

Tarleton State University

Master of Science in Athletic Training

Policies & Procedures

TARLETON STATE UNIVERSITY MSAT

University Mission, Vision & Values.....	2
Program Mission, Vision, Goals and Expected Outcomes.....	3
Program Course Sequence.....	4
Catalogs and University Academic Calendar.....	5
Admissions Process	6-7
Technical Standards	8-10
Tuition and Financial Aid	11
Additional Program Costs	12
Awards & Scholarships	13
MSAT Portfolio Assessment Rubric	14
Academic Requirements	15
<i>Clinical Seminar</i>	
<i>Grade Policies</i>	
The Clinical Education Experience	16-17
<i>Clinical Hour Policy</i>	
<i>Accessibility of blood-borne pathogen, communicable disease and EAPs</i>	
<i>ECC student requirements</i>	
<i>Calibration and equipment maintenance</i>	
<i>Sanitation precautions</i>	
<i>Venue specific training and expectations</i>	
<i>Clinical Immersion</i>	
<i>Clinical Relief Policy</i>	
<i>Student Travel to Clinical Sites</i>	
<i>Clinical Evaluations</i>	
<i>Criminal Background Checks</i>	
Dress Code	18
<i>Mechanism to differentiate students from credentialed providers</i>	
Code of Conduct	19-22
<i>Academic Integrity</i>	
<i>Sportsmanship</i>	
<i>Personal Behavior</i>	
<i>Interpersonal Relationships</i>	
<i>Sexual Harassment</i>	
<i>Non-Discrimination</i>	
<i>Social Networking Etiquette</i>	
<i>Sanctions</i>	
Student Grievance and Appeals	23-24
<i>Academic Honesty Sanction Appeal</i>	
<i>Title IX Reporting</i>	
<i>Hazing</i>	
<i>Parking Citations</i>	
<i>General Grievances</i>	
Resources for Students	25
<i>Disability Services Student</i>	
<i>Counseling Center Student</i>	
<i>Health Services</i>	
Bloodborne Pathogen Program	26-30
Communicable Disease Policy	31
<i>Immunization Requirements</i>	
Confidentiality Agreement	32
<i>HIPPA</i>	
<i>FERPA</i>	
Student Acknowledgment of Policies and Procedures	33

TARLETON STATE UNIVERSITY

Mission

Tarleton State University, a founding member of The Texas A&M University System, transforms generations by inspiring discovery, leadership, and inclusion through educational excellence.

VISION

Tarleton will be the premier comprehensive regional university in the nation, with a keen focus on student success, teaching, and research.

Excellence

Tarleton Texans pursue greatness in all efforts, promoting a spirit of leadership, adaptability, and innovation for exceptional outcomes and a better world.

Integrity

Tarleton Texans hold to the highest ethical standards and commit to serving others through transparency and accountability in everything we do.

Respect

Tarleton Texans create an inclusive community by embracing diverse perspectives with civility, honoring tradition, and promoting teamwork so everyone thrives.

TARLETON STATE UNIVERSITY

MASTER OF SCIENCE IN ATHLETIC TRAINING

MISSION

The Master of Science in Athletic Training program will inspire discovery, service, and leadership through captivating educational and clinical experiences in the global field of athletic training.

VISION

Tarleton MSAT will be the premier comprehensive regional athletic training program with a keen focus on developing future healthcare professionals in providing holistic care and advancing delivery to under-served communities.

PROGRAM GOALS

- I. Students will complete impactful professional development activities in the global healthcare community.
 - a. All students will complete 6 approved professional development activities in the areas of service and scholarly contributions before graduation.
 - i. Evaluated through portfolio submission of artifacts and reflection.
 - b. All students will complete one athletic training study abroad experience before graduation.
 - i. Evaluated through portfolio submission of artifacts and reflection.
- II. Students will critically analyze real-world situations with diverse patient populations.
 - a. Students will construct comprehensive, individualized treatment plans based upon clinical evaluation, sound principles of rehabilitation, and treatment goals for two different patient populations.
 - b. Students will apply evidence-based practice principles to a real-world situation being experienced in clinical education.
 - i. Evaluated through portfolio submission of artifacts and reflection.
- III. Students will demonstrate leadership skills, including collaboration and written and verbal communication skills with a variety of populations.
 - a. Students will work with a partner to complete a posture and gait assessment on individuals from two different patient populations.
 - i. Evaluated through student reflection in portfolio and poster presentation
 - b. Students will serve in at least one leadership role for a student organization or organized project.
 - i. Evaluated through portfolio submission of artifact and reflection.
 - c. Evaluated through preceptor evaluation of student during clinical education rotations.
- IV. Students will successfully complete the national Board of Certification (BOC) exam.
 - a. Each cohort will have at minimum a 70% pass rate on practice exams in ATRN 5361.
 - b. Each cohort will have at minimum a 70% pass rate on first time BOC exam attempts.

Master of Science in Athletic Training Course Sequence

First Semester		
<u>Summer – 6 credits</u> ATRN 5351 Athletic Training Techniques KINE 5383 Fitness and Wellness Applications in Athletic Training		
Year One		
<u>Fall – 9 credits</u> ATRN 5452 Therapeutic Interventions ATRN 5453 Orthopedic Assessment I ATRN 5191 Clinical I	<u>Spring – 9 credits</u> ATRN 5454 Orthopedic Assessment II ATRN 5455 Therapeutic Exercise ATRN 5192 Clinical II	<u>Summer – 6 credits</u> ATRN 5356 Evidence Based Practice & Research ATRN 5360 Healthcare Administration
Year Two		
<u>Fall – 9 credits</u> ATRN 5458 General Medical Assessment ATRN 5363 Orthopedic Assessment III ATRN 5293 Clinical III	<u>Spring – 10 credits</u> ATRN 5361 Empowering Success - <i>1st 4 week</i> ATRN 5359 Trends in AT - <i>2nd 4 week</i> ATRN 5362 Cultural Experiences in Global Health Care - <i>1st 8 week</i> ATRN 5194 Clinical IV - <i>16 week includes 2nd 8 week immersion</i>	

This program follows a cohort model. Students will enter the program as a group and progress through each semester together. The courses must be taken in this sequence due to the skills and knowledge within courses building upon the content acquired in previous semesters.

Students must make a 'C' or better in all courses and must maintain a 3.0 GPA.

ACADEMIC CATALOG INFORMATION

Administration and General Information

<http://catalog.tarleton.edu/administration/>

Transfer Student Requirements

<https://www.tarleton.edu/admissions/transfer/index.html>

University Academic Calendar

<http://catalog.tarleton.edu/universitycalendarsandfinalexaminationschedules/>

Catalog

<https://catalog.tarleton.edu/grad/healthsciences/schoolofkinesiology/healthandhumanperformance/>

ADMISSIONS

Coursework for newly admitted students begins in June each year. To be considered for admission in the 2022 cohort, applications and all supporting materials must be submitted/postmarked between August 1, 2021 and April 15, 2022. Complete applications will be reviewed on a recurrent basis, and it is in the student's best interest to submit materials as early as possible. After review of completed applications by the committee, candidates will be notified if they have been selected for an admissions interview. Admission into the Tarleton MSAT degree is competitive, and meeting the required standards does not guarantee admission.

**Applications received after the April 15 deadline will be considered if slots are still available.*

Admission Requirements:

- Admission into the Tarleton School of Graduate Studies
- Application submitted to the MSAT
- GPA of 2.75+ on the last 60 credit hours completed
- Complete all prerequisite coursework with a grade of C or better
- Complete application interview – **required dates below**
- Meet all Conditional Acceptance requirements (see below)

Prerequisite courses:

- Anatomy & Physiology I and II (8 credits)
- Prevention & Care of Athletic Injuries
- Physiology of Exercise
- Biomechanics or Functional Kinesiology
- Sports Nutrition (preferred) or Nutrition
- Sports Psychology (preferred) or General Psychology
- Statistics
- Physics (1 semester)
- Chemistry (1 semester)
- Medical Terminology** preferred not required

Application Process:

1. Submit application & transcripts to the Tarleton School of Graduate Studies
2. Submit MSAT online application including the following:
Please be sure to have items c-d below saved in PDF format to upload with your application.
 - a. Contact information for two references (prefer one AT & one college professor)
 - b. Personal statement (guiding questions are included in the online application)
 - c. Documentation of at least 50 observation hours with a credentialed athletic trainer
 - d. Resume
3. Priority Interview Dates: **December 8** or **January 10**. Further dates will be added as needed.

Conditional Acceptance Requirements for Full Admission:

Following interviews, students will be notified if they have been conditionally accepted. Full admission into the program is contingent upon completion of the remaining items:

1. Complete the Student Technical Standards form
2. Submit up to date immunizations

Be advised that during the progression of the program, clinical sites may require that you will pass a criminal background check and substance abuse screening.**

*If you have any criminal history or substance abuse problems, this might prevent you from being eligible for the BOC exam, Texas state licensure, and from MSAT clinical rotations. If you have concerns, refer to the [BOC website](#) or the website for the [Texas Department of License and Registration for athletic training](#).

Tarleton State University
Master of Science in Athletic Training

Documentation of Clinical Observation Hours

Each applicant is required to complete a minimum of 50 observation hours with a certified and/or licensed athletic trainer. Use this form to document your hours and have your supervising athletic trainer verify your completion. If you observe more than one athletic trainer, please complete a separate form for each professional.

Applicant's name	
Supervising Athletic Trainer	
Location for observations (Facility/Address/Phone number)	

Date	Hours Completed	Activity observed (i.e. practice, treatment, rehab)

Total Hours: _____

By signing below, I verify that this is an accurate record of hours observed.

Applicant Signature: _____ Date: _____

AT signature: _____ Date: _____

AT Email: _____ AT Phone: _____

Technical Standards for Admission

History and Rationale

The landmark Americans with Disabilities Act of 1990, P.L. 101-336 (“ADA” or “the Act”), enacted on July 26, 1990, provides comprehensive civil rights protections to qualified individuals with disabilities. The ADA was modeled after Section 504 of the Rehabilitation Act of 1973, which marked the beginning of equal opportunity for persons with disabilities. As amended, Section 504 “prohibits all programs or activities receiving federal financial assistance from discrimination against individuals with disabilities who are ‘otherwise qualified’ to participate in those programs.” With respect to post-secondary educational services, an “otherwise qualified” individual is a person with a disability “who meets the academic and technical standards requisite to admission or participation in the recipient's education program or activity.”

Under the Americans with Disabilities Act, Title II and Title III are applicable to students with disabilities and their requests for accommodations. Title II covers state colleges and universities. Title III pertains to private educational institutions; it prohibits discrimination based on disability in places of “public accommodation,” including undergraduate and postgraduate schools.

Given the intent of Section 504 and the ADA, the development of standards of practice for a profession, and the establishment of essential requirements to the student's program of study, or directly related to licensing requirements, is allowable under these laws. In applying Section 504 regulations, which require individuals to meet the “academic and technical standards for admission,” the Supreme Court has stated that physical qualifications could lawfully be considered “technical standard(s) for admission.”

Institutions may not, however, exclude an “otherwise qualified” applicant or student merely because of a disability, if the institution can reasonably modify its program or facilities to accommodate the applicant or student with a disability. However, an institution need not provide accommodations or modify its program of study or facilities such that (a) would “fundamentally alter” and/or (b) place an “undue burden on” the educational program or academic requirements and technical standards which are essential to the program of study.

Tarleton State University

Master of Science in Athletic Training

Technical Standards for Admission

The Master of Science in Athletic Training (MSAT) program at Tarleton State University is a rigorous and intense program that places specific requirements and demands on the students enrolled in the program. An objective of this program is to prepare graduates to enter a variety of employment settings and to render care to a wide spectrum of individuals engaged in physical activity. The technical standards set forth by the MSAT program establish the essential qualities considered necessary for students admitted to this program to achieve the knowledge, skills, and competencies of an entry-level athletic trainer, as well as meet the expectations of the program's accrediting agency [Commission on Accreditation of Athletic Training Education (CAATE)]. All students admitted to the MSAT program must meet the following abilities and expectations. In the event a student is unable to fulfill these technical standards, with or without reasonable accommodation, the student will not be admitted and/or allowed to continue the program.

Compliance with the program's technical standards does not guarantee a student's eligibility for the Board of Certification (BOC) examination for athletic training or the State of Texas licensing examination for athletic training.

Candidates for selection to the MSAT program must:

1. Demonstrate the mental capacity to assimilate, analyze, synthesize, integrate concepts and problem solve to formulate assessment and therapeutic judgments and to be able to distinguish deviations from the norm.
2. Possess sufficient postural and neuromuscular control, sensory function, and coordination to perform appropriate physical examinations using accepted techniques; and accurately, safely and efficiently use equipment and materials during the assessment and treatment of patients.
3. Exercise the ability to communicate effectively and sensitively with patients and colleagues, including individuals from different cultural and social backgrounds; this includes, but is not limited to, the ability to establish rapport with patients and communicate judgments and treatment information effectively. Students must be able to understand and speak the English language at a level consistent with competent professional practice.
4. Illustrate the ability to record the physical examination results and a treatment plan clearly and accurately.
5. Exhibit the capacity to maintain composure and continue to function well during periods of high stress.
6. Confirm the perseverance, diligence and commitment to complete the athletic training education program as outlined and sequenced.
7. Display flexibility and the ability to adjust to changing situations and uncertainty in clinical situations.
8. Possess affective skills and appropriate demeanor and rapport that relate to professional education and quality patient care.

Candidates for selection to the MSAT program will be required to verify they understand and meet these technical standards or that they believe that, with certain accommodations, they can meet the standards. The Center for Access and Academic Testing at Tarleton State University will evaluate a student who states he/she could meet the program's technical standards with accommodation and confirm that the stated condition qualifies as a disability under applicable laws. If a student states he/she can meet the technical standards with accommodation, then the University will determine whether it agrees that the student can meet the technical standards with reasonable accommodation; this includes a review of whether the accommodations requested are reasonable, taking into account whether accommodation

would jeopardize clinician/patient safety, or the athletic training education process of the student or the institution, including all coursework, clinical experiences, practicums, and internships deemed essential to graduation.

I certify that I have read and understand the technical standards for selection listed above, and I believe to the best of my knowledge that I meet each of these standards with or without reasonable accommodation. I understand that if I am unable to meet these standards with or without reasonable accommodation I will not be admitted into the MSAT program and/or be allowed to continue in the program.

Name of Applicant (please print)

Signature of Applicant

Date

All student applicants read and sign the statement below. Your signature only indicates your acknowledgment of this statement and does NOT indicate a need for accommodations.

It is the policy of Tarleton State University to comply with the Americans with Disabilities Act and other applicable laws. If you are a student with a disability seeking accommodations, it is your responsibility to contact the Center for Access and Academic Testing, at 254.968.9400 or caat@tarleton.edu. The office is located in Math 201.

Signature of Applicant

Date

TUITION

Tuition for each semester can be best calculated by using the Tarleton Tuition Estimator using the following link <https://www.tarleton.edu/business/estimator/index.html>

The estimate does not include:

- Lab fees that are course specific
- Optional fees (housing, meal plans, parking, etc.)
- International fees
- Out of State fees

Tuition Differentials will be charged to courses as follows: all courses in the College of Business, College of Agriculture and Natural Resources, College of Liberal and Fine Arts, College of Education and Human Development, College of Science and Technology and College of Health Science and Human Service. Nursing/Medical Lab Sciences/Social Work, Criminology and Engineering Courses will also have additional Tuition Differentials over and above their College Differentials. The tuition estimate includes an average tuition differential and will vary based on course enrollment. Learn more about differentials cost <http://catalog.tarleton.edu/expenses/>

Financial Aid

Tarleton State University offers student financial aid in the form of loans, grants, work opportunities and scholarships to help assist with your educational expenses while attending Tarleton State University. To determine a student's eligibility for financial aid, the student and parent (if the student is dependent) must first complete the Free Application for Federal Student Aid (FAFSA). <http://catalog.tarleton.edu/financialaid/>

If you have questions about Tarleton State University Tuition and Fee Exemptions, you may contact the Student Financial Aid Office at finaid@tarleton.edu or (254) 968-9070.

Additional Expenses
Master of Science in Athletic Training Tarleton
State University

Item	Cost	Description
Criminal background check	Approx. \$45	All students complete clinical rotations at off-campus sites. For the protection of students and patients at these sites, a background check is required.
Immunizations	Varies	All students complete clinical rotations at off-campus sites. For the protection of students and patients at these sites, immunizations recommended for healthcare providers are required. Influenza, COVID, Meningitis, Hepatitis are recommended and/or required.
Textbooks	Varies Approx. \$350	Textbooks are required for coursework. Students are given the opportunity to purchase textbooks in print or electronically. Prices vary depending on where the textbooks are purchased.
Athletic Techniques Supplies	\$200.00	Sling pack or fanny pack, taping and wrapping supplies, goniometer, sphygmomanometer
EHR-Go	\$155	Online electronic health record simulation system
Study Abroad	Varies. Approximately \$4500	Study abroad is a group experience for students to learn about healthcare in other cultures as well as possibly teach athletic training skills to others. This trip opportunity will occur during the students' last semester in the program as part of the ATRN 5362 Cultural Experiences in Global Healthcare course. Costs will vary depending on the location and length of trip.
Travel to and from clinical rotations	Varies Approx. \$1000	All students complete at least one out of town clinical rotation. The expense will vary depending on location and the price of fuel at the time. Some students carpool to reduce costs.
NATA, SWATA, TSATA Student Membership	Approx. \$80	This provides membership in the national, regional, and state organizations for the athletic training profession. The membership provides students a discount for attendance at other workshops and for the BOC exam.
SWATA Student Development Workshop	Approx. \$80	This is a BOC exam preparatory experience. It also includes the SWATA Student Quiz Bowl competition and networking opportunities. Expenses will vary depending on the location of the workshop. The program will help off-set some of these costs.
NATA Clinical Symposium & Expo	\$125 + travel expenses	The three-day event includes hundreds of educational sessions in many different learning formats and the largest exhibit of athletic training products in the world to stay updated on the latest innovations in the market.
SWATA Clinical Symposium & Expo	\$25 + travel expenses	Every year, SWATA host a Clinical Symposium for every member to attend. It is a weekend full of excitement and education, plus a great chance to network and meet others in the same field as you. The opportunities are endless when ATs from Texas and Arkansas all get together.
Professional Clothing	Varies	Some clothing will be provided for each student every year. Students must have Nike sneakers, black belt, black dress shorts and black dress pants. There will be additional clothing for purchase.

Awards & Scholarships

The MSAT program has two awards that it presents each year at the Spring Athletics Picnic. Both of these awards include a small scholarship for the next academic year. The two awards are as follows:

- Harris Methodist Sports Medicine Award
 - This endowed scholarship is awarded to the MSAT student with the highest academic standing. If multiple students have the same GPA, then additional involvement in clinicals, service, and leadership will be used by MSAT faculty to make the final decision.
- Texan Sports Medicine Association Award
 - This endowed scholarship is awarded to the MSAT student who best represents the pillars of the program: inquiry, service, and leadership.
 - Students vote for their peers on this award, and then MSAT faculty take the top nominations from students to make a final decision. •
- Tarleton General Scholarships
 - <https://www.tarleton.edu/scholarships/graduate.html>
 - Tarleton State University continues to take scholarship applications throughout the academic year; however, students should meet the priority deadline each year to ensure consideration for all eligible scholarships
 - Priority deadlines: Fall or Academic Year – February 15th, Spring – December 1st
- Southwest Athletic Trainers' Association – SWATA Student Scholarship
 - Must be NATA member, minimum of 2.5 gpa, 2 letters of recommendation and personal narrative. Deadline is usually April 15 each year
 - <http://www.swata.org/scholarships/>
- Texas State Athletic Trainers' Association
 - 10 scholarships at \$1000 are awarded each year
 - 3.0 minimum gpa, 3 letters of recommendations, and application. Deadline is usually in June each year
- NATA Foundation Athletic Training Student Writing Contest (SWC)
 - Named for Deloss Brubaker, who chaired the contest for its first 30 years. The SWC is now in its 41st year. Through this competition, a total of \$1,000 is awarded by the NATA Foundation in 3 different contest divisions.
 - Original Research (\$500), Literature Review (\$250), Case Study (\$250)
 - <https://www.natafoundation.org/education/writing-contest/>
- NATA Scholarships
 - There are multiple scholarships available for students through the NATA Membership is required
 - <https://www.nata.org/membership/honors-and-awards/chuck-kimmel-first-time-attendee-award>
 - <https://www.natafoundation.org/education/scholarships/>

TARLETON STATE UNIVERSITY MASTER OF SCIENCE IN ATHLETIC TRAINING PORTFOLIO ASSESSMENT

STUDENT NAME _____

Athletic training students will submit an artifact and reflection for each objective. The reflection must answer the following to pass:

- Analyze the knowledge and skill from various courses and other experiences you've had that you used in order to complete this experience
- Assess the impact this experience had on any personal biases, stereotypes, preconceptions, assumptions
- Assess the larger implications of this experience towards your future career

PROGRAM GOAL: PROFESSIONAL DEVELOPMENT IN A GLOBAL HEALTHCARE COMMUNITY

Research Proposal and Professional Conference Presentation

Title	Audience or Conference	Artifact	Reflection	Notes

6 Approved Professional Development Activities in Service and Scholarly Contribution

Event	Type of Contribution	Artifact	Reflection	Notes
NATA, SWATA or approved conf				
SWATA Competency Wkshp				

NPI Number Displayed # _____		NATA Membership # _____	
Leadership Philosophy		Resume	
Athletic Training Philosophy		Book read plus reflection written	

Study Abroad

Location	Artifact	Reflection	Notes

PROGRAM GOAL: CRITICAL ANALYSIS OF REAL-WORLD SITUATIONS WITH DIVERSE PATIENT POPULATIONS

Evidence Based Practice in a Real-World situation in clinical education

Title	Artifact	Reflection	Notes
		NA	

PROGRAM GOAL: LEADERSHIP WITH A VARIETY OF POPULATIONS

Class Projects with 2 Different Patient Populations (Posture/Gait and Therapeutic Exercise)

Title	Artifact	Reflection	Notes

Leadership Role & Recruiting Experience

Title	Artifact	Reflection	Notes

Grade: _____ Pass/Fail - Student must pass all sections to pass the portfolio assessment

Instructor: _____ Date: _____

ACADEMIC REQUIREMENTS

All Tarleton MSAT students will maintain a 3.0 grade point average. Students who have achieved admission are expected to maintain a minimum 3.0 GPA on work completed at Tarleton. If in a particular semester a student's cumulative GPA or overall GPA falls below the 3.0 GPA minimum, he/she will be given notice of unsatisfactory academic performance. The student must attain a 3.0 cumulative GPA during her or his next period of enrollment; failure to do so will result in suspension for one semester from the College of Graduate studies and removal from the MSAT program.

Students who have been admitted on Academic Warning must achieve a 3.0 GPA or greater their first semester of enrollment. If requirements are not met, admission will be rescinded, and students will be placed on Academic Suspension.

Students must maintain a C or better in all course work. If a course is failed, students are not allowed to progress within the program until the failed course is retaken the next year. If the course is failed a second time, the student will be removed from the MSAT program.

To be eligible for the BOC exam, students must make an overall minimum percentage of 75 on a proctored comprehensive practice exam or two percentage scores of 72 or higher on proctored comprehensive exams prior to the opening of the exam registration. This score will be calculated using percentages for domains as designated within the BOC exam. An alternate option is that students will complete a comprehensive written/practical exam in their final semester of coursework with a minimum grade of 80 in order to be eligible for the BOC exam.

Clinical Seminar

Clinical seminar is scheduled for 1 hour per week during the fall and spring semesters. The students and faculty will meet as a program to discuss additional readings, go through scenarios, plan service activities or host a guest speaker. Students are expected to arrive on time, be prepared and actively participate each week. Students with ideas for activities to be completed during clinical seminar are invited to present their ideas to the program director for approval and inclusion.

THE CLINICAL EDUCATION EXPERIENCE

- Students will complete criminal background checks as required by each clinical site prior to the start of each rotation. The CEC will coordinate these procedures with the student and clinical site.
- All clinical education must be educational in nature.
- Students should try to adhere to the preceptor's schedule not the schedule of the team or patients. This includes holidays and weekends.
- Students will not receive any monetary remuneration during this education experience.
- Students will not replace professional athletic training staff or medical personnel.
- Students must be directly supervised by a preceptor during the delivery of athletic training services.
- There must be regular communication between the program and the preceptor.
- Students are to report any issues or concerns with a clinical site or preceptor as soon as they arise.
- If an issue is present, the clinical education coordinator will work with the student, preceptor, and other involved parties to address the issue. If an issue cannot be resolved and is significantly negatively impacting the student's learning experience, the student may be reassigned to a different clinical site and/or preceptor within the same semester.
- Students must be directly supervised by a preceptor during the delivery of athletic training services.
- Therapeutic equipment at all sites must be inspected, calibrated, and maintained according to the manufacturer's recommendation, or by federal, state or local ordinance.
- All sites must have a venue-specific written Emergency Action Plan (EAP) that is based on well-established national standards or institutional offices charged with institution-wide safety (e.g. position statements, occupational/environmental safety office, police, fire and rescue.)
- There must be a review of the emergency action plans, bloodborne pathogen policy and communicable disease policy with the student before they begin patient care at each site.
- Students must have access to sanitation precautions, including the ability to wash hands before and after each patient encounter.
- Students must have immediate access to the EAP in an emergency.
- Students must maintain current emergency cardiac care certification throughout all clinical rotations.

CLINICAL HOUR POLICY

- First year athletic training students will have a minimum of 300 clinical hours per fall and spring semester. Second year athletic training students will have a minimum of 350 clinical hours.
- Students are required to attend their clinical rotation throughout the entire semester to ensure students are learning the entire continuum of care of athletic trainers and facilitating learning over time.
- Students may not load clinical experience hours at the beginning, middle, or end of the semester or experience.
- Students should only record clinical hours that are spent providing athletic training services at any activity (e.g., practice, game, conditioning), or with a patient (e.g., wound care, taping, treatment, rehabilitation).
- Time spent eating, loading/unloading, or traveling to/from a city or venue should not be counted as clinical education.
- Clinical hours outside of the semester will be credited in ATRN 5293. Examples include winter break, summer break and fall preseason.
- Students are responsible for documenting the clinical education hours each week on the program provided form. The student will submit the hour log to their assigned preceptor for signature and approval each week.
- Completed hour logs are submitted to the CEC on a monthly basis.

CLINICAL IMMERSION

- The Tarleton MSAT student will experience the totality of care provided by athletic trainers. Students will participate in the day-to-day and week-to-week role of an athletic trainer for a minimum of a continuous 8-week period. The clinical immersion will be completed during ATRN 5194, during the last 8 weeks of the spring semester. The preceptor/s should supervise and guide the student's experience towards complex and autonomous patientcare. During the clinical immersion, students will have limited didactic course work.

CLINICAL RELIEF POLICY

- Students must have a minimum of one day off in every seven-day period (Sunday through Saturday).
- Students should meet with their preceptor at the beginning of each rotation to discuss their schedule.
- Students and the preceptor will agree to the scheduled day off for each week prior to the week starting.
- The student's academic standing is monitored as well as clinical hours and supplemental experiences.
- When academic standing becomes of concern, the student's time in a clinical rotation is examined. With the help of the student appropriate strategies for improvement are created. These strategies are unique to the student and may include replacement of clinical experience, reteaching opportunities, and other services as the student and or program director or clinical education coordinator see fit.

STUDENT TRAVEL CLINICAL SITES

- Students are responsible for obtaining reliable transportation to and from their clinical site.
- Students will have clinical rotations on campus and within the surrounding community. Clinical placements at community-based clinical sites range from 3-65 miles from campus.
- The student is responsible for all costs (e.g. gas, insurance) associated with travel to/from their clinical site.
- In the event of lack of transportation, students should communicate with the preceptor and clinical education coordinator to determine an appropriate course of action.
- Students are to use their discretion when required to travel to their clinical experiences during inclement weather.
- When Tarleton State University closes or cancels classes, students are not expected to report to their clinical site.
- When an off-campus clinical site closes or cancels classes, students are not expected to report to their clinical site.
- Open communication with preceptors is paramount during inclement weather.

CLINICAL EVALUATIONS

- Students complete a self-evaluation at the beginning middle and end of every long semester clinical rotation.
- The preceptor evaluates the student at the middle and end of every long semester rotation.
- Preceptors are encouraged to provide regular feedback to the student throughout the clinical rotation.
- Students evaluate each clinical site and their preceptor at the middle and end of each long semester rotation.
- Students evaluate each clinical site and preceptor at the end of each mini-rotation.
- Student evaluations of the preceptors and the clinical sites are used by the MSAT program faculty in assessing preceptors/sites to help ensure the clinical experience placement is educational, safe, and progressively challenging the student.
- Student evaluations are then compiled and anonymously provided to the preceptors
- The purpose of these evaluations is for the development of the athletic training student as well as improvement of the MSAT Program.

DRESS CODE

The Tarleton Athletic Training dress code was developed to promote safety, practicality, as well as the professional appearance expected of an allied health care professional. Athletic training students will be provided a variety of apparel. You are expected to take care of all issued apparel. Any apparel that is damaged or lost must be replaced at the cost to the athletic training student. The athletic trainer and or preceptor will specify what apparel is to be worn for each facility, practice and competition. Dress code includes, but is not limited to, the following:

1. NO apparel representing any institution other than Tarleton or assigned clinical site
2. School or neutral colored clothing and shoes
3. Closed-toe shoes that are clean and functional
4. No leggings
5. No jeans
6. No hats indoors
7. Dress shorts or athletic shorts with pockets that are of appropriate length
 - a. 5-inch inseam minimum
8. Long hair should be pulled back and up for all outdoor practices and games
9. Clothing should be neat and free of holes
10. All facial hair should be neatly groomed
11. The Tarleton MSAT faculty, staff and preceptors reserve the right to address other dress code issues not previously mentioned as they arise.
12. Athletic training students will arrive to their clinical education site in dress code or be asked to leave for the day.
13. Visible MSAT student name tag provided by MSAT program

TARLETON ATHLETICS CLINICAL SITE

1. School or neutral colored clothing only = black, white, grey and purple
2. Tarleton issued athletic shorts or dress shorts
3. Tarleton issued hat only

THE TARLETON MSAT "UNIFORM"

This is not required to be worn daily. The uniform will be worn on the sideline of outdoor Tarleton home games, all Tarleton football games, and when representing the program as a group.

1. Issued polo
2. Black belt
3. Dress shorts as designated by program and flat front khaki pants (please have both)
4. Neutral colored shoes
 - a. Black, white or grey only

CODE OF CONDUCT

In the Tarleton Master of Science in Athletic Training program, athletic training students will be members of a Tarleton State University (Tarleton) athletics team and therefore will follow the TSU Athletics Code of Conduct. Membership on a Tarleton athletics team is a distinct privilege and must be earned by promise and continuing dedication to sportsmanship and integrity. Intercollegiate Athletics at Tarleton shall serve as an educational opportunity for athletic training students and as a focal point to bring the student body, faculty and staff, and community together. As a result of this, the social interactions and personal behavior of student-athletes and athletic training students on and off campus will likely become public knowledge. To this end, the Athletics Department and the Master of Science in Athletic Training program at Tarleton have established the following standards of ethical conduct and behavioral expectations, which may exceed those of non-student-athletes. Each and every athletic training student is expected to abide by the rules and regulations established by Tarleton, the Western Athletic Conference, the NCAA, the BOC and CAATE. In addition, athletic training students are subject to the rules and regulations specified by their preceptor and head coach of the head coach of their respective sports.

<http://www.bocatc.org/candidates/candidate-handbook>

ACADEMIC INTEGRITY

The Athletics Department and the Master of Science in Athletic Training within the Department of Kinesiology recognize academic dishonesty as a legitimate threat to both higher education and society. The Department cooperates with faculty and administration to educate athletic training students about potential pitfalls and the seriousness of disciplinary sanctions resulting from practices like plagiarism, forgery, unauthorized collaboration, and the use of unauthorized materials to complete class assignments. A student found to be guilty of academic dishonesty may face additional sanctions that are MSAT specific and more severe than those imposed upon the general student body.

SPORTSMANSHIP

Students should always show respect for their opponents. Although expected to play with intensity and emotion, Tarleton student-athletes and athletic training students are expected to refrain from the following:

1. Fighting with opponents, fans, or officials
2. Taunting opponents
3. Exhibiting disrespectful attitudes toward opponents or officials
4. Inciting crowd hostility toward opponents, opposing fans, or officials
5. Using profane or vulgar language

PERSONAL BEHAVIOR

Students shall deport themselves with honesty and integrity at all times. Their behavior shall at all times reflect the high standards of honor and dignity that characterize athletic training at Tarleton. Certain actions will reflect poorly on you, your family, the team, the program and Tarleton. Actions which will not be tolerated include, but are not limited to, the following:

1. Belligerent language or behavior toward any university official, specifically instructors
2. Illegal discrimination, sexual harassment, or related retaliation
3. Violence, actual or threatened, including the arrest in the event of such violence
4. Illegal possession, use, manufacture, sale, or distribution of alcohol or other drugs
5. Arrests for MIP (minor in possession), DUI (driving under the influence), DWI (driving while intoxicated), PI (public intoxication), or contributing to a minor, assault and battery
6. Per NCAA Bylaws, student-athlete and therefore athletic training students shall not knowingly:
 - (a) provide information to individuals involved in organized gambling activities concerning intercollegiate athletics competition;
 - (b) solicit a bet on any intercollegiate team;
 - (c)) accept a bet on any team representing the institution;
 - (d) solicit or accept a bet on any intercollegiate competition for any item that has a tangible value, or
 - (e) participate in any gambling activity that involves intercollegiate or professional athletics through a bookmaker, a parlay card and for student-athletes, professional or any other method employed by organized gambling.
7. Additional prohibited behaviors include, but are not limited to, the following:
 - (a) refusal to comply with any lawful order of a clearly identifiable university official acting in the performance of his/her duties;
 - (b) the forgery, fraudulent altering, willful falsification, or otherwise misuse of university or non-university records;
 - (c) furnishing false information to the university with the intent to deceive;
 - (d) bribery or the attempt to bribe a university official;
 - (e)) misappropriation of university funds;
 - (f) theft or knowingly possessing stolen property;
 - (g) the violation of university computer policies;
 - (h) committing a lewd act in public.

INTERPERSONAL RELATIONSHIPS

Due to the nature of the profession, conflicts between peers may occasionally arise. If a conflict occurs, the student should remember that the goal of conflict resolution is to resolve the problem between the parties without involving others. One-on-one resolution is the best way. The more people involved, the more complicated it becomes. Remember that fellow athletic training students are colleagues and should act in a professional manner when interacting with others.

The Sports Medicine staff and all MSAT preceptors are allied health care professionals. Their main priorities are to care for the health needs of the student-athlete AND provide proper educational development and training for the athletic training student. There may occasionally be conflict between the athletic trainer and athletic training student. These conflicts should be handled professionally and in private. Many times, conflict is the result of miscommunication and can be resolved after discussion. If the parties have attempted resolution and it has not been successful, contact the MSAT Clinical Education Coordinator and or the MSAT Program Director.

Personal relationships between athletic training students and student-athletes constitute a conflict of interest and are unprofessional. Such activities will result in disciplinary action or suspension. Personal relationships between athletic training students and preceptors also constitutes a conflict of interest and are unprofessional. Such activities will result in disciplinary action or suspension.

DEFINITION OF SEXUAL HARASSMENT

Sexual harassment means unwelcome sexual advances, requests for sexual favors, or other verbal, visual or physical conduct of a sexual nature, submission to which is made a condition of a person's exercise or enjoyment of any right, privilege, power, or immunity, either explicitly or implicitly. Sexual harassment occurs when a person is the recipient of conduct of a sexual nature where: submission to, or toleration of, such conduct is made either explicitly or implicitly a term or condition of an individual's education (including co-curricular activities) or employment; submission to or rejection of such conduct by an individual is used as the basis for academic or employment decisions affecting the individual's welfare, or such conduct has the purpose or effect of unreasonably interfering with an individual's welfare, academic or work performance, or creates an intimidating, hostile, offensive or demeaning education (including co-curricular activities) or work environment.

The Tarleton State Title IX Office, the Student Counseling Center, the Student Health Center, and the Tarleton State Police Department are available to serve as resources to any student, non-faculty employee, or faculty member who has a sexual harassment inquiry or complaint. These resource persons have information about applicable laws, university rules and procedures, options available for resolution of complaints, and confidentiality requirements. Filing a complaint once an individual discloses identifying information to the official contact of the university, he/she will be considered to have filed a complaint with the university. While the confidentiality of the information received, the privacy of the individuals involved, and the wishes of the complainant regarding action by the university cannot be guaranteed, they will be protected to as great a degree as is legally possible. The expressed wishes of the complainant regarding confidentiality will be considered in the context of the university's legal obligation to act upon the charge and the right of the charged party to be informed about charges against him/her.

NON-DISCRIMINATION

Texas A&M University, in accordance with applicable federal and state law, prohibits discrimination, including harassment, on the basis of race, color, national or ethnic origin, religion, sex, disability, age, sexual orientation, or veteran status. Individuals who believe they have experienced harassment or discrimination prohibited by this statement are encouraged to contact the appropriate offices within their respective units. Students should contact the Title IX Office at 254-968-9754, and faculty and staff members should contact Employee Services at 254-968-9976.

SOCIAL NETWORKING ETIQUETTE (example: Facebook, Twitter, blogs, etc.)

As an athletic training student, you are responsible for any information, comments, pictures, etc. that you post on any social network. The following information/photos which will not be tolerated include, but are not limited to:

1. Derogatory comments made towards the MSAT program, its faculty, preceptors, TSU Athletic program, coaches, staff members, other players or those of an MSAT affiliated site.
2. Suggestions of illegal/inappropriate behavior, including drug usage, fighting, and alcohol consumption
3. Any information that identifies a patient and/or minor (See Confidentiality Agreement)

SANCTIONS

Students who are found to be in violation of university or department policy may be subject to disciplinary action. Each case will be decided individually. Examples of sanctions include, but are not limited to:

1. Verbal reprimand
2. Verbal or written warning
3. Suspension from clinical rotation
4. Removal from MSAT program

Other disciplinary action may be taken by the office of the Dean of Students if such a situation warrants. Students who wish to appeal a program sanction may do so by requesting, in writing, a hearing with the Program Director within 10 days of notification of such sanction.

Student Grievance and Appeals

A student who wishes to appeal a decision of a faculty member or staff member of an academic department should ask for a review by that person within 60 days of the originating event unless the departmental procedures specifically give more time than this. The person is expected to give the student a response within 30 days. If the person is unavailable, if a response is not made within 30 days or if the student is unsatisfied with the response then the student should inform the department head of the appeal. For an appeal of a course grade the originating event shall be considered to be the posting of the grade to the university record.

A student wishing to appeal a decision to the department head must do so within 120 days of the originating event unless the departmental procedures specifically give more time. The department head will review as specified by the departmental grievance procedures.

A student who is unsatisfied with the outcome of the departmental grievance process may appeal to the dean of the academic college. This must be within 30 days of the notification of the departmental decision. The dean will review the appeal and render a decision. The dean may require that the appeal be in writing.

A student unsatisfied with the decision of the dean, may appeal in writing to the Provost and Vice President of Academic Affairs within 30 days of notification of the decision of the college. The Vice President for Academic Affairs may decide that no further review is justified, may render a decision upon review or may appoint a five-member committee to consider the appeal. The committee will consist of a faculty member from outside the involved department as chair, two other faculty members and two student members. After hearing both sides of the grievance, the committee shall render an opinion to the Vice President for Academic Affairs, who shall render the final judgment.

Academic Honesty Sanction Appeal

A student appealing an academic sanction imposed upon them by a faculty member, must follow the Academic Appeal procedure as described above. This appeal process is also described in the Faculty Handbook.

A student appealing an academic sanction imposed upon them by a Student Affairs Officer, must follow the procedure for Disciplinary Appeals as described below and in the Code of Student Conduct, section 7.1.

Student Grievance and Appeals

TITLE IX REPORTING

If you believe you or someone has been subjected to any other form of sex-based discrimination under Title IX, you may report such misconduct or file a formal complaint. This may include sexual harassment, sexual assault, or sexual violence. View the Title IX website for additional information on how to file a report.

HAZING

Known incidents of hazing by an individual or organization should be reported through the online hazing incident form. If you have been a victim of hazing or witnessed a hazing incident, by law you have a responsibility to report it.

PARKING CITATIONS

Appeals for parking citations should be made through the university's on-line parking portal.

GENERAL GRIEVANCES

Issues and complaints that cannot be addressed through the above procedures, or between the involved parties, should be addressed to the Dean of Students through the online Student Complaint Form. Students may file a formal complaint describing the treatment, action or decision at issue and the remedy sought. Complaints received through this form may be referred to the appropriate department if a procedure exists for complaints or appeals within that particular area.

TARLETON RESOURCES FOR SUCCESS

ACCESS FOR STUDENT WITH DISABILITIES

The Center for Access and Academic Testing is responsible for making appropriate accommodations for students with disabilities in accordance with the Americans with Disabilities Act and related legislation.

Students eligible for services would be:

- Previously received accommodations through a 504 or ARD process.
- May need assistance in having access to course content (materials, lecture, texts, etc.)
- Have been diagnosed with ADHD or a Learning Disability.
- Are concerned about physical access issues on campus.

According to the ADA, individuals with disabilities are those who have a physical or mental impairment that substantially limits at least one major life activity; the above bullets are not comprehensive, so please contact us if you believe that you may be eligible to register.

Phone: (254)968-9426

Website: <http://www.tarleton.edu/CAAT/access.html>

STUDENT COUNSELING CENTER

The mission of the Student Counseling Center (SCC) is to provide psychological and counseling services to assist students from all cultural backgrounds to accomplish their academic, career, and personal developmental goals. We are dedicated to helping students achieve academic success, personal growth, balance and appreciation for diversity.

The Student Counseling Center (SCC) provides a variety of free, confidential services to help you, including:

- Individual Counseling
- Couples Counseling - Both parties must be currently enrolled Tarleton students
- Consultation
- Outreach Programs
- Self Help Links
- Online Screenings

Phone: (254)968-9044

<http://www.tarleton.edu/STULIFE/contactus.html>

STUDENT HEALTH SERVICES

The Mission of Student Health Services is to maintain or restore the health of the students of Tarleton State University to maximum capability to enable them to achieve their academic goals. It is the intent of Student Health Services to deliver quality medical care in a cost effective manner in treating acute illnesses or injuries, evaluating and treating acute exacerbation of chronic illnesses, and referral to appropriate medical care for those medical problems that lie beyond the scope of treatment in the Student Health Services' office. It is also part of the mission to provide education that will have long-term benefits to enable the students to be productive members of society.

Please visit the website for a full list of services

Phone: (254)968-9271

<https://www.tarleton.edu/healthservices/index.html>

BLOODBORNE PATHOGEN PROGRAM

Protecting students, employees, and visitors against exposure to bloodborne pathogens such as Human Immunodeficiency Virus (HIV) and Hepatitis B (Hep B) is a challenge faced by Tarleton State University. It is not a problem isolated to medical and healthcare environments. It is faced by anyone who might find themselves providing first aid for a bleeding wound or who is responsible for the cleanup and disposal of blood spills. Blood exposure risk has become so widespread in daily life, Occupational Safety and Health Administration (OSHA) standards have been enacted to specifically define the regulations employers and employees must follow to protect individuals who might routinely be exposed to blood and other body fluids as part of their job.

PURPOSE

This program sets forth the recommended minimum protective requirements for minimizing bloodborne pathogen exposure and maximizing athletic training student safety.

SCOPE

The Bloodborne Pathogen Program information, guidelines and procedures are applicable to all Tarleton State University athletic training students with the potential for blood risk exposure.

RESPONSIBILITIES

These procedures are intended to represent minimum protective steps that are required from Tarleton State University, Texas Department of State Health Services, and OSHA for the Tarleton athletic training students. Athletic training students are required to complete an annual training prior to the start of fall clinical education rotations. Students will submit a copy of the 100% quiz grade to the MSAT Clinical Education Coordinator. Grades will be stored in individual student files.

Any pregnant students, or students planning to become pregnant, should consult their health care provider to determine what, if any, additional precautions are needed based on their individual situation. It is the responsibility of the student to communicate their health care provider recommended needs to the Clinical Education Coordinator as soon as possible in order for risk-reduction to begin when it can be most effective, and to determine if additional modifications are necessary. While the university cannot mandate that the student notify it that she is pregnant or is planning to become pregnant, the university strongly recommends that students do provide notification so appropriate steps can be taken to ensure the health of both parent and child. To communicate health circumstances or to request additional information, please contact Tarleton's Title IX Coordinator within the Department of Employee Services at x9128.

DEFINITIONS

SHARPS – any object that can be reasonably anticipated to penetrate the skin or other part of the body and result in an infectious exposure incident. Examples: needles, scalpels, lancets, or broken glass. All contaminated sharps and infectious waste must be placed in puncture resistant biohazardous waste containers. Refer to the Biohazardous Waste Program for more information on sharps disposal.

ENGINEERING CONTROLS - physical or mechanical systems provided to eliminate hazards at their source. These would include providing handwashing facilities, eye stations, sharps containers, waste containers, and biohazard labels in designated locations.

WORK PRACTICE CONTROLS - specific procedures to be followed to reduce exposure to bloodborne pathogens or infectious materials.

PERSONAL PROTECTIVE EQUIPMENT - equipment that protects from contact with potentially infectious materials will be provided at no cost to the athletic training student. The type of protective equipment depends on the degree of exposure and could include: gloves, mask, eye shield, gown, shoe covers, cap, and CPR micro shield.

BLOODBORNE DISEASES

Bloodborne pathogens (BBP) are microorganisms present in blood, which cause serious disease. It may not be possible to identify those infected with a transmittable blood disease. The two most significant bloodborne diseases are the Human Immunodeficiency Virus (HIV) and Hepatitis B (Hep B).

1. Hep B virus is more persistent than HIV and is able to survive for at least one week in dried blood on environmental surfaces. However, HIV will not survive for more than a few minutes when exposed to room temperature air, and will usually die within seconds.
2. A teaspoon of infected blood may contain over one billion Hep B particles, while a teaspoon of infected HIV blood contains about 15 HIV particles.
3. Hep B virus usually has mild symptoms, which makes diagnosis difficult. HIV infections usually are not diagnosed for years and symptoms may not appear for many months or years. Hep B can be prevented with a vaccine. At the present time there is no preventive vaccine for HIV. No cure is presently available for Hep B or HIV.
4. HIV attacks the body's immune system, causing the disease known as Acquired Immune Deficiency Syndrome (AIDS). Hepatitis B (HBV) causes inflammation of the liver and serious damage leading to cirrhosis and probable death.

TRANSMISSION

Professions at risk of exposure include all, which require contact with someone bleeding or responsible for the cleanup of blood and other infectious materials. At Tarleton State University, these would include athletic training students.

Bloodborne pathogens may be present in blood, semen, saliva, vaginal secretions, cerebrospinal fluid, synovial fluid, pleural fluid, peritoneal fluid, pericardial fluid, amniotic fluid, any body fluid visibly contaminated with blood, and any unidentifiable body fluid. Bloodborne pathogens can enter the body and cause infection by an accidental injury with a sharps object contaminated with infectious materials such as needles, glass, or anything that can pierce, puncture, or cut skin. Transmission may also occur by transferring the infectious material to the mouth, eyes, nose, or open skin. If you administer first aid to an injured person in the workplace and there is a potential for contacting any body fluids, you should adhere to the following "universal precaution" guidelines:

1. Wear impervious gloves when there is a chance of exposure to blood or body fluids.
2. Use barrier devices when performing cardiopulmonary resuscitation (CPR).
3. Report all BBP exposures, or potential exposures to your preceptor immediately.
4. Immediately wash your hands and affected areas with soap and warm water.
5. Flush your eyes, nose or other mucous membrane areas with water, if exposed.
6. Wash down areas which body fluids may have been contacted with the use of a mild solution of household water and bleach (10:1).

EXPOSURE CONTROLPLAN

The purpose of the Exposure Control Plan is to eliminate exposure to contaminated blood and other infectious body fluids at Tarleton State University and during MSAT clinical education rotations.

BLOODBORNE PATHOGEN TRAINING

Tarleton MSAT students will complete an annual bloodborne pathogen training prior to the fall clinical education rotation and submit a quiz grade with 100% correct to the MSAT Clinical Education Coordinator. A MSAT full-time faculty member, will teach the training for first year students. Second year students will complete an on-line training program. All students will complete a quiz and submit to the MSAT Clinical Education Coordinator once they have 100% correct. Students will not be able to complete clinical education until training and quiz are complete.

HBV VACCINATION

Vaccinations for Hepatitis B will be required by Tarleton State University for MSAT students.

UNIVERSAL PRECAUTIONS

Universal Precautions will be followed which state that all human blood and certain body fluids are considered to be infectious with HIV, HBV, or other bloodborne pathogens regardless of the perceived status of the source.

PRACTICE PROCEDURES

Hand washing is required following contact with contaminated materials or surfaces. Do not eat, drink, smoke, apply cosmetics, or handle contact lenses where occupational exposure is possible. Clean all equipment and surfaces as soon as possible after contact with potentially infectious materials with appropriate cleaning equipment and solutions. Place contaminated sharps and infectious waste in a designated container. All hazardous waste will be disposed of by a medical waste management company. All personal protective equipment should be removed prior to leaving the contaminated area and disposed of in a biohazard waste container.

ACCIDENTAL EXPOSURE

In the event of an accidental exposure, report the incident to the preceptor and seek immediate medical attention. The report should include how, where, and when the incident occurred. Provide any and all information and include what type of infectious material was contacted and/or whose blood was contacted. This report should be filed with the MSAT Clinical Education Coordinator (see BBP Accident Report). The CEC will forward a completed copy of the report to the Tarleton Department of Risk Management and Compliance. Medical evaluation, tests, treatment, and counseling will be provided if desired.

REFERENCES

Most recent version of the Occupational Safety and Health Standards, "Bloodborne Pathogens", 29 CFR 1910.1030.

TSU Biohazardous Waste Program

Texas DSHS Bloodborne Pathogens Exposure Control Plan, Chapter 81, Health and Safety Code Subchapter H

Tarleton State University
Master of Science in Athletic Training

Bloodborne Pathogen (BBP) Accident Report

Name of person exposed to BBP:

		Last Name		First Name		Middle Name	
Sex	M	<input type="checkbox"/>	Age	-	Date of Birth	/	/
	F	<input type="checkbox"/>					
Address:			-				
Home ph#:			Work ph#:				

Name of person whose blood contacted:

Last Name		First Name	Middle Name
Sex	M <input type="checkbox"/>	Age	Date of Birth
	F <input type="checkbox"/>		
Address:			
Home ph#: Incident:		Work ph#:	

Location of Incident:

REMARKS:

FORWARD this completed form to the Tarleton MSAT Clinical Education Coordinator.
The Tarleton MSAT Clinical Education Coordinator will forward this completed form to the Department of Risk Management and Compliance.

COMMUNICABLE DISEASE POLICY

Student clinical education restrictions for infectious illness or conditions will be determined according to the suggested work restrictions published by the [Centers for Disease Control \(CDC\)](#) Personal Health Guidelines.

- [Recommendations for Time Persons with Illness Should be Restricted](#)
- [Interim Guidance on Infection Control Measures in Healthcare Settings](#)

VACCINATIONS

MSAT athletic training students must provide documentation of immunizations appropriate for health care providers including:

1. Hepatitis B Vaccination
2. Measles, mumps, rubella immunization
3. Varicella vaccination (or documented case of Chickenpox)
4. Tdap
5. Tuberculosis skin test

Students will submit proof of these items through Magnus Health. Proof may be submitted in the following forms

1. Copy of immunization record
2. Copy of entry to student's record at physician's office
3. Copy of bill for the immunization that includes the student's name

HAND WASHING

Athletic training students who are unable to perform effective hand washing or who, because of injury, illness or surgery of a hand, are required to wear a dressing or a therapeutic device on the hand while working, will be restricted from patient contact or contact with the patient's environment. When possible, alternative clinical education duties may be arranged or coordinated by the preceptor and MSAT Clinical Education Coordinator.

STUDENT ILLNESS

Any student who misses more than one day of class or clinical rotation due to an illness must see a physician for evaluation. Any student who will miss class and/or clinical education rotations for an extended period (over two days) must contact the MSAT Clinical Education Coordinator.

1. Students who are ill and running a fever may not participate in clinical education rotations until 24 hours after the fever is resolved (without fever reducing medications). Individuals with flu-like symptoms are excluded from working in the health care setting for seven days from the onset of symptoms or until the resolution of symptoms, whichever is longer.
2. Any student who has signs of communicable disease that may place others at risk must notify their preceptor and the CEC immediately and seek appropriate medical attention.
3. Students diagnosed with a communicable disease shall not return to clinical participation until allowed by the attending physician.
4. Communicable disease policy will follow the state and local guidelines

CONFIDENTIALITY AGREEMENT

I understand that the information in the offices of any Tarleton State University Sports Medicine Center, or any associated site, venue, facility, or program is confidential and may not be divulged to anyone except the person who owns the information, those faculty, staff, or administrators who have need to know and those individuals or agencies who fulfill the requirements under the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and the Federal Educational Rights and Privacy Act of 1975, (FERPA). If I release confidential information or discuss confidential information outside of the office, I understand that I may be immediately discharged from the Tarleton Master of Science in Athletic Training program.

I have read the above statement and agree to maintain the confidentiality of all information that I have access to through this program.

Printed Name

Signature

Date

POLICIES AND PROCEDURES ACKNOWLEDGEMENT

I hereby affirm that I have reviewed the Tarleton State University Master of Science in Athletic Training Policies and Procedures Manual. I have read and I understand the contents of the manual and I agree to abide by the rules and regulations set forth in this document. I understand that failure to adhere to any and all verbal or written policies contained in the Tarleton State University Master of Science in Athletic Training Policies and Procedures Manual will result in disciplinary action that may include a reprimand, suspension, or dismissal from the program.

Printed Name

Signature

Date