|  |  |  |
| --- | --- | --- |
| **Name:** | **Department:** | **Years @Rank:** |
| **Tenure Status:**   * Not tenure track * Tenured * Untenured | **Evaluation (Circle One):**   * Tenure & promotion to Associate Professor * Promotion to Professor * Post Tenure Review * Promotion to Senior Instructor * Other | **Current Rank (circle one):**   * Assistant Professor * Associate Professor * Professor * Instructor * Senior Instructor |
|  | **Awards Received During Evaluation Period**  1. 2. 3. |  |

**Results of Last 5 years of Annual evaluations**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Year | **Teaching** | **Research** | **Service** | **Overall** |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |

**Courses Taught**: List all assigned courses for each semester. If multiple sections of the same course were taught in a semester, include the number of sections. (Indicate new course builds with \* and significant course refreshes with ^)

|  |  |  |  |
| --- | --- | --- | --- |
| **Year** | **Fall** | **Spring** | **Summer** |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |
| 5 |  |  |  |

**Teaching Load Hours:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Year** | **Fall** | **Spring** | **Summer** |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |
| 5 |  |  |  |
| Avg |  |  |  |

**Statement of Contributions:** The candidate should clearly outline how they have met or exceeded the standards for teaching, research, and service. This is the candidate’s opportunity to make their case for how they have met all the requirements for current review (tenure and promotion, promotion, or post-tenure review). It is in the candidate’s best interest to use the teaching, scholarship, and service guidelines as a framework for preparing their materials.

|  |  |
| --- | --- |
| **Teaching: Key topics to discuss** | |
| * Results of student evaluations from courses * Overall teaching philosophy * Teaching recognitions * New course preps or major modifications * Teaching related publications * How you addressed any issues that were encountered | * What worked well * Involvement in program assessments & accreditations * Results from peer observation of teaching * Professional development activities to improve quality of teaching |
| **Research Key topics to discuss** | |
| * Discussion of your research agenda * Discussion of how you meet the scholarship guidelines (points) * Scholarship recognitions * Mentoring of students in your research program * Your role in collaborative projects | |
| **Service Key topics to discuss** | |
| * Committee participation by level (department, college, and university) * Leadership role on committees * Mentoring of student organizations * Service to the professions * Service recognitions * Professionally relevant community service | |
| **Summary** | |
|  | |

* **Have you been placed on a professional development plan during the past 3 years. If so, please provide details as to the weakness outlined in the plan and how those have been addressed.**
* **Scholarship Productivity Table (Excel Template)**