMATION

Please complete our Emergency Contact Information Form with the name and contact information of someone here in the U.S. who can assist us with getting important information to you should we be unable to reach you while you are overseas. Additionally, this person should be able to relay important status updates to us and make medical decisions on your behalf should something happen to you while abroad. Submit the completed Emergency Contact Information Form with this Request Form.

OVERSEAS ADDRESS

Street Address 1: _____ Street Address 2: _____

City: _____ State/Province: _____

Country: _____ Postal Code: _____

RESEARCH PROFESSOR'S ACKNOWLEDGEMENT

I acknowledge that the above-named student will be conducting research overseas as part of his or her graduate degree program. The information provided in this form is correct to the best of my knowledge.

Name: _____ Signature: _____ Date: _____