



**TARLETON  
STATE UNIVERSITY**  
Member of The Texas A&M University System

## Request to Take a Course While Clinical Teaching

Student Name:

Student UIN:

Certification Area:

Cum. G.P.A.:

Projected clinical teaching semester:

Content G.P.A.:

Requests to enroll in:

Reason for making this request:

Requested course meets:

This request was reviewed by the student's department advisor and the following recommendation was made:

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

\_\_\_\_\_

Date \_\_\_\_\_

**Department Advisor's Signature**

This request was reviewed by the student's Department Head and the following recommendation was made:

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

\_\_\_\_\_

Date \_\_\_\_\_

**Department Head's Signature**

This request was reviewed by the Coordinator of Field Experiences and the following recommendation was made:

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

\_\_\_\_\_

Date \_\_\_\_\_

**Coordinator of Field Experiences**

This request was reviewed by the Director of Educator Preparation Services and the following recommendation was made:

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

\_\_\_\_\_

Date \_\_\_\_\_

**Director of Educator Preparation Services**

\*A student should not take other courses while enrolled in clinical teaching (EDUC 4690 + EDUC 4335). However, if an exception is made in any individual case, the undergraduate must have an overall grade point average of at least 3.0, or a 3.0 for the semester preceding enrollment in EDUC 4690 and EDUC 4335. This request must receive approval from the academic advisor and the Department Head of Curriculum and Instruction. If approval is given, the student must then have approval from Coordinator of Field Experiences and Director of Educator Preparation Services.