

Dr. Marilyn Duran — Past President , ex-officio
Dr. Mark Shipman – President-Elect

Dr. Sandra Graham — President
Dr. Vicky Johnson – Secretary/Treasurer
Dr. Laurie McAdams - Parliamentarian

Faculty Senate Minutes
Date: Monday, April 15, 2013

PRESENT:

Annette Albrecht, Robert Anderson, Jesse Crawford, Art Dearing, Sandy Graham, Reggie Hall, Matthew Hallgarth, Vicky Johnson, Laurie McAdams, Russell Pfau, Ebony Hall (for Francine Pratt), Harold Rathburn, Wendell Sadler, Mark Shipman, Alex Tanter, , Mark Weber, Richard Willey, Cathy Wilterding

ABSENT:

Mircea Agapie, Kendra Bowen, Marilyn Duran, Rex Gamble, Manon Shockey, Sara Taylor

CALL TO ORDER:

The meeting was called to order by Dr. Graham at 3:09pm

APPROVAL OF MINUTES:

Ms. Wilterding moved to approve the minutes of the last meeting. Dr. Shipman seconded. Motion carried.

TREASURER'S REPORT:

Current balance is \$5039.59

ANNOUNCEMENTS:

- ▶ Dr. Murray' meeting today at 4:30 and on April 25. Try to attend one of those if possible
- ▶ The Regent's Award deadline is May 1: Announce to your department.

SPECIAL GUEST:

Diane Taylor

- ▶ First Year Seminar
 1. Consultants recommended this course to increase retention
 2. Each college decided how to present (discipline specific or college-wide)
 3. 1-1 configuration (one hour class/one hour lab); ST ratio of 1-25 to 30
 4. Will begin in Fall 2013
 5. Content
 - a. As a core course, some things must be included to meet those objective requirements (objectives are taken from Social and Behavioral Sciences)
 - b. Financial literacy mandated by the THECB
 - c. 6 hours instructor, 10 hours Student Life led during Transition Week; remaining 16 hours during the regular semester
 6. Dr. Pfau asked about the impact on faculty load. Dr. Taylor said that some colleges will be able to work it into normal faculty loads, others will pay for overloads.
 7. Dr. Graham asked whether there will be training available or required for faculty. Jennifer Edwards and Diane Taylor will be putting together a set of faculty resources, but will continue to discover what faculty need and continue to provide support needed.
 8. Juniors and Seniors (transfer students) will not be required to take the First Year Seminar. If they are not "core complete," departments will have to make course substitutions for the credit hour.
- ▶ **New Core Curriculum**
 1. Will go into effect Fall 2014
 2. Every course to be included had to go through the General Education Committee for approval into the new core, based upon the required objectives, learning outcomes, assessments, etc. to be approved by Academic Council
 3. This information will be submitted for approval to TAMU System by May 1
Then it will be submitted to the THECB by November and will be implemented Fall 2014

Dr. Sandra Graham — President

Dr. Marilyn Duran — Past President , ex-officio

Dr. Vicky Johnson – Secretary/Treasurer

Dr. Mark Shipman – President-Elect

Dr. Laurie McAdams - Parliamentarian

4. Detailed information is available on the General Education website:
<http://www.tarleton.edu/generaleducation/>
5. Mr. Hall asked about transfer students. Dr. Taylor said that if students come in “core complete,” we have to accept that and that all institutions are using the same number of credit hours for general education courses (42).
6. Dr. Weber asked whether we are going to go to common numbers for general education courses. Dr. Taylor said that we are the only institution in the A&M System that does not use the TCCN (Texas Common Course Numbers). She said that we will probably be making that change soon. That will require common prefixes as well as a 4-digit course number.
7. The requirement of the First Year Seminar and changing the science courses to 4-hour will be instituted in Fall 2013, even though the new core curriculum will not be in place until Fall 2014.

UNIVERSITY COMMITTEES:

Reports/Committee assignments

- ▶ Academic Council (Graham)
Mostly curriculum issues, including core curriculum and First Year Seminar; things that have already been covered in Faculty Senate
- ▶ Budget Advisory Council (Tanter)
No report
- ▶ Curriculum Committee (Hallgarth)
No report
- ▶ SEMEC (Shipman)
Lou Sandborn from Noel Levitz was on campus last week for 4 days. Dr. Shipman reported on his subcommittee on Program Stimulation which is designed to identify new programs. There are also subcommittees on marketing, branding, and retention.
- ▶ CII Advisory Council (Wilterding)
No report
- ▶ Employee Benefits Committee (Graham)
Nominated representatives for consideration for a vote. Talked about a different plan of withholding insurance and child support for 9-month employees. HR will look into whether this is a Tarleton or system practice. HR will also look into the possibility of re-instating matching funds for ORPs at the full rate. Insurance will be going up and long-term care will no longer be offered for new enrollment.
- ▶ University Planning Council (Graham)
Meeting on the strategic areas for a plan of implementation. See the website for details.
- ▶ University Calendar Committee (Johnson)
Start and end dates of the calendar are set by legislature, but the request was made to re-think the summer schedule dates. We lost students because outside our immediate area, public school was still in session when our first summer session began, which prevented students (particularly in the Metroplex) from attending Summer I. The possibility was also discussed of putting up a skeleton schedule early for those who need primary dates – start dates, end dates, Spring Break, etc., without having to wait for every entry. This seems possible since our calendar is not totally online.
- ▶ Diversity, Access and Equity Committee (Graham)
No report
- ▶ CLASS (Graham)
No report
- ▶ Faculty Handbook Committee (Shipman)
The online document will be significantly shorter than the hard copy was as SAPs and policies will be linked. There are 3 chapters ready for review. If anyone has concerns about Chapter 4 on Tenure and Promotion, please contact Drs. Shipman, McAdams, Graham, or Johnson. The first round of review on any of the chapters is just for feedback.

Dr. Sandra Graham — President

Dr. Marilyn Duran — Past President , ex-officio
Dr. Mark Shipman – President-Elect

Dr. Vicky Johnson – Secretary/Treasurer
Dr. Laurie McAdams - Parliamentarian

TASK FORCES

Task Forces with Faculty Senate representation

- ▶ Adjunct Faculty Compensation Issues
No word since submission of the recommendations.
- ▶ Competitive Faculty Compensation and Compression Issues
Still a work in progress. The committee looked at market analysis internally and externally and how to address individual college issues. Compression and inversion data has also been analyzed. The College of Ag and Business have the worst compression/inversion issues.
- ▶ Summer School Funding and Compensation
No recommendations yet.
- ▶ Greater Expectations
Will be meeting on April 23. Discussing how to encourage more engagement. Phil Sudman is the chair.

OLD BUSINESS

Covered above

NEW BUSINESS

Faculty luncheon

Dr. Murray asked if we would like to do this again. Dr. Graham will investigate the cost. Let her know if you have other ideas.

May meeting

3rd Monday in May is the 20th. Some senators may not be on campus at that time. Dr. Duran suggested that we not meet if we have no specific agenda items. We need feedback on the Faculty Handbook, but can do that through email.

OTHER:

There was no other business.

ADJOURNMENT:

Dr. Hallgarth moved to adjourn. Dr. Duran seconded. Motion carried and the meeting was adjourned at 4:22p.m.