

Dr. Don Beach — President
Dr. Ann Albercht — Past President , ex-officio
Dr. Keith Emmert – President-Elect

Dr. Rebekah MillerLevy – Sec/Treasurer
Dr. Anthony Pursell- Parliamentarian

Faculty Senate Minutes
April 11, 2016
Library Multipurpose Room
3:00-5:00 PM

Present: Dr. Nina Rogers, Ms. Manon Shockey, Dr. Randy Roisere, Dr. Rajani Srinivasan, Dr. Karley Goen, Dr. Ann Albrecht, Dr. Rebekah Miller-Levy, Dr. Don Beach, Mr. Richard Willey, Dr. Ivelisse Urban, Dr. Anthony Pursell, Ms. Melissa Cookson, Dr. Jacob Heller, Dr. Keith Emmert, Dr. Brooke Dubansky via Zoom, Dr. Mary Winton, Dr. Amber Harris-Bozer, Ms. Francine Pratt.

Absent: Dr. Dustin Edwards, Mr. Art Dearing, Dr. Brittany Rodriguez, Dr. Mircea Agapie, Ms. Paula McKeehan, Dr. Tom Tallach, MSG Jimmy Garcia, and Dr. Michael Landis.

I. Approval of March minutes – Pratt moved. Roisere seconded. Motion passed.

II. Treasurer's Report - \$1, 381.50

III. Guests:

A. Dr. Karen Murray was unable to attend due to scheduling conflicts.

IV. University Committees with Faculty Senate representation
Reports/Committee assignments

- A. Academic Advising Council (Shockey) – No meeting
- B. Academic Assessment, University Evaluation and Effectiveness (Edwards) – No Report
- C. Academic Council (Beach) – No meeting. Calendar moved back on week for 2016-2017 year.
- D. Academic Council Executive Team (Beach) – Meeting focused on recruiting and upcoming orientations session. Retention numbers from first to second year are very strong; rest needs work.
- E. Academic Standards (Beach) – No meeting
- F. ALE/REAL Oversight Committee (Miller-Levy) – No meeting
- G. ALE/REAL Council (Beach) – Council defined what an ALE experience is at Tarleton State University. Discussed the number of ALEs each student should have during four-year program. Because of funding issues, five ALEs are unreasonable. Considering one ALE. No decision has been made but Council is not planning any dramatic changes to current ALE policy. If Tarleton State University choses to move to the Chico State model, students would get one university-wide and one department ALE experience. There is still much work to be done but the Council's overarching idea is to make the ALE minimal investment of time and money with the maximum experience for the students.
- H. Budget Advisory Council (Rogers) – Very poor attendance. Funding from the State continues to decline. If this downward trend continues, Tarleton State University will need to reconsider the Strategic Plan as the funding might not be available to accomplish our goals.
- I. Campus Carry Council (Emmert) – No meeting

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- J. Campus Ethics, Compliance, and Enterprise Risk Management (Winton) – No meeting
 - K. CII Advisory Council (Heller) – Reviewed Dr. Shaffer’s programs. Everything looks to be in order. CII will continue forward with their plans.
 - L. Commencement and Convocation (Pursell) – Increase in number of students and the lack of a facility necessitates seven graduation ceremonies this semester. Tickets will be limited to eight per student.
 - M. Developmental Education Advisory Council (McKeehan) – No Report
 - N. Digital Media Advisory Committee (Shockey) – No meeting
 - O. Educator Preparation Council (Tallach) – Reviews a few individual cases for certification.
 - P. Emergency Management Council (Emmert) – The hiring process for an Emergency Management Coordinator has begun.
 - Q. Employee Benefits (Edwards) – No Report
 - R. Environmental Advisory Committee (Shockey) – No meeting
 - S. Faculty Development Committee (Miller-Levy) – Budget will be increased next year by an additional \$10,000. Committee will meet over summer to discuss allocation of funds to an ever-increasing pool of applicants.
 - T. Faculty Handbook (Albrecht) – No meeting
 - U. Hybrid/Online Course (Harris-Bozer) – No meeting
 - V. International Education Advisory Committee (Heller) – Experiencing an increase in applicants for funding. Budget is inadequate to fund everyone. Committee is waiting for final budget amount to decide how to allocate money.
 - W. Library Committee (Emmert) – April 15 is last day to spend library funds so everyone needs to send their requests in ASAP.
 - X. Parking Committee (Albrecht) – No meeting
 - Y. SEMEC (Beach) – Business as usual.
 - Z. University Calendar Committee (Pursell) – The entire 2016-2017 calendar has been pushed back a week due to tornado damage to new dorms. Administration decided to move Transition Week to August 22 and first day of class to August 29 in the hope that the dorms will be ready for students so students will not have to be moved from temporary housing to the dorms after the semester has started.
 - AA. University Curriculum Committee (Miller-Levy) – No meeting
 - BB. University Discipline Appeals (Miller-Levy) – no meeting
 - CC. University Diversity, Access, Equity, & Disability Service Committee (Pratt) – No meeting
 - DD. University Planning Council (Albrecht) – No meeting
 - EE. University Research Committee (Heller) – Committee is reviewing proposals and will make recommendations by summer.
 - FF. UPMC (Albrecht) - Met on March 18 but neither Jake nor I was unable to attend. This report is from the minutes: The Constituent Relationship Management (CRM) project was submitted to the Cabinet for approval. This is a software tool to strengthen communication with perspective students (e.g., targeted emails, texts). Updates on other projects were discussed including: Banner Student Re-Implementation, Banner Accounts Receivable Re-Implementation, Degree Works Re-Implementation, and a new system for the library.
- V. Old Business
- A. Resolution: Civility as Faculty Evaluation
 - i. The FS group discussed the idea of civility being part of the faculty evaluation process. Concern was raised about how administration will define civility in this

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context. The feeling is that we already have an ethical conduct clause for faculty and a civility statement in the Tarleton State University Core Values. Civility has been defined for students but this definition is not appropriate for faculty evaluations. The major concern is that Administration is attempting to use the concept of civility as a way to silence dissent. The committee will prepare a written statement and present it to Faculty Senate in May

- B. Regent's Professor Resolution – Faculty Senate presented a resolution requesting Tarleton State University call for Regent's Professor Nominations every year. Dr. Murray feels there are not enough professors at Tarleton State University to nominate one a year without diminishing the prestige of the award. Faculty Senate could not confirm this as the list of full professors is out of date. Faculty Senate will not rescind the resolution but will offer the Presidential Fellow as an alternative every other year. (See C below)

VI. New Business

- A. Faculty Senator Departmental Elections – Faculty Senators who are completing their term of office need to hold elections for their replacement. New Senators will be introduced at the May meeting.
- B. Student Evaluation of Teaching Taskforce – As part of the processes of defining teaching, Dr. Murray has requested the Faculty Senate take an active role by creating a taskforce to investigate the student evaluation of teaching component. Dr. Miller-Levy will chair the committee and it will consist of a Faculty Senate representative from each college.
 - i. COST – Keith Emmert
 - ii. COE – Don Beach
 - iii. COBA – To be determined
 - iv. COLFA – Anthony Pursell
 - v. AG – Manon Shockey
 - vi. HS2 – To be determined
- C. Presidential Fellow – An alternative to Regent's Professor. Drs. Beach and Emmert attended a presentation at the Texas Faculty Senate Conference that discussed a Presidential Fellow. This program allows faculty to apply to work with the President on an idea that would both benefit the faculty member and the University. The program will allow faculty members write a research idea proposal and submit it to the President for consideration. The President will select the idea he thinks will best benefit the University as a whole. The Presidential Fellow will receive course release time to work with the President on the research idea. Dr. Murray agreed this could be an acceptable alternative to Regent's Professor and requested that the Faculty Senate Executive Committee remind her during the round of budget hearings next year to include funding.
- D. Service Day Feedback – The first annual Tarleton State University Day of Service occurred on April 7. Overall, it was a success; however, there are some issues that need to be addressed before next year's Day of Service.
 - i. Communication of expectations was sketchy.
 - ii. Several departments had trouble with students missing classes over the course of the week because some organizations did service on days other than the seventh.
 - iii. Several departments had trouble getting materials, as there was no budget for the Day of Service.
 - iv. Dr. Keith Emmert requests Faculty Senators poll their people for feedback.
- E. Other

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- i. Dr. Rajani Srinivasan expressed concern about moving the Calendar back possibly causing a conflict between Tarleton State University’s Spring Break and Stephenville ISD. The SISD School Board is aware of the change and is considering solutions.
- ii. Dr. Michael Landis requested the Faculty Senate consider a resolution requesting Lonn Reisman to clarify in writing the monetary commitment that will be required of the University for the Division I move. Dr. Landis has requested more information that is specific and has not received a response. Dr. Beach discussed the process of Division I invitations and believes there will be no specific information until an actual invitation is extended. Until Tarleton State University actually received the invitation, any conversation about specific costs is purely hypothetical and not within the purview of the Faculty Senate. This is a discussion we will have after the invitation is received.
- iii. Dr. Mary Winton discussed an incident in her building of disruptive and dangerous activity in a classroom. Dr. Dwayne Snider instructed her, and all faculty, to use their best judgement about handling disruptive and/or dangerous activity and to call the police if necessary.
- iv. Dr. Karly Goen raised concerns about safety procedures in buildings after the death of a student. The completion of the hiring of an Emergency Management coordinator will go a long way in addressing this issue. Until that time, Matt Welch and the trained police officers are willing to come address each building individual to discuss specific safety procedure for that location.

VII. Announcements

- A. Reminder to complete Committee Interest Survey
- B. Reminder to complete Department Head and Dean Evaluations
- C. IRB Update
- D. Faculty Senate Meeting Dates for 2016 (Second Monday of the Month)
 - i. Monday, May 2
- E. End of Semester Luncheon – April 28 11:30 to 1 – Dr. Laura Boren – Speaker

VIII. Other

IX. Adjourned at 5:05