



TARLETON STATE UNIVERSITY™

Member of The Texas A&M University System

UNIVERSITY COMMITTEE AND COUNCIL MEMBERSHIP LISTS AND DESCRIPTIONS

Updated April 09, 2024

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ACADEMIC ADVISING COUNCIL

Membership:

Loya, Melody – Chair
Freed, Rusty – ex officio
Branscombe, Jensen (25)
Cryer, Betti (23)
Damereau, Michelle (25)
Ferguson, Faith (23)
Freed, Rusty (23) [Faculty Senate Representative]
Hall, Reggie (23)
Hernandez, Christian (23) [Ft. Worth]
Kunkel, Cassie (25)
MacGregor, Mary Jo (25)
O'Quin, Megan (23)
Shockey, Manon (23)
Smith, Kathy (25)
Tolliver, Ashley (23) [Director, Academic Advising]
SGA DESIGNEE [Student]

Description:

Type of Committee: Appointed
Oversight By: Executive Vice President and Provost, Academic Affairs
Reports to: Executive Vice President and Provost, Academic Affairs

The Academic Advising Council provides recommendations related to academic advising. The charge is broad and includes the following specific areas: (1) initial academic advising of all new students prior to their first academic term of enrollment; (2) ongoing academic advising and mentoring of students through graduation; (3) rules and processes related to initial and ongoing advising; (4) software tools used in academic advising; and (4) training of faculty and staff involved in academic advising. The Council is appointed by the Vice President for Academic Affairs and members serve three-year terms.

ACADEMIC COUNCIL

Membership:

Stearns, Diane - Chair	Hammer, Jere	Parker, Ramona
Agapie, Mircea	Haynes, Chris	Peak, Kayla
Andrew, Chandra	Hermann, Kristin	Pellegrino, Bob
Aroskar, Rajarshi	Howell, Julie	Petroff, Neil
Bauer, Keldon	TBD	Quinnell, Katherine
Becker, Melissa	Ireland, Chris	Reed, Christy
Borchardt, Jamie	Johnson, Vicky	TBD
Boss, Lisa	Jones, Josh	Ryou, Myoung
Branscombe, Jensen	Lambert, Barry	Schuessler, Joseph
Breeden, Jeff	Landaeta, Rafael	Shouse, Aimee
Chaumba, Josphine	LaTouche, Jason	Simon, Doug
TBD	Laurent, Matt	Sloan, Chris
Cohen, Gaila	Leach, Lesley	Smith, Kathy
Del Carmen, Alex	Levandowski, Shannon	Sudman, Phil
Diaz, Brenda	Loya, Melody	Sword, Ben
Dobbs, Rhonda	TBD - NURS	Tallach, Tom
Faulkenberry, Eileen	TBD	Vuddandam, Rajesh
Faulkenberry, Tom	Morrow, Chris	Waddell, Jolena
Gearhart, Chris	Morrow, Eric	Watson, Derrill
Green, Andi	Munsey, Beck	TBD
Guay, Kim [Faculty Senate]	O'Dell, Amy	Xu, Jun
Hall, Reginald	Owsley, Frank	

Description:

Type of Committee: Position-based

Oversight By: Executive Vice President and Provost, Academic Affairs

Reports to: Executive Vice President and Provost, Academic Affairs

The Academic Council considers matters of major importance to the faculty, students, curriculum, and academic standards of the university. Subject to the approval of the President, the Academic Council has jurisdiction over matters of academic policy and procedure. The Academic Council establishes requirements for admission to or continuance in the university, sets standards and guides of conduct for faculty and students, and defines policies and general regulations in the interest of students' welfare and the excellence of instructional offerings. The Provost and Executive Vice President for Academic Affairs chairs the Academic Council. Membership consists of academic AVPs, college deans, associate/ assistant deans, academic department heads, the university librarian, and academic executive directors and directors. Ex officio members include the Vice President for Student Affairs, the Vice President for Finance and Administration, the Vice President for Institutional Advancement and External Relations, the Registrar, Financial Services Director, and the President of the Faculty Senate. The Academic Council meets monthly during the academic year, and less frequently during the summer terms. The Provost may call a special meeting at any time or if requested to do so by a two-thirds vote of the Faculty Senate.

ACADEMIC INNOVATION & PLANNING COUNCIL

Membership: *Under Review by Academic Affairs*

TBD – Chair

Vacant

TBD

Bauer, Keldon

Clifford, Craig

Del Carmen, Alex

Edwards, Jennifer

Faulkenberry, Eileen

Heller, Nathan

TBD

Joiner, Sue

Lambert, Barry

Lewis, Sally

Martinez, Denise

Morrow, Eric

Peak, Kayla

TBD

Schuessler, Joseph

Shao, Chris

TBD

Shouse, Aimee

Sloan, Chris

Sword, Ben

Waddell, Jolena

Description:

Type of Committee: Position-based

Oversight By: Executive Vice President and Provost, Academic Affairs

Reports to: Executive Vice President and Provost, Academic Affairs

The Academic Innovation and Planning Council serves as a means of collaboration and communication among the Provost and Executive Vice President for Academic Affairs, the academic deans, and the academic AVPs in order to effectively conduct the business of the division of academic affairs.

ACADEMIC PLANNING AND COLLABORATION COUNCIL (APCC)

Membership:

Diane Stearns – Chair	MacGregor, Mary Jo
Vacant	Martinez, Denise
Bauer, Keldon	Morrow, Eric
Becker, Melissa	Parker, Ramona
Borchardt, Jamie	Peak, Kayla
TBD	Quinnell, Katherine
del Carmen, Alex	TBD
Faulkenberry, Eileen	Schuessler, Joseph
Gorman, Zach	Shao, Chris
Guay, Kimberly	Shouse, Aimee
Heller, Nate	Simon, Doug
TBD	Sloan, Chris
Lambert, Barry	Styron, Kelli
Landaeta, Rafael	Sudman, Phil
LaTouche, Jason	Sword, Ben
Laurent, Matt	Waddell, Jolena
Leach, Lesley	TBD
Loya, Melody	

Description:

Type of Committee: Position-based

Oversight By: Executive Vice President and Provost, Academic Affairs

Reports to: Executive Vice President and Provost, Academic Affairs

The Academic Planning and Collaboration Council (APCC) serves as a means of interaction among the Provost and Executive Vice President for Academic Affairs, Academic Affairs leadership, and other institutional divisions in order to effectively conduct the business of the university. Membership consists of the Provost and Associate Provosts, college and school deans, administrative deans, associate deans, and the Faculty Senate President. The APCC meets monthly, and the agenda is set collaboratively by the APCC members. The agenda will include invited guests from divisions within and beyond Academic Affairs, and discussion of topics related to successes as well as opportunities for innovation and improvement within the division.

ACADEMIC STANDARDS COMMITTEE

Membership:

Garza, Javier – Co-Chair
Waddell, Jolena – Co-Chair
Graham, Erika - Ex Officio [Registrar]
Bauer, Keldon (23) [COB]
Gearhart, Chris (25) [COLFA]
Low, Arthur (23) [COSM]
Nelson, Stephanie (25) [Faculty Senate Representative]
Simpson, Steve (25) [CHS]
Sloan, Chris (24) [COE]
Vuddandam, Rajesh (25) [COENG]

Description

Type of Committee: Appointed
Oversight By: Executive Vice President and Provost, Academic Affairs
Reports to: Executive Vice President and Provost, Academic Affairs

Because the University is both legally and morally responsible for the quality of its graduates, the Committee on Academic Standards has as its central purpose the establishment and maintenance of standards and requirements in keeping with accepted norms for institutions of higher education. To accomplish these goals the committee evaluates existing standards and proposes adjustments as needed. The committee develops procedures for the initiation and execution of changes or appeals concerning academic standards. The primary concerns of the committee are admission standards, probation policies, certification procedures, counseling policies, and exit standards for both undergraduate and graduate students. The committee actively solicits input from students, faculty, and administrators. It is appointed by and presents its recommendations to the Provost, and is composed of at least one representative from each academic college serving three-year terms. Members are eligible for reappointment.

ADMINISTRATIVE REVIEW COMMITTEE

Membership:

Stearns, Diane – Non-voting

Shouse, Aimee – Chair

Aroskar, Rajarshi

TBD

Lambert, Barry

Landaeta, Rajael

Morrow, Eric

Parker, Ramona

Sloan, Chris

Description:

Type of Committee: Position-based

Oversight By: Executive Vice President and Provost, Academic Affairs

Reports to: Executive Vice President and Provost, Academic Affairs

The Administrative Review Committee is composed of the academic deans, with the Provost and Executive Vice President for Academic Affairs serving as nonvoting chair. This committee evaluates and ranks candidates for tenure and/or promotion and recommends to the Provost and Executive Vice President for Academic Affairs that each candidate's request for tenure and/or promotion be approved or denied.

ADMISSIONS DISCLOSURE REVIEW COMMITTEE

Membership: ***Under Review by Enrollment Management***

TBD (Chair) Title IX - People & Culture
Heier, Eric (Athletics Compliance – ex officio)
Hess, Cindy (Undergraduate Admissions- ex officio)
Shipman, Brandon (College of Graduate Studies-ex officio)
Aston, Mark [Student Counseling Center]
Vacant [Academic Affairs Administrator]
Foster, Ryan [Faculty Senate]
Ortega-Feerick, Diana [Dean of Students]
Vacant [Staff Council]
Welch, Matt [University Police; Chief]

Description:

Type of Committee: Appointed & Position-Based
Oversight By: Vice President for Enrollment Management
Reports to: Vice President for Enrollment Management

This committee has responsibility for the review of any undergraduate or graduate student application, in which a criminal conviction or a substantiated or pending conduct charge from any postsecondary institution involving acts of violence or sexual misconduct is noted. The committee will review any and all available facts and information related to the disclosures to determine each designated applicant's eligibility to continue the process for admission to the university.

Further, under NCAA Policy on Campus Sexual Violence, this committee has the responsibility for the review of athlete disclosures related to their conduct that resulted in an investigation, discipline through a Title IX proceeding or in a criminal conviction for sexual, interpersonal or other acts of violence. The committee will review any and all available facts and information and refer appropriate disclosures to the Dean of Students for student conduct review.

Membership:

- ❖ Title IX (chair)
- ❖ Undergraduate Admissions (ex officio)
- ❖ College of Graduate Studies (ex officio)
- ❖ Athletics Compliance (ex officio)
- ❖ University Police
- ❖ Academic Affairs Administrator (Associate Provost, Academic Administration)
- ❖ Dean of Students
- ❖ Student Counseling Center
- ❖ Representative from:
- ❖ Faculty Senate President (or designee)
- ❖ Staff Council President (or designee)

APPLIED AND EXPERIENTIAL LEARNING COUNCIL

Membership:

Heard, Soncee – Chair
Shouse, Aimee – ex officio
Becker, Melissa (24) [Outreach]
Bermea, Marissa (Kei) (24) [Student Affairs]
Bowers, Sharon (24) [Service Learning Category Representative]
Bozer, Amber (24) [Scholarly/Creative Activity Category Co-Representative]
TBD (25) [Leadership]
Carrell, Justin [E-Portfolio Representative]
TBD (24) [Internship/Practicum]
Kafley, Hemanta (25) [Faculty At-Large]
Leach, Lesley (25) [Research and Scholarly Activities]
Mullens, Drake (25) [Faculty At-Large]
Perevertailenko, Dmitry (25) [Creative Activity]
SGA DESIGNEE [Student]
Taylor-Cook, Lisa (25) [Discipline Specific Category Representative]
Wallace, Elizabeth (23) [Cultural Enrichment Category Representative]

Description:

Type of Committee: Appointed
Oversight By: Executive Vice President and Provost, Academic Affairs
Reports to: Executive Vice President and Provost, Academic Affairs

The Council provides direction, oversight, and management of applied and experiential learning activities. Membership is comprised of coordinators/directors of one of the ALE categories, or an appointment by the provost. Members serve three year terms and are eligible for reappointment. The council meets monthly and is chaired by the Director of Transformative Learning.

ATHLETIC COUNCIL

Membership:

TBD – Chair	Heller, Nathan (21)
TBD – VP for Intercollegiate Athletics – ex officio	Jacks, Jason (20)
Heier, Eric – ex officio	Jones, Nathalie (22)
Schindler, Mary– ex officio	Johnston, Geoffery (22)
Vacant - ex officio	Ortega-Feerick, Diana (22)
Boling, Isaiah [Student Athlete]	Purvis, Kathy (20)
Brannon, Kayla [Student Athlete]	Sanderford, Max (22)
Carter, Morgan (21)	Shaw, Cory (21)
TBD (22)	Smith, Simon (20)
Faulkenberry, Eileen (22) [Faculty Athletics Representative]	Westbrook, Gary (22)
Gibson-Dias, Jennifer (19) [Faculty Senate]	TBD [SGA Member – Student Representative]
Hall, Reggie (20)	

Description:

Type of Committee: Appointed

Oversight By: Vice President for Intercollegiate Athletics

Reports to: President

The Athletic Council serves as an advisory body and reports directly to the President of the University. The responsibilities of the Athletic Council include reviewing programs and program goals, the success of the athletic programs, various athletic department policies, WAC conference policies, and NCAA policies, providing recommendations to the Vice President for Intercollegiate Athletics and the President of the University on appropriate actions; assisting with fundraising campaigns, public relations efforts with the university environment and community, and other activities integral to a successful athletic program. The chair of the Athletic Council will meet with the President of the University once per semester.

Membership: The Athletic Council, appointed by the President of the University, is composed of the NCAA faculty representative and members of the faculty, staff, administration, student-athletes, and student government association. Ex officio members of the council include the Vice President for Intercollegiate Athletics, Senior Woman Administrator, Athletics Compliance Director, and SAAC representative. Members will serve 3 year terms with staggered rotation of terms. Members are eligible to be reappointed upon expiration of their term.

BANNER STEERING COMMITTEE

Membership:

Gorman, Zach - Chair
Elliot, Missy
Garza, Javier
Graham, Erika
Hess, Cindy
Hoon, Jake
Horton, Marenda
Purvis-Wright, Kathy
Shipman, Brandon

Description:

Type of Committee: Position-Based

Oversight By: Vice President for Finance and Administration

Reports to: Vice President for Finance and Administration

The Banner Steering committee is responsible for the governance of the university's student information system (SIS). References to SIS refer to the student information system and associated solutions. The governance structure is intended to foster collaboration, communication and decision making regarding the governance of the SIS with appropriate input from key stakeholders. The objectives of the committee are:

- ❖ Ensure the management of and investment in the SIS is a strategic priority.
- ❖ Review and prioritize desired capabilities for the SIS and its related systems.
- ❖ Understand and remove barriers to achieving access to information, desired capabilities and effective use of the SIS by the institution.
- ❖ Approve and prioritize requests for significant SIS-related projects.
- ❖ Monitor the portfolio of activities and investments related to the SIS and maintain alignment with institutional priorities.
- ❖ Review SIS security policy and procedures.
- ❖ Provide regular feedback regarding direction, funding, and strategy for the SIS and its related products to the Executive Sponsors.

Membership:

Chair – Chief Information Officer.

Members - The committee members are permanent and based on the position:

- ❖ Director Undergraduate Admissions
- ❖ Associate Registrar and Director of Academic Scheduling
- ❖ Executive Director of Student Financial Assistance Services
- ❖ IT Manager III, Enrollment Management
- ❖ Assistant Director, Student Accounts
- ❖ Vice President for Enrollment Management
- ❖ Manager of Graduate Services

- ❖ Director of Application Support for Information Technology Services
- ❖ Project Manager III, Finance and Administration

Meetings: Once per long semester and as-needed determined by the committee.

CLERY ACT COMPLIANCE COMMITTEE

Membership:

Styron, Kent [University Compliance Officer] – Co-chair
Welch, Matt [Chief of Police] – Co-chair
Bednarz, Bridgette [Student Health Services]
Browder, Amy [Employment Services]
TBD [Marketing and Communications]
Keith, Darren [Dean of Students Administrative Office]
Matai, Blessed [Police Compliance Officer]
Shouse, Aimee [Academic Affairs]
TBD – People & Culture [Title IX/Clery Coordinator]
TBD [Violence Prevention – Dean of Students Designee]
TBD [Faculty Senate]

Description:

Type of Committee: Appointed & Position-Based

Oversight By: Vice President of Finance and Administration/Assistant Vice President for University Compliance & Strategic Initiatives

Reports to: Vice President of Finance and Administration

Tarleton State University has charged this council with the enhancement of communication and coordination regarding compliance efforts required under the Jeanne Clery Act. This council is tasked with; the review of the annual crime report as provided by University Police Department, implementation of new practices and policies based on national best practices, the preparation and publication of the Annual Security and Fire Safety Report. Membership on this committee will remain permanent based on job responsibilities within their departments and to the University.

Membership:

- ❖ University Compliance Officer (Co-chair)
- ❖ Chief of Police - University Police Department (Co-chair)
- ❖ Title IX/Clery Coordinator
- ❖ University Police Department – Compliance Officer
- ❖ Dean of Students Administrative Office (representative)
- ❖ Marketing & Communication (representative)
- ❖ Student Health Services (representative)
- ❖ Employee Services (representative)
- ❖ Student Affairs (representative)
- ❖ Academic Affairs (representative)
- ❖ Faculty Senate (representative)

Meetings: A working group meets monthly to count Clery numbers provided for review by the UPD and Student Conduct. The full committee meets if situations arise that require the larger groups immediate attention.

COLLEGE REVIEW COMMITTEES FOR PROMOTION AND TENURE

Membership:

College of Agriculture and Natural Resources

TBD

Tarpley, Rudy

McGahan, Donald

Guay, Kimberly

Jones, Trinette

College of Business

Jafri, Syed

TBD

Sundarrajan, Sankar

Thomas, Charles

Schultz, Leah

Freed, Rusty

College of Education

TBD (2023)

Eichas, Kyle (2023)

Higgins, Kristina (2024)

TBD – Curriculum & Instruction

Kawakami, Atsuko (2025)

Mayfield College of Engineering

TBD

Venkataraman, Kartik

Gray, Billy

College of Liberal and Fine Arts

Quazi, Moumin – Chair

Hybinette, Knut

Spotz, Leslie

Eichenberg, George

Shelley, Tara

Hickman, Christopher

Edwards, Jennifer

Howard, Charles

College of Science and Mathematics

White, Peter

Marble, Daniel

TBD - BIOLG

Wyatt, Bryant

Pfau, Russell

College of Health Sciences

He Ping, Han

Lang, Ebony

Foster, Ryan

Winton, Mary

Description:

Type of Committee: Elected

Oversight By: Executive Vice President and Provost, Academic Affairs

Reports to: Executive Vice President and Provost, Academic Affairs

Each undergraduate college selects a College Review Committee for Promotion and Tenure, which evaluates candidates for tenure and/or promotion. Composition, service, and election criteria are articulated in [SAP 12.02.99.T0.01, Procedures for Implementing Tenure](#), Section 1.1, College Review Committee.

COMMITTEE ON ACADEMIC FREEDOM, RESPONSIBILITY, AND TENURE

Membership:

Brawner, Bowan (25) [College of Science and Mathematics]
Edwards, Jennifer (25) [College of Liberal and Fine Arts]
Foster, Ryan (24) [At Large]
Frazier, David (25) [College of Agriculture and Natural Resources]
Gandhi, Subi (24) [College of Health Sciences]
Aho, Karl (26) [At Large] - Chair
Heller, Nathan (26) [College of Business]
Kawakami, Atsuko (24) [College of Education]
Gray, Billy (26) [Mayfield College of Engineering]
Riggs, Beth (25) [At Large] [College of Science and Mathematics]

Description:

Type of Committee: Elected
Oversight By: Executive Vice President and Provost, Academic Affairs
Reports to: President

The Committee on Academic Freedom, Responsibility, and Tenure reports to the President. It is composed of nine members with three members elected each year in the spring to a three-year term beginning at the outset of the next academic year. This committee fulfills the role of the "hearing committee," as described in paragraph 8.2 of The Texas A&M University System Policy on Academic Freedom, Responsibility, and Tenure.

The CAFRT shall be comprised of tenured teaching faculty members. This designation excludes Department Heads, Deans, and the Provost, or individuals acting in those capacities, who have direct responsibilities in the tenure and promotion process. Membership is comprised of one representative per college and three at-large members. Members serve three year terms arranged on a rotating basis so that one-third of the members (two college representatives and one at-large representative) are replaced each year. The new CAFRT members are elected during the spring semester by the faculty. Faculty members who are full-time employees with the rank of instructor and above are eligible to vote for members of the committee. The Provost's office publishes the ballot, and the election is held electronically through the Office of Institutional Research and Reporting. No faculty member may serve on both the CAFRT and the University Grievance Committee.

The college representatives are selected from slates of nominees of tenured teaching faculty within each academic college with the individual receiving the most votes elected the college representative. In the event of a tie, a second vote of the faculty members with the highest votes will be conducted. In the event of a tie after the second vote, subsequent votes of the faculty members with the highest votes will be conducted until one individual receives the most votes.

After the college representatives have been selected, at-large members are selected from slate of all remaining tenured teaching faculty with the individuals receiving the most votes elected as the at-large members. In the event of a tie, a second vote of the

faculty members with the highest votes will be conducted. In the event of a tie after the second vote, subsequent votes of the faculty members with the highest votes will be conducted until one individual receives the most votes.

If a position on the CAFRT becomes vacant, the next individual in the sequence of votes described above will be appointed to serve. Near the beginning of each academic year, the Provost and Executive Vice President for Academic Affairs or designee will convene the Committee on Academic Freedom, Responsibility, and Tenure to assist the committee in selecting officers for the year (a chair and vice chair).

COUNCIL ON ALCOHOL AND OTHER DRUGS (CAOD)

Membership:

Keith, Darren [Dean of Students Administrative Office] – Co-Chair
Styron, Kent [Compliance Department] – Co-Chair
TBD, AVP for Student Wellbeing and Dean of Students – ex-officio
Bell, Rebecca [Health Services]
Bermea, Kei [Student Organizations]
TBD [Greek Life]
Carpenter, Jamie [Housing]
Harris, Brock [Rec Sports]
Huckaby, Stacy [Counseling]
James, Amy [Faculty]
Key, Kayla [Undergraduate Student Representative]
Odom, Riley [Employee Services]
O’Quin, Megan [Athletic Department]
Rodriguez, Larissa [Cadets]
Rousseau, Adrianna [Housing]
Smith, Misty [Faculty]
Tippie, Margarette [Graduate Student Representative]
Welch, Matt [UPD]

Description:

Type of Committee: Appointed & Position-Based

Oversight By: Vice President for Student Affairs

Reports to: Vice President for Student Affairs

The charge to the Council is to make recommendations to the Vice President for Student Affairs each year on ways to further a healthy social and intellectual climate by reducing the role of alcohol and other drugs in the student culture in accordance with the Drug-Free Schools and Communities Act Amendments of 1989. The goal is to create a campus culture where students make wise choices that support their own success and that of others, and uphold their responsibilities as academic citizens of the Texan community.

The CAOD will also:

- ❖ Develop and contribute to the Federal Drug-Free Schools and Campus Regulations biennial review.
- ❖ Identify existing prevention, intervention, treatment and recovery programs for students; support ongoing assessment of these efforts; and make recommendations to improve outcomes.
- ❖ Coordinate resources and communication among those responsible for alcohol and other drug programs.
- ❖ Enhance community awareness of pertinent topics, trends, and resources; and engage faculty, staff, and students in ongoing efforts to support student health and well-being.

Membership:

Carter, Morgan [AVP of Institutional Data and Analytics] – Co-Chair
Gorman, Zach [CIO] – Co-Chair
Baker, Credence [VP of University Strategy and Chief of Staff] – ex-officio
Beaty, Lori [CFO & Executive VP for Finance & Administration] – ex-officio
Gillespie, Lauren [Strategic Collaborations Coordinator] – ex-officio
Cook, Scott [Chief Data Scientist Rotating Members (3 years)]
Jones, Dennis [Professor of Computer Information Systems]
Leach, Lesley [Associate Dean, Faculty Affairs & Development]
Garza, Javier [VP of Enrollment Management]
Liedtke, Richard [AVP of Enrollment Management]
Kern, Jo Ann [Director for Strategic Financial Planning]
Wallace, Elizabeth [AVP of Global and Community Connections]
Jones, Doug [AVP of Student Affairs]

Description:

Type of Committee: Appointed
Oversight By: Vice President of University Strategy and Chief of Staff
Reports to: Vice President of University Strategy and Chief of Staff
Meets: Quarterly

The Data Governance Council oversees Tarleton's data strategy, data support structures, and advanced data science capabilities and will facilitate stronger usage of data and analytics in support of strategic priorities to establish Tarleton as a data leader among its peers

This committee is required by State Law SB 475.

DEAN'S COUNCIL

Membership:

Stearns, Diane – Chair

Aroskar, Rajarshi

Heller, Nathan

Lambert, Barry

Landaeta, Rafael

TBD

Parker, Ramona

Sloan, Chris

Shouse, Aimee

Sudman, Philip

Description:

Type of Committee: Position-based

Oversight By: Executive Vice President and Provost, Academic Affairs

Reports to: Executive Vice President and Provost, Academic Affairs

Dean's Council serves primarily as a means of communication between the Provost and Executive Vice President for Academic Affairs and the academic deans to keep them informed on the status of various programs and to discuss academic issues. Membership consists of the academic deans and AVPs. The council gives advice to the Provost and Executive Vice President for Academic Affairs on various academic matters

DEVELOPMENTAL EDUCATION ADVISORY COUNCIL

Membership:

Shockey, Manon – Chair
Waddell, Jolena (ex officio)
Bryan, Katie
Elston, Tanya
Fox, Anna [Faculty Senate Representative]
Freed, Rusty
Hess, Cindy
Holland, Courtney
James, Amy
LaTouche, Lisa
Mollick, Kathleen
Morrow, Christopher
Perez, Samantha
Riggs, Beth
Smith, Kathy
Thornton, Molly
Tolliver, Ashlee [Director of Advising]

Description:

Type of Committee: Appointed

Oversight By: Executive Vice President and Provost, Academic Affairs

Reports to: Executive Vice President and Provost, Academic Affairs

The Developmental Education Advisory Council is charged with implementation of the Texas Success Initiative (TSI) requirements and exploration of innovative alternatives to replace traditional developmental education. THECB compliance, requisite documentation reporting in collaboration with other Enrollment Management offices is could also be a portion of the responsibilities. Membership is composed of the Director, Student Development and Mentoring (Chair), staff member(s) who work directly with TSI liable students, the AVP for Strategic Student Success Initiatives, leadership from Academic Testing and the Academic Advising Center, Developmental Education Faculty and Department Heads (English, Math), TSI Admissions Coordinator, a representative from faculty senate, and five appointed faculty members.

DISTANCE LEARNING ADVISORY COUNCIL

Membership: *Under Review by Academic Affairs*

Gentry, James – Chair
Whitson, Tara – ex officio
Cockrell, Michelle (23) [COANR]
Glaman, Ryan (22) [COE]
Jones, Dennis (23) [COB]
Leach, Lesley (23) [Curriculum and Faculty Affairs]
Maben, Sarah (23) [COLFA; Outreach]
Marble, Daniel (23) [COSM]
Murray, Felicia (23) [CHS]
Schow, Kim (22) [Library]
Schuessler, Joseph (21) [COB; Outreach]
Tsang, Yolana (23) [COLFA]
Vuddandam, Rajesh (22) [COSM]
Whitmire, Jenna [Student]
TBD (21) [IT]
Yeager, Jennifer (23) [Faculty Senate]
Yu, Mark (23) [COANR]
TBD [EM]

Description:

Type of Committee: Appointed

Oversight By: Executive Vice President and Provost, Academic Affairs

Reports to: Executive Vice President and Provost, Academic Affairs

The Distance Learning Advisory Council considers issues relating to online and hybrid instruction for Tarleton State University, and, when appropriate, offers recommendations to the Provost. In discharging its responsibilities and consistent with A&M System policy, the committee confines its advisory function to matters of institutional procedure and practice rather than policy. Committee review and recommendations may be sought regarding the identification of distance education issues/needs of faculty and students at Tarleton, distance learning technologies to be investigated and piloted for academic use, development of procedures for insuring compliance with University and TAMUS policies, identification of best practices for online learning, faculty oversight in the development of online and blended programs, direction for institutional initiatives and resources needed for providing high-quality distance education, and identifying requirements/best practices for online education required for University accreditation for Tarleton State University. Membership is comprised of one faculty representative from each college and each outreach location, and one student representative. The Council is chaired by the Director of the Center for Instructional Innovation, with the AVP for Curriculum, Assessment, and Faculty Affairs serving as ex-officio. Membership on the Council is a minimum of two academic years. Members are eligible to be reappointed upon expiration of their term. The Council meets twice annually.

EDUCATIONAL EXCELLENCE EVENTS COMMITTEE

Membership: ***Under Review by Academic Affairs***

Description:

Type of Committee: Appointed

Oversight By: Executive Vice President and Provost, Academic Affairs

Reports to: Executive Vice President and Provost, Academic Affairs

The Educational Excellence Events committee works to promote teaching innovation, service learning and community partnerships, experiential learning, and faculty-students research via events such as, but not limited to, Educational Excellence Week, Service Day, and the TAMUS Pathways Symposium. The committee advises, plans, and implements functions related to the individual event objective(s).

EDUCATOR PREPARATION COUNCIL

Membership: ***Under Review by Academic Affairs***

Description:

Type of Committee: Appointed

Oversight By: Executive Vice President and Provost, Academic Affairs

Reports to: Executive Vice President and Provost, Academic Affairs

The Educator Preparation Council recommends policy concerning all aspects of educator preparation and determines admission of students to the Educator Preparation Program and clinical teaching. It is composed of one faculty member from each academic department that supports an educator certification program. The length of member service is determined by each department head with a representative on the council. Membership is composed of one faculty member from each academic department with an educator certification program as well as program directors for each of the professional certification areas. Other members include the Dean of the College of Education, The Director of the alternative certification program (TMATE), the registrar, the Graduate Dean, and representatives from the advising center and library. The Director of Teacher Education serves as chair, with the Director of Field Experiences, the Coordinator of Testing, Certification and Program Accountability, and Educator Preparation Services program specialists serving as ex officio members. The President of the student organization, Tarleton Professional Educators, serves as a student representative. The Educator Preparation Council serves as the appellate body for those students who have been denied admission to the educator preparation program or to clinical teaching.

EMERGENCY MANAGEMENT COUNCIL

Membership:

Lopez, Carlos [Emergency Management Coordinator]
Atchinson, Amanda [Stephenville Police Department]
Beaty, Lori [Liaison to Executive Cabinet]
Bednarz, Bridgette [Student Health Center]
Brinkley, Scott [Stephenville Fire Department]
Coats, Matt [Erath County Sherriff's Office]
Joseph, Shante [Finance & Administration]
TBD [Institutional Advancement]
Jones, Troy [Athletics]
Kunze, Ben [Campus Operations]
Welch, Matt [Tarleton Police Department, Chief]

Description:

Type of Committee: Position-Based

Oversight By: Vice President for Finance and Administration

Reports to: Vice President for Finance and Administration

The Emergency Management Council (EMC) assists the Emergency Management Coordinator in an advisory capacity in the development of training plans, in providing input for new initiatives, reviewing after-action reports and by assisting during and after a critical incident. Responsibilities that are more specific are as follows:

- ❖ Perform annual review of the university emergency management plan and provide feedback to the Emergency Management Coordinator. Facilitating communication of the emergency response plan through updates to the appropriate website and written materials as needed.
- ❖ Each committee representative or alternate will respond when an incident occurs and serve in the Emergency Operations Center or meeting.
- ❖ Assist with After-Action Reviews after an emergency, exercise or drill.
- ❖ Review annual training and exercise plans and provide input and recommendations.

EMPLOYEE BENEFITS COMMITTEE

Membership: ***Under Review by Finance and Administration***

Wilson, DawnAnn- Chair
Lopez, Eva- ex officio
Beasley, Amanda (20)
Elston, Tanya (22)
Fragoso-Diaz, Gloria (20)
Hess, Cindy (19)
Hope, Lindsay (25)
McCamey, Randy (19)
McCray, Cory (27)
Osei, Edward (19)
Rogers, Nina (20)
Randle, Edward (22)
Shaw, Cory (23) [SEBAC]
Sundarrajan, Sankar (22)

Description:

Type of Committee: Appointed
Oversight By: Executive Vice President for Finance and Administration
Reports to: Executive Vice President for Finance and Administration

The Employee Benefits Committee (EBC) represents University employees on matters of employee welfare, including proposed and actual state of Texas, The Texas A&M University System, and Tarleton State University rulings concerning employee benefits. General areas of interest include, but are not restricted to, insurance, retirement, leave, and vacation policies.

Membership:

Chair - Member of the Department of People and Culture.

Members - The committee is composed of eleven members of the faculty, staff, and administration chosen from volunteers and appointed by the VP for F&A. The Committee nominates and conducts the election for Tarleton's SEBAC (System Employee Benefits Advisory Committee) representative who also serves on the EBC. Committee service is for three years, with one-third of the membership rotating off every year. Members are eligible to be reappointed upon expiration of their term.

Meetings: Semi-annually, or as needed.

EMPLOYEE RECOGNITION AWARDS COMMITTEE

Membership:

Lopez, Eva – Chair [Non-Voting]	Staff Council Treasurer [Member: Voting]
Baker, Credence [Member: Non-Voting]	Staff Council Parliamentarian [Member: Voting]
Browder, Amy [Member: Non-Voting]	Staff Council Elect [Member: Voting]
Holdridge, Joni [Member: Voting]	Respect – One Previous Year Winner [Member: Voting]
Hurley, James [Member: Voting]	Excellence – One Previous Year Winner [Member: Voting]
Purget, Rebeka [Member: Non-Voting]	Integrity – One Year Previous Year Winner [Member: Voting]
Staff Council Secretary [Member: Voting]	Presidential Staff Award Winner [Member: Voting]

Description:

Type of Committee: Appointed and Position-Based
Oversight By: Executive Vice President for Finance and Administration
Reports to: President

The University Awards Committee will review, rank and recommend University Awards nominees to People & Culture.

Chair – The chair will be AVP for People & Culture

Members: There will be ten appointed members with voting privileges. Staff Council members will serve in accordance with their officer terms. The award winners will serve one year. Position-based members will be Training & Development Coordinator (People & Culture) and Executive Cabinet Liaison (Chief of Staff).

Meetings: Quarterly or as needed.

ENVIRONMENTAL ADVISORY COUNCIL

Membership:

Lopez, Carlos [Campus Operations] – Chair (3 year term)
Albert, Lynal [Faculty Senate] (22)
Brady, Stephanie [TX Institute for Applied Environmental Research] (22)
Cummings, Hennen [Wildlife, Sustainability & Ecosystem Sciences] (22)
Edwards, Austin [SSC Facility Services]
Egelston, Anne [Environmental Studies]

Erdmann, Eric [TSU Student Rep]
Goins, Aaron [TSU Student Rep]
Katuwal, Hari [Accounting, Finance & Economics] (22)
McMillian, Keely [Student Affairs]
TBD (21)
Newton, Mike [SSC – Facilities Support]
Pfau, Russell [Biological Sciences] (22)

Description:

Type of Committee: Appointed

Oversight By: Vice President for Finance and Administration

Reports to: President

The Environmental Advisory Council was established in response to *System Policy 24.01.03 Environment*. The purpose of the Council is to: promote an understanding of natural resource conservation and environmental health through formal and informal education of students, faculty, staff, and the surrounding community; encourage research to monitor and reduce the size of an individual's and an organization's environmental footprint and to maintain and restore natural system processes; serve as an institutional model of environmental excellence through compliance with regulations and continually strive to minimize adverse impacts on and improve the functioning of local and global ecological systems; and serve as a resource to other University committees.

Membership:

Chair – A Risk Management and Safety Department Representative serves as chair.

Members - Membership will include the following, ex officio: one Staff Representative, one Department of Wildlife, Sustainability, and Ecosystem faculty, one Texas Institute for Applied Environmental Research researcher, and two Department of Chemistry, Geosciences, & Physics faculty. Additional members are appointed by the VPFA and Committee Chair from volunteer requests through the university committee selection process, limited to 15 members including the Chair and three students. In addition, a representative of Facilities (SSC) will provide staff support to the committee.

Council service is for three years, with one-third of the membership rotating off every year. Members are eligible to be reappointed upon expiration of their term.

Meetings: Quarterly or as needed.

EXECUTIVE LEADERSHIP CABINET

Membership: *Under Review by Office of the President*

Hurley, James – Chair
Baker, Credence
Beaty, Lori
Benn, Sherri
Capua, Rachel
Garza, Javier
Iyer, Rupa
Ortega-Feerick, Diana
TBD – VP for Intercollegiate Athletics
Stearns, Diane
Vidmar, Tony

Description:

Type of Committee: Position-Based
Oversight By: President
Reports To: President

The Executive Leadership Cabinet serves as a means of communication between the President and the executive team to keep members informed on issues of importance and to discuss matters related to the operation of the University. Membership includes the Provost and Executive Vice President for Academic Affairs, Vice President for Institutional Advancement, Vice President for Student Affairs, Vice President for Finance and Administration, Vice President for Enrollment Management, and the Chief of Staff to the president. The Cabinet meets at least once a month to ensure smooth operation and coordination of campus projects and activities among the divisions of the University and the Office of the President.

Membership:

Chair – President

Provost and Executive Vice President for Academic Affairs, Vice President for Student Affairs, Vice President for Institutional Advancement, Vice President for Finance and Administration, Vice President for Enrollment Management, Vice President for Intercollegiate Athletics, Vice President for Research, Innovation and Economic Development, Vice President for University Relations, Vice President for External Relations, and Chief of Staff.

Meetings: Twice a month or every two weeks

FACULTY DEVELOPMENT COMMITTEE

Membership: *Under Review by Academic Affairs*

Gentry, Jim – Chair
Shouse, Aimee – ex-officio
Brown, Bryn (23) [COB]
Glaman, Ryan (22) [COE]
Guay, Kimberly (23) [Faculty Senate]
Heller, Jacob (23) [COB]
Ireland, Chris (22) [COLFA]
Kaffley, Hemanta (22) [COANR]
Munsey, Beck (22) [CHS]
Roper, David (21) [COANR]
Ross, Sharon (23) [COE]
Smith, Kathy (22) [COSM]
Shavel, Sherese (22) [CHS]
Stonerock, Andrew (22)[COLFA]
Srinivasan, Rajani (21) [COSM]

Description:

Type of Committee: Appointed

Oversight By: Executive Vice President and Provost, Academic Affairs

Reports to: Executive Vice President and Provost, Academic Affairs

The Faculty Development Committee is responsible for the administration of funds allocated to individuals, faculty groups, or departments for activities or projects that enhance faculty development. The committee encourages proposals from all full-time faculty and provides 75% of actual expenses, up to a maximum of \$1,000, in matching funds for activities that relate to the enhancement of teaching or professional skills. The committee reviews proposals for faculty development activities and provides grants based on the merits of the proposed projects. The Committee is composed of two faculty from each college, and a Faculty Senate Representative. The Director or Associate Director of the Center for Instructional Innovation serves as the committee chair. Committee members serve for three-year staggered terms.

FACULTY SENATE

Membership:

Guay, Kimberly [Animal Science] - President
Rogers, Nina [Accounting, Finance, and Economics] - President-Elect
Foster, Ryan [Counseling] - Past President
Low, Arthur [Chemistry, Geosciences, and Physics] - Secretary-Treasurer
Howard, Charlie [Communication Studies] - Parliamentarian
Albert, Lynal [Computer Science and Electrical Engineering]
Authement, Renae [Post-Licensure Graduate Nursing]
Bagwell, Matt [Public Administration]
Barrett, Jeanelle [English and Languages]
Browner, Bowan [Mathematics]
Fox, Anna [Curriculum and Instruction]
Freed, Rusty [Management]
Funciello, Patrick [History, Geography, and GIS]
Glassner, Steven [Criminal Justice]
Gragg, Kimberly [Library]

Harding, Timothy [Visual Arts]
Hsu, Chun Kai [Marketing and Computer Information Systems]
Lehman, Derek [Psychological Sciences]
Mollick, George [Engineering Technology]
Murray, Felicia [Social Work]
TBD [Pre-Licensure Nursing]
Pennington, Colin [Sport Science]
Pfau, Russell [Biology]
Poe, Brant [Agricultural Education and Communication]
Sawyer, Bailee [Medical Laboratory Sciences, Public Health, and Nutrition Science]
Schwertner, T. Wayne [Wildlife and Natural Resources]
Walker, Brian [Fine Arts]
Wolfe, Andrew [Health and Human Performance]
VACANT [Government, Legal Studies, and Philosophy]
VACANT [Military Science]

Description:

Type of Committee: Elected

Oversight By: Executive Vice President and Provost, Academic Affairs

Reports to: Executive Vice President and Provost, Academic Affairs

The Faculty Senate is composed of full-time teaching personnel of rank of instructor or higher, other than heads of departments, and one professional librarian. Each academic department has one representative on the Faculty Senate. The representatives are elected by their departmental colleagues excluding the head of the department. In the case of a department having only one eligible member, such member is automatically the department representative. Members of the Faculty Senate serve three-year terms and cannot succeed themselves. The Faculty Senate elects its officers (president, president-elect, secretary/treasurer, parliamentarian, and past president) from among its membership. The election of Faculty Senate members and officers is held in May, and they take office the following September.

The Faculty Senate is the principal means of liaison between the faculty and the administration and is concerned with all matters pertaining to the faculty in general. It reports to the Provost and Executive Vice President for Academic Affairs, the Academic Council, and the President. The President of the Senate serves as the Faculty Senate representative to the Academic Council.

Any faculty member who desires to bring a matter before the Faculty Senate for consideration and action may do so through the departmental representative. If the departmental representative does not agree to bring the issue to the Faculty Senate, the faculty member will be permitted to do so himself/herself at any regular meeting of the Senate. Such faculty member will be permitted to

participate in the discussion of the matter but will not be permitted to vote. Regular meetings of the Faculty Senate are held monthly. The President of the Senate may call a meeting at any time he/she deems it advisable, provided at least one day's notice is given. The Senate President shall call a meeting of the Faculty Senate if he/she receives a petition to do so that is signed by at least ten faculty members.

GENERAL EDUCATION AND ACADEMIC ASSESSMENT COMMITTEE

Membership:

Andrew, Chandra [Academic Assessment, Faculty COANR]

– Chair

Shouse, Aimee – Ex-officio

Agapie, Mircea [DH, MCOEN]

Albert, Lynal [Faculty, MCOEN]

Breeden, Jeff [DH, COANR]

Colvin, Lisa [Faculty, COE]

Eichenberg, George [Faculty, COLFA]

Faulkenberry, Eileen [AD, COSM]

Faulkenberry, Tom [DH, COE]

Hsu, Chun Kai [Faculty, COB]

Jones, Trinette [Faculty, COANR]

Lehman, Derek [Faculty, COE]

Morgan, Ryan [DH, COSM]

Mullins, Drake [Faculty, COB]

TBD - [Faculty, COSM]

O'Dell, Amy [DH, COLFA]

Osei, Edward [Faculty, COANR]

Schuessler, Joseph [AD, COB]

Seaman, Colleen [Faculty, COSM]

Sloan, Chris [AD, COE]

Sword, Ben [AD, COLFA]

Vuddandam, Rajesh, [Faculty, MCOEN]

Waddell, Jolena [AD, COANR]

Watson, Derrill [DH, COB]

Williamson, Kathleen [SD, CHS]

Xu, Jun [Acting AD, MCOEN]

Description:

Type of Committee: Appointed

Oversight By: Executive Vice President and Provost, Academic Affairs

Reports to: Executive Vice President and Provost, Academic Affairs

The General Education and Academic Assessment Committee provides general oversight and monitoring of core curriculum and provides support for academic deans, department heads, program coordinators, and faculty in their efforts to develop assessment programs for General Education courses, academic programs, and other programs that impact student learning. The committee has the following key responsibilities:

- ❖ Review and approve General Education course curriculum.
- ❖ Conduct an annual audit of General Education and academic program assessment reports for compliance and quality and provide feedback to those preparing reports.
- ❖ Identify and develop assessment tools and make those available to colleagues.
- ❖ Plan and deliver workshops and assessment development opportunities.
- ❖ Evaluate external assessment tools and make recommendations for campus adoption.
- ❖ Evaluate external requirements in the area of assessment and make recommendations for campus compliance.
- ❖ Perform other activities pertaining to academic assessment as requested.

Membership in the Committee consists of the following:

- ❖ One department head from each academic college, who will serve as Department Head Representatives and voting members of the committee. These Department Head Representatives will represent their college's fellow department heads and serve as an assessment liaison to their fellow department heads, faculty, and their college dean.
- ❖ One assistant/associate dean or school dean from each academic college. The assistant/associate and school deans serve as the College Assessment Coordinator for their college and act as an assessment liaison for the dean, faculty, and staff.
- ❖ Two faculty members from each academic college, who will serve as Faculty Assessment Coordinators. These faculty members will serve as liaisons to their college faculty for the development of academic program assessment plans and reports for student learning outcomes. Each college's Faculty Assessment Coordinators and Department Head Representative must come from a different academic department. Each Faculty Assessment Coordinator will receive ¼ released time over 9 months for this role.
- ❖ The non-program based student learning units in Academic Affairs will be represented by one at-large faculty member.
- ❖ The Director of Academic Assessment will chair the committee.
- ❖ The AVP for Curriculum, Assessment, and Faculty Affairs (ex-officio).

Voting to approve for General Education course curriculum is restricted to the Department Head representatives on the committee and the chair. The chair is nonvoting except in case of a tie. The rest of the committee serve in an advisory role for the General Education course curriculum approval process.

GRADUATE COUNCIL

Membership: *Under Review by Academic Affairs*

Baker, Credence - Chair	Howell, Julie
Becker, Melissa – ex-officio [outreach]	Johnson, Vicky
Lambert, Barry - ex-officio	Jones, Barbara
Rawlings, Elizabeth Dunn – ex-officio	Mallernee, Emily [Student]
Shipman, Brandon – ex-officio	Martin, Chet
Blanco, Pedro	Martinson, Brian
Cavazos, David	TBD
Cook, Scott	Morrow, Christopher
Cruz, Richard	Ryou, Myoung
Eichenberg, George	Sanderford, Max
Faulkenberry, Eileen	Schuessler, Joseph
Faulkenberry, Tom	Stafford, Paul
Foster, Ryan [Faculty Senate]	Tarpley, Rudy
Fragoso-Diaz, Gloria	Thomas, Charles
Garcia, D. Elizabeth	

Description:

Type of Committee: Appointed

Oversight By: Executive Vice President and Provost, Academic Affairs

Reports to: Executive Vice President and Provost, Academic Affairs

The Graduate Council, working with academic administration, is responsible for providing leadership to the University in the development and improvement of all phases of the graduate program. The primary responsibilities of the Graduate Council are: to serve in an advisory capacity to the Dean of the College of Graduate Studies to make recommendations to the President of the University through administrative channels on academic policies affecting the graduate program; to act as a liaison between administration and the graduate faculty; and to approve graduate faculty membership.

The Graduate Council is chaired by the Dean of the College of Graduate Studies and consists of a faculty member from each department offering graduate degree programs and one graduate student representative. Graduate Council members are appointed by the dean of each college from among graduate faculty who hold full graduate faculty membership status. If there are no full members in a department, the appointment may be made from the associate membership of the department. The college determines the term of membership on the Graduate Council.

HOMECOMING STEERING COMMITTEE

Membership:

Strohmeyer, Donna – Chair	Harris, Brock [Campus Recreation]
Ortega-Feerick, Diana – ex-officio	Hoover, Aspen [Student Body President]
Allen, Logan [Marketing and Communications]	Hukel, Mark [University Police]
Beasley, Amanda [Campus Operations]	Jones, Troy [Athletics]
Benn, Sheri [Global and Community Connections]	TBD [Midlothian]
Betz, David [Information Technology Services]	Kunze, Ben or designee [Campus Operations]
Bermea, Kei [Student Involvement & Family Relations]	Mendoza, Daniel [Student Involvement & Family Relations]
Brown, Cori [Development]	TBD [Fort Worth]
TBD [SGA Advisor]	TBD [Campus Recreation]
Brown, Shelly [Residence Life]	Parker, Stan [University Police]
Carpenter, Jamie [Residence Life]	Price, Julie [Marketing and Communications]
Coker, Jessie [Plowboy Student Rep]	Ramon, Bryce [Sodexo]
TBD [Risk Management and Safety]	Schlaf, Emily [Residence Life]
Condon, Tami [Tarleton Alumni Association]	Styron, Kent [Compliance]
Crayton, B.C. [Fraternity Sponsor]	Towns, Lathes [Student Involvement & Family Relations]
Damerau, Michelle [COANR]	Ward, Regina-Joshua [SGA Representative]
Drolet, Garrett, [TAB Representative]	Wright, Regina-Faith [SGA Representative]
Edwards, Austen or designee [SSC]	TBD [Student Affairs Marketing and Communications]
Hankhouse, Shannon [Waco/RELLIS]	

Description:

Type of Committee: Appointed and Position-Based

Oversight By: Vice President for Student Affairs

Reports to: Vice President for Student Affairs

The Homecoming Committee reports to the Vice President for Student Affairs. The committee is responsible for planning and coordinating all student and alumni activities held in conjunction with the annual Tarleton Homecoming. The committee includes staff, students and alumni who are directly responsible for executing events during homecoming week

Meetings: Ongoing throughout the year

INFORMATION TECHNOLOGY ADVISORY COUNCIL (ITAC)

Membership: ***Under Review by Finance and Administration***

Gorman, Zach – Chair [Chief Information Officer]

Hankhouse, Shannon [Exec Director of Waco/Bryan]

Hinson, James

Hoon, Jake [IT Manager]

Howell, Julie [Department Head Ed Leadership & Tech]

Jones, Dennis [Professor Marketing & CIS]

McCray, Cory [Operations Manager, COLFA]

Pearson, Kajsa [Director, Undergraduate Recruitment]

Quinnell, Katherine [Dean, University Libraries]

Schuessler, Joseph [Assoc Dean, COB]

Smith, Jason [Manager, ITS]

Summer, Nancy [Instructor & Coordinator, Mathematics]

Williamson, Kathleen [Faculty, Nursing]

White, Peter [Professor, Mathematics]

Description:

Type of Committee: Appointed and Position-Based

Oversight By: Vice President for Finance and Administration

Reports to: Vice President for Finance and Administration

The Information Technology Advisory Committee (ITAC) provides strategic guidance and recommendations to align university-wide IT investments, projects, and initiatives with the University's strategic priorities.

Purpose:

- ❖ Serve as advocates and influencers regarding key developments in information technology for potential impacts to, and adoption by, Tarleton State University.
- ❖ Recommend critical opportunities and actions that will best position the University to adopt strategic information technologies to support and advance the University's strategic priorities.
- ❖ Review the breadth and scope of the University's information technology (IT) portfolio to recommend appropriate investments in new capabilities to support Tarleton's core missions, and to realize efficiencies and COSM savings in its business operations.
- ❖ Assist with awareness and communications to campus regarding the adoption of new technologies.
- ❖ Provide advice and recommendations on major University IT projects to the appropriate stakeholders (e.g. Faculty Senate, Staff Council, Executive Cabinet).
- ❖ Scan environment for potential solutions to the university's needs.

Membership:

The ITAC is comprised of Tarleton faculty, staff and administrators who broadly represent the University's key missions of effective teaching, research, scholarship, and service as well as the University's administrative operations. The membership should not be thought of as roles-based, but instead as leadership reflecting 'thought leaders' across the institution. The open positions are appointed by the respective division head. Membership includes:

- ❖ Faculty and staff from across the institution.
- ❖ Leaders with a stake in the impact of IT on teaching, research, scholarship, and service and a stake in the ability of the University to drive administrative efficiencies throughout the institution.

General responsibilities for committee members

ITS

- ❖ Provide administrative support for the meetings (agendas, minutes, scheduling, etc.)
- ❖ Provide application portfolio – assists with identifying existing solutions, the capabilities, what department is the “owner” and primary user. Identify what business process(es) the application supports.
- ❖ Provide updates regarding IT initiatives across campus

Committee members

Review/anticipate initiatives by the committee may include some or all of these themes:

- ❖ Impact on other systems, processes, and data users
- ❖ Users and purpose of the proposed application; conflicts, synergies, and/or duplications with current or planned systems
- ❖ Untapped capabilities of existing solutions
- ❖ Understanding the human capital resources needed to support enterprise initiatives
- ❖ Availability of similar applications and related services in other units
- ❖ Unique requirements of the business need to be supported by the application
- ❖ Demand from other areas for a similar solution
- ❖ Data assessment of impact on central systems and data, and on planned initiative
- ❖ Identifying the “owner” of the data. Security implications of data integration.
- ❖ Thorough clarity on the impact of the solution

INSTITUTIONAL ANIMAL CARE AND USE COMMITTEE (IACUC)

Membership:

Breeden, Jeffrey – Chair [Wildlife and Natural Resources] (27)
Aljoe, Zhan [Tarleton Agriculture Center]
Dorris, Dustin [Stephenville Equine Sports Medicine]
Erxleben, Devin [Texas Parks and Wildlife]
Kafley, Hemanta [Wildlife and Natural Resources]
Mathewson, Heather [Wildlife and Natural Resources]
Owsley, Frank [Animal Science]
Pfau, Russell [Biological Sciences]
Poe, Brant [Agricultural Education and Communication]
Sanderford, Max [Biological Sciences]
Speshock, Janice [Biological Sciences]
Srinivasan, Rajani [Chemistry, Geosciences, and Physics]
Styron, Kent [University Compliance]
Waddell, Jolena [Animal Science]
Walton, Roberta [Animal Science]

Description:

Type of Committee: Appointed
Oversight By: Research Compliance Coordinator and Institutional Official
Reports to: Vice President of Research, Innovation and Economic Development

The Institutional Animal Care and Use Committee (IACUC) oversees all aspects of animal care and use programs for teaching and research at the university. The IACUC reviews all animal use protocols, ensures compliance with federal regulations, inspects animal facilities and laboratories, and oversees training and educational programs. The IACUC serves as a resource to faculty, investigators, technicians, students, staff, and administrators and provides guidance for all animal use procedures with the highest scientific, humane, and ethical principles. The IACUC ensures the animals used for research are treated with dignity and respect, while ensuring a safe environment and no unnecessary harm or suffering occurs. Membership is comprised of a faculty chair, a veterinarian, scientists, technicians or facility managers, and community representatives. The Institutional Official (Vice President of Research, Innovation and Economic Development) appoints members for three-year terms, with no limit on the number of terms a member can serve. The committee meets monthly and reports to the President and Provost through the Institutional Official supported by the Research Compliance Office under the Division of Research, Innovation, and Economic Development.

INSTITUTIONAL BIOSAFETY COMMITTEE (IBC)

Membership:

Edwards, Dustin – Chair [Biological Sciences] (25)
Albert, Lynal [Mechanical, Environmental, and Civil Engineering]
Chiraibi, Victoria [Biological Sciences]
Gillespie, Clayton [Non-affiliated – Community Representative]
Herrmann, Kristin [Biological Sciences]
Hunter, James [TIAER]
Nash, Miranda [Non-affiliated – Community Representative]
Rathburn, Harold [Biological Sciences]
Rijal, Girdhari [Medical Laboratory Sciences, Public Health, and Nutrition Science]
Sudman, Philip [Science and Mathematics]

Description:

Type of Committee: Appointed
Oversight By: Research Compliance Coordinator and Institutional Official
Reports to: Vice President of Research, Innovation and Economic Development

The Institutional Biosafety Committee (IBC) is charged by Federal law with the planning and implementation of the Campus Biosafety Program with a purpose to ensure the health and safety of all personnel working with Biohazardous agents and that no harm is caused to the environment by research efforts. The IBC makes certain that research conducted at the university is in compliance with the NIH Guidelines for Research Involving Recombinant DNA Molecules and the Select Agent Rule, drafts campus biosafety policies and procedures, and reviews individual research proposals for biosafety concerns. Membership is comprised of a faculty chair, scientists, lab technicians, an animal expert, a plant expert, and community representatives. The Institutional Official (Vice President of Research, Innovation and Economic Development) appoints members for three year terms, with no limit on the number of terms a member can serve. The committee meets monthly and reports to the President and Provost through the Institutional Official supported by the Research Compliance Office under the Division of Research, Innovation, and Economic Development.

INSTITUTIONAL REVIEW BOARD FOR HUMAN SUBJECTS (IRB)

Membership:

Faulkenberry, Thomas – Chair [Psychological Sciences] (26)
Andrew, Chandra [Agricultural Education and Communication]
Chen, Rui [Marketing and Computer Information Systems]
Dinulescu, Catalin [Management]
Gandhi, Subi [Medical Laboratory Sciences, Public Health, and Nutrition]
Glaman, Ryan [Educational Leadership Technology]
Glassner, Steven [Criminal Justice]
Haynes, Chris [Agricultural Education and Communication]
Leach, Lesley [Center for Educational Excellence]
Manning, LaShondra [Counseling]
Semukhina, Olga [Criminal Justice]
Sloan, Chris [Education and Human Development]
Styron, Kent [University Compliance]

Description:

Type of Committee: Appointed
Oversight By: Research Compliance Coordinator and Institutional Official
Reports to: Vice President of Research, Innovation and Economic Development

The Institutional Review Board (IRB) reviews and authorizes all research work involving human subjects. The IRB is charged with determining and certifying that all human subjects' research projects conducted by Tarleton State University faculty, students, and staff conform to the regulations and policies regarding the health, welfare, safety, rights, and privileges of human subjects. Federal and state regulations mandate that research involving human participants must be reviewed and approved by an IRB provided for in its assurance filed with the Office of Human Research Protections and subject to continuing review by the IRB. The IRB is responsible for providing guidance and oversight for the human participant protection program and for helping to maintain compliance with applicable laws, regulations, and policies. Membership is composed of full-time faculty, staff and community volunteers with expertise related to specialized areas of human subject's research. IRB Committee members must attend meetings, keep current on CITI Human Subjects Training requirements and participate in documented proposal reviews and discussion of risk. Additionally, members must participate in local, regional, TAMUS or national educational opportunities (PRIMR) to improve the IRB process. The IRB meets monthly or as needed. The Institutional Official (Vice President of Research, Innovation and Economic Development) appoints members for three year terms, with no limit on the number of terms a member can serve. The committee reports to the President and Provost through the Institutional Official supported by the Research Compliance Office under the Division of Research, Innovation, and Economic Development.

INTEGRATED PLANNING COUNCIL (IPC)

Membership: ***Under Review by Finance and Administration***

Beaty, Lori – Co-Chair [Chief Financial Officer]	TBD [Faculty Representative]
Baker, Credence – Co-Chair [Chief of Staff; Past Strategic Planning Council Chair]	Hankhouse, Shannon [External Operations]
TBD – ex-officio [Associate Provost & Associate VP for Academic Administration]	Helvie-Mason, Lora [Student Affairs]
Carter, Morgan – ex-officio [Director of IAEA]	TBD [University Relations]
Kern, Jo Ann – ex-officio [Director of Strategic Financial Planning]	Lambert, Barry [COANR]
Benn, Sherri [Global and Community Connections]	Lopez, Eva [Finance & Administration]
Bural, Nathaniel [Asst VP, Marketing and Communications]	Archuleta, Andre [Student Representative]
Brown, Cori [Institutional Advancement]	O’Quin, Megan [Intercollegiate Athletics]
	Rogers, Nina [Accounting, Finance, Economics]
	Liedtke, Richard [Enrollment Management]
	TBD [Research, Innovation, & Economic Development]

Description:

Type of Committee: Appointed and Position-Based

Oversight By: Vice President for Finance and Administration

Reports to: President

Purpose:

- ❖ The Integrated Planning Council oversees the institutional planning and budgeting process, ensuring that the University systematically plans for the future, executes actions to ensure success of the strategic plan, and allocates its resources to support institutional priorities.
- ❖ Committees under this council: University Effectiveness and Evaluation Committee.

Responsibilities:

- ❖ Review quarterly and annual status updates from the Objective Leads, as well as annual executive summaries in Weave from administrative units in order to actively monitor strategic plan progress.
- ❖ Review proposed annual action plans and budget requests for the upcoming year and submit recommendations to Cabinet for approval.
- ❖ Advocate for essential resource needs to successfully achieve the strategic plan goals and objectives.
- ❖ Review annual KPI updates and provide feedback and direction to the Goal Champions and Objective Leads as they determine necessary adjustments for plan implementation.

Meeting frequency and protocols:

- ❖ The Council will meet quarterly, to be determined by the Chairs annually based on members’ schedules.
- ❖ The Council will continue to meet during the summer months, as needed, but will attempt to limit work on larger, substantive changes to the Fall and Spring semesters during the academic year.

INTERDISCIPLINARY DEGREE PROGRAMS COMMITTEE

Membership: ***Under Review by Academic Affairs***

Mollick, George – Chair

Barbier, Brigitte [Non-Traditional Programs Coordinator]

Cockrell, Michelle (23) [COANR]

Dobbs, Rhonda (22) [COLFA]

Freed, Rusty (23) [COB]

Graham, Erika [Registrar]

Hancock, Michele (22) [Staff]

Owsley, Frank (23) [COANR]

Schultz, Linda (21) [COSM]

Tallach, Tom (22) [COE]

Treadaway, Emily [Enrollment Management]

Turner, Nancy (21) [COB, Outreach]

Willey, Rick (22) [COSM]

Description:

Type of Committee: Appointed

Oversight By: Executive Vice President and Provost, Academic Affairs

Reports to: Executive Vice President and Provost, Academic Affairs

The Interdisciplinary Degree Programs Committee reviews, screens, and approves all programs and student credentials for applied degree programs (BAAS, BAT, BAS, BSAS) at the institution. The Committee also reviews any proposed changes or modifications to applied degree curricular structures and reviews and applies policies. The committee consists of (at a minimum) a representative(s) from each academic college which offers an applied degree and a representative from enrollment management.

Members serve three year terms and are eligible for reappointment.

LIBRARY COMMITTEE

Membership: ***Under Review by Academic Affairs***

Gray, Billy – Chair [ET]
Quinnell, Katherine – ex-officio
Albert, Lynam (21) [Eng/CS]
Brown, Kathy (22) [CJ]
Bumpas, Jerilyn (22) [Nursing]
Burdenski, Tom (22) [Counseling]
Chraibi, Victoria (21) [BIOL]
TBD [Math]
Frazier, David (21) [ACS]
Funicello, Patrick (22) [HIST]
Goen, Karley (24) [COMS]
Goodpasture, James (21) [AFE]
Han, Heping (21) [MLS]
Krueger, Dianna (21) [MGMT]

Labansat, Heather (21) [Psychology]
Nugen, Crissa (21) [WSES]
O'Dell, Amy (22) [POLS]
Philips, Jack (24) [Public Administration]
TBD – C&I
Reyes, Juanita (22) [ELT]
Runyan, Cheyenne (22) [ASVT]
Schultz, Leah (21) [Marketing/CIS]
Simpson, Steve [KINE]
Smith, Misty (21) [SW, Faculty Senate]
Wan, Lisa [FW Library]
Whaley, Lance (21) [Chem, Geo, Phys]
SGA DESIGNEE [3 Students]

Description:

Type of Committee: Appointed

Oversight By: Executive Vice President and Provost, Academic Affairs

Reports to: Executive Vice President and Provost, Academic Affairs

The Library Committee advises the University Librarian and the University administration on broad policies relating to the libraries and library services. Members serve as liaison between faculty members and library personnel; assist in the process of allocating and expending funds for academic department library materials; foster communication with and keeps faculty and other constituency groups informed of major library issues; and makes recommendations concerning changes in library policy and, if warranted, sends those recommendations through normal administrative channels for further action. The Library Committee is composed of one faculty member from each academic department, the Acquisitions librarian, three representatives from student government, and the University Librarian (ex officio). Terms are for four years (with eligibility for reappointment), and the committee meets annually in the fall or as needed.

RESEARCH AND SCHOLARSHIP EVENTS COMMITTEE

Membership: ***Under Review by Academic Affairs***

Description:

Type of Committee: Appointed

Oversight By: Executive Vice President and Provost, Academic Affairs

Reports to: Executive Vice President and Provost, Academic Affairs

The Research and Scholarship Events Committee serves to strengthen student participation in research across the institution. Membership consists of two faculty from each academic college. The committee is chaired by the Associate Dean of Research and Graduate Studies, with the Dean of the College of Graduate Studies serving as ex-officio. Members serve three years terms and are eligible for reappointment.

REVIVE WELLNESS ADVISORY COMMITTEE

Membership: ***Under Review by Academic Affairs***

Description:

Type of Committee: Appointed

Oversight By: Executive Vice President and Provost, Academic Affairs

Reports to: Executive Vice President and Provost, Academic Affairs

The Revive Wellness Advisory Committee's purpose is to encourage all Tarleton employees to achieve and maintain an improved level of personal health by providing programs, services and educational opportunities that effectively promote and support healthy lifestyle choices. The committee will consist of no less than six members and no more than 16 members. Task force members will serve two years, with a proportion of members rotating off each year. The chair of the committee will serve two consecutive years. There will be three permanent members to the committee-- the Director of the Health Center, the Recreational Sports Fitness and Wellness Coordinator, and the Director of Employee Services.

RESERVE OFFICER TRAINING CORPS (ROTC) ADVISORY COMMITTEE

Membership: *Under Review by Academic Affairs*

Sadler, Wendell – Chair
Bradley, John – ex-officio
TBD [Institutional Advancement]
Del Carmen, Alex – ex-officio
Deviney, David
TBD [Institutional Advancement]
Gaither, Nancy
Grantham, Chris
Green, Andrera
Hallgarth, Matthew
Kittelson, Stephanie [Military Veteran's Services]
Meyers, David
Meyers, Erik [Student Affairs]
TBD
SGA DESIGNEE [Student]

Description:

Type of Committee: Appointed
Oversight By: Executive Vice President and Provost, Academic Affairs
Reports to: Executive Vice President and Provost, Academic Affairs

The Reserve Officer Training Corps (ROTC) Advisory Committee serves as an advisory group to the Provost and Executive Vice President for Academic Affairs and the President. This committee will assist the Provost and Executive Vice President for Academic Affairs and the U.S. Army ROTC Detachment Commander in developing new techniques or ideas that will ensure high quality recruiting, retention, training, and the continuance of historic tradition for the Texas Battalion. The membership consists of faculty, staff, and students selected based on their knowledge of ROTC and demonstrated desire to assist the ROTC Detachment Commander in the critical areas of recruiting and retention.

SPEAKER SYMPOSIUM COMMITTEE

Membership: *Under Review by Academic Affairs*

Robitaille, Marilyn – Chair

TBD

Fulk, Henry Kevin (22)

Goodman, Sue (25)

Gutierrez, Rosemary (22)

Hickman, Christopher (22)

Horak, Janice (22)

Hsu, Tommy [Faculty Senate]

Liles, Deborah (22)

McGahan, Donald (21)

TBD

Sanderford, Max (21)

Spotz, Leslie (23)

Stewart, Molly (22)

SGA DESIGNEE [Student]

Description:

Type of Committee: Appointed

Oversight By: Executive Vice President and Provost, Academic Affairs

Reports to: Executive Vice President and Provost, Academic Affairs

The Speaker Symposium Committee has the responsibility of planning and sponsoring special symposia that emphasize critical issues, current themes, and topics of interest. The purposes of the symposia are to bring renowned speakers to campus for presentations on timely and relevant issues and to stimulate campus dialogue pertaining to ideas. The symposia will reflect a variety of themes, including the arts, the social sciences, the sciences, technology, and the professions. These programs are designed for broad participation, including students, faculty, and administrators as well as members of the Stephenville community and surrounding areas. Members serve three year terms and are eligible to be reappointed upon expiration of their term. Committee meets once per semester or as needed.

STAFF COUNCIL

Membership:

Holdridge, Joni (24) - President	Kern, Jo Ann
Vacant - President Elect	LaRue, Lori
Hancock, Michele – Secretary (23)	Matai, Blessed (24)
McCray, Cory – Treasurer (23)	McCray, Cory
Belcher, Isaac	McFarlin, Lance (23)
Carrell, Justin	Meza, Carolina
Caudle, Addie	Mitchell, Kimberley
Duarte, John	Musser, Melissa (23)
Dobson, Tonya (24)	Nichols, Stacy
Freeman, Rhonda	Rose, Summer
Gallardo, Juan	Seeman, Andrea
Garza, Ivore	Schniers, Kaleigh
Glover, Bertha	Schramm, Kristi
Graham, Erika	Shouse, Robert
Hancock, Michele	Smith, Melody
Hankhouse, Shannon (23)	Tolliver, Ashlee
Harrison, Ruth (23)	Wallace, Joshua
Holtman, Tracy	Watts, Jenny
Hopper, Andrea	Yancey, Victoria
Jacks, Jason (23)	
Jurado, Tonya	

Description:

Type of Committee: Elected

Oversight By: Vice President for Finance and Administration

Reports to: President

Mission Statement:

Staff Council shall represent the staff of Tarleton State University in all matters of general interest to staff employees including matters raised by Council Representatives, Council Committees, and by the President of the University, and through petition, by any full-time and any part-time staff employee. The Staff Council is the principal means of communication between the staff and the administration of the University. The Staff Council shall be empowered to act for and on behalf of the staff and shall express the opinion of the staff on all matters laid before the Staff Council.

Membership:

Elected members of the Staff Council shall be full-time staff below the level of Vice President. Each occupational category shall elect one representative for every 20 employees (excluding department heads) to serve as a representative. To be elected, a staff member must have a minimum of six months full-time, continuous budgeted staff position, at Tarleton.

STRATEGIC ENROLLMENT MANAGEMENT EXECUTIVE COUNCIL (SEMEC)

Membership: ***Under Review by Enrollment Management***

Garza, Javier – Chair	Helvie-Mason, Lora [Student Affairs]
Carter, Morgan [IAEA] – ex-officio	TBD [Undergraduate Recruitment]
TBD [University College]	TBD [Marketing and Communications]
Baker, Credence [Chief of Staff]	TBD [External Operations]
TBD [Academic Affairs]	Martinez, Denise [College of Science and Technology]
Barnette, Michael [New Student Programs]	TBD [College of Education]
Beaty, Lori [Finance and Administration]	Morrow, Christopher [College of Liberal and Fine Arts]
TBD [Residential Life]	Page, Lainey [Enrollment Communications]
TBD [Development]	Reisman, Chris [Athletics]
Duarte, John [Student Retention]	TBD [Academic Affairs]
Dunn Rawlings, Elizabeth [College of Graduate & Online Studies]	TBD [Student Accounts]
Foster, Ryan [Faculty Senate]	Towns, Lathes [Parent and Family Relations]
TBD [CIO/Information Technology]	Thompson, Johnny [Web Services]
Guay, Kimberly [College of Agricultural and Environmental Sciences]	Wallace, Elizabeth [Global and Community Connections]
Heller, Nathan [College of Business]	Wright, Kathy [Student Financial Assistance Services]
	TBD [Graduate Studies]

Description:

Type of Committee: Appointed and Position-Based
Oversight by: Vice President for Enrollment Management
Reports to: Vice President for Enrollment Management

SEMEC serves as an oversight body that sets the direction of enrollment management at the university. It develops, annually reviews, and revises as needed a strategic enrollment plan (SEP) that focuses on student success. The SEP integrates recruitment, retention, marketing, and programmatic offerings in support of the university's mission, strategic plan, and long-term enrollment goals. Chair: Vice President for Enrollment Management; 15 (excluding chair) members representing each division of the university and the full-time faculty.

STUDENT FEE ADVISORY COMMITTEE

Membership:

Kirk, Walker [Student Government President] – Chair
Ortega-Feerick, Diana [Interim VP for Student Affairs] - ex-officio
Bermea, Kei (22) [Representative]
Moncada, Juana (22) [Representative]
Strohmeyer, Donna (22) [Representative]
Welch, Matt (23) [Representative]
TBD [SGA Representative]
TBD [SGA Representative]
TBD [SGA Representative]

Description:

Type of Committee: Appointed and Position-Based
Oversight By: Vice President for Student Affairs Representative (ex-officio)
Reports to: Vice President for Student Affairs to the President

This committee is charged with recommending funding allocations for student services fees including health and medical services, student center facilities, and recreational sports. The committee shall review the type, amount, and expenditure of the fees to be charged for the next academic year. In early fall, departments present to the Board budgets and requests for increased funding. Each proposal is evaluated on an individual basis. This recommendation will need to be sent to the Vice President for Student Affairs President. The Vice President for Student Affairs will review the recommendation with the President prior to the Board of Regents meeting.

Please see Sec. 54.5032 for detailed information about the process.

Meetings: As Needed

TARLETON RESEARCH COUNCIL (TRC)

Membership:

Iyer, Rupa – Co-chair
TBD – Co-chair
Mitchell, Chris
Ryou, Myoung
Lewis, Sally
Fragoso-Diaz, Gloria
Venkataraman, Kartik
Faulkenberry, Tom
Laurent, Matt
Morrow, Eric
Edwards, Jennifer
Lambert, Barry
Mathewson, Heather
Katuwal, Hari
Jafri, Syed
Muir, Jim

Description:

Type of Committee: Appointed

Oversight By: Vice President of Research, Innovation and Economic Development

Reports to: Vice President of Research, Innovation and Economic Development

The Tarleton Research Council (TRC) consist of members representing, research, scholarship and creative activities at Tarleton State University. The primary function of the TRC is to provide strategic guidance to the Vice President for Research, Innovation and Economic Development (RIED) on enhancing the research enterprise, peer review of internal grant funded by the Division of REID, and limited submission competition. In addition, the TRC will provide regular update on research and creative activities of each of their academic unit.

Role and Mission:

Tarleton Research Council's mission is to foster, stimulate, and enhance the research mission of the university.

The Tarleton Research Council represents the diversity of research, scholarship and creative activity at Tarleton State University. The council provides assistance and advise to the Vice President for Research, Innovation and Economic Development (REID) on the overall Tarleton's research enterprise, including, but not limited by enumeration, to:

- ❖ Strategic planning to maximize the research productivity of faculty and staff, and to support highly innovative, transformative research.
- ❖ Serve as a liaison between RIED and their respective colleges on research, creative and scholarly activities
- ❖ Reviews and recommends funding for internal grants
- ❖ Identifies gaps and opportunities to stimulate cross disciplinary collaborations

TITLE IX/CIVIL RIGHTS COMPLIANCE COMMITTEE

Membership:

TBD – People & Culture [Title IX Coordinator] – Chair
Baker, Credence [Chief of Staff] – ex officio
TBD [Violence Prevention - Dean of Students]
Benn, Sherri [Global, Community, and First Gen Initiatives]
Browder, Amy [Employee Services]
Capua, Rachel [Division of External Operations]
Carter, Morgan [Institutional Analytics, Effectiveness & Accreditation]
Cavitt, Paulette [University Compliance]
Heier, Eric [Athletics]
Humphries, Joel [Leadership and Military College]

Huckaby, Stacy [Campus Survivor Advocacy]
TBD [Marketing & Communications]
Keith, Darren [Student Conduct]
Keith, Darren [Dean of Students]
Shouse, Aimee [Academic Affairs]
TBD [Civil Rights Investigator]
Welch, Matt [Chief of Police]
TBD [External Operations Designee]
TBD [Violence Prevention - Dean of Students Designee]
TBD [Faculty Senate]

Description:

Type of Committee: Position-Based

Oversight By: Executive Vice President for Finance and Administration

Reports to: President

Tarleton State University has charged the Title IX Compliance Committee to enhance communication and coordination within the university regarding Title IX & Civil Rights based incidents to strengthen compliance with Title IX & Civil Rights requirements regarding discrimination, harassment, and related retaliation based on sex. As well as being charged with heightening awareness across the university regarding the types of discrimination and harassment prohibited by Title IX & Civil Rights statutes, along with how to properly report complaints. This committee is also tasked with the coordination of compliance efforts related to Civil Rights Compliance as noted in System Regulation 08.01.01.

Membership:

- ❖ Title IX Coordinator (Chair)
- ❖ President's Chief of Staff, ex officio
- ❖ VP for Student Engagement or designee
- ❖ Associate Vice President for People & Culture or designee
- ❖ Athletics Compliance Officer
- ❖ Violence Prevention Coordinator
- ❖ Judicial Affairs Officer
- ❖ Assistant Vice President of Institutional Research
- ❖ University Police Chief

❖ Representatives from:

- University Compliance
- Marketing & Communication
- Academic Affairs
- External Operations or designee
- Campus Survivor Advocacy
- Title IX Investigator
- Global, Community, and First Gen Initiatives or designee
- Corps of Cadets

Meetings: Quarterly with additional meetings scheduled if situations arise that require their immediate attention.

UNIVERSITY CALENDAR COMMITTEE

Membership:

Self, Sharla [Registrar's Office] - Co-Chair

Schuessler, Joseph - Co-Chair

Graham, Erika [Registrar] - ex-officio

Shouse, Aimee – ex-officio

Carrell, Justin – ex-officio

LaTouche, Jason – ex-officio

Andrews, Allison [Educator Prep]

Barnette, Mike [Enrollment Management]

Becker, Melissa [Extension/Off-Campus]

Gorman, Zach [Information Technology Services]

Damerau, Michelle [COANR]

Elliot, Melissa [Finance and Admin]

Freed, Rusty [Dean, University College]

Hale, Hannah [SGA Representative]

Heier, Eric [Athletics]

TBD [Student Engagement and Success]

Hess, Cindy [Admissions]

Howell, Julie [COE]

Johnson, Vicky [COLFA]

Holdridge, Joni [Staff Council]

Loya, Melody [CHS]

Newell, Violet [University Catalog & Curriculum]

O'Quin, Megan [Athletics]

Riggs, Beth [COSM]

Salinas, Dana [Information Technology Services]

Shipman, Brandon [COGS]

Strohmeyer, Donna [Commencement; Student Affairs]

Tolliver, Ashlee [Director of Advising]

Description:

Type of Committee: Appointed

Oversight By: Executive Vice President and Provost, Academic Affairs

Reports to: Executive Vice President and Provost, Academic Affairs

The University Calendar Committee is charged with developing 3-year University Calendar that supports the goals and needs of the University. This committee reports to the President through the Office of the Provost and Executive Vice President for Academic Affairs. It is composed of co-chairs selected from key academic administrative positions and the Registrar's Office, one faculty member from each college, a representative from the Educator Preparation Services, one representative from each vice president's office, the Director of Admissions, Academic Advising, a representative from Outreach and Off-Campus Programs, and a representative from the Faculty Senate, Student Government, and Staff Council. Each fall, this committee will submit the calendar for review by Student Government, Staff Council, and Faculty Senate and approval by the Academic Council.

UNIVERSITY CURRICULUM COMMITTEE

Membership: *Under Review by Academic Affairs*

LaTouche, Jason – Chair

Freed, Rusty – ex-officio

Loya Melody – ex-officio

Hancock, Michele – ex-officio

Nichols, Stacy – ex-officio

Shouse, Aimee – ex-officio

Brown, Bryn (23) [COB]

Diaz, Amber (23) [COE]

Freed, Rusty [Faculty Senate]

Goodpasture, James (20) [COB]

Heath, Casey (22) [COLFA]

Hinson, Katrina (24) [COLFA]

Howell, Julie [COE]

Joiner, Sue (22) [AD-COHSHS]

Manning, LaShondra (22) [COHSHS]

Mathewson, Heather (23) [COANR]

McKeehan, Paula (22) [COHSHS]

Sanderford, Max (20) [COSM]

Schuessler, Joseph [AD-COB]

Sloan, Chris [AD-COE]

Sudman, Phil [AD-COSM]

Sword, Ben [AD-COLFA]

Waddell, Jolena [AD-COANR]

Description:

Type of Committee: Appointed

Oversight By: Executive Vice President and Provost, Academic Affairs

Reports to: Executive Vice President and Provost, Academic Affairs

The University Curriculum Committee is a working group that (1) develops criteria and procedures to evaluate proposed courses and curricula in terms of their contribution to the objectives and needs of the University; (2) applies these criteria and procedures to all proposed courses and curricula and forwards the results of its action to the Academic Council; (4) studies courses and curricula in light of legislative and Coordinating Board directives and (5) generally is responsible for examining and evaluating courses and programs of study at the University. The membership of the Curriculum Committee consists of the chairperson (appointed by the Provost and Executive Vice President for Academic Affairs) and two members from each college and a faculty senate representative. Ex officio members are the Associate Deans from each academic college, the AVP for Curriculum, Assessment, and Faculty Affairs, the Executive Director of Academic Advising Services, and the Curriculum and Catalog Coordinator. The membership term is two years. The chair is nonvoting except in case of a tie.

UNIVERSITY EFFECTIVENESS AND EVALUATION COMMITTEE

Membership:

Shouse, Aimee - Co-Chair
Carter, Morgan – Co-Chair
Hancock, Michele [Academic Affairs] (25) - Ex-Officio
Diciccio, Nelly [TIAER] (22)
Woodcock, Rob [Athletics] (23)
Hanson, Sara [Institutional Advancement] (25)
Baker, Credence [President's Office] (25)
Hess, Cindy [Enrollment Management] (24)
TBD [Student Affairs] (24)
Wallace, Elizabeth [Global and Community Connections] (25)
Dunagan, Christina [Finance and Administration] (25)

Description:

Type of Committee: Appointed
Oversight By: Executive Vice President and Provost, Academic Affairs
Reports to: Executive Vice President and Provost, Academic Affairs

The University Evaluation and Effectiveness Committee is responsible for oversight of co-curricular and administrative unit assessment activities. The council is co-chaired by the AVP for Academic Administration and the Executive Director of Institutional Research and Effectiveness. Membership consists of the coordinator for institutional effectiveness, and a representative from the each of the divisions of student affairs, finance and administration, and advancement and external relations, as well as one representative from the office of the president, TIAER, and athletics. Members serve three year terms and are eligible for reappointment. The committee meets four times annually: September, November, February, and April.

The committee has the following responsibilities:

- ❖ Conduct an annual audit of assessment reports for compliance and quality and provide feedback to those preparing reports
- ❖ Identify and develop assessment tools and make those available for use
- ❖ Evaluate external requirements in the area of institutional effectiveness and make recommendations for campus compliance
- ❖ Perform other activities pertaining to institutional effectiveness as requested

UNIVERSITY ETHICS AND COMPLIANCE COMMITTEE

Membership:

Styron, Kent [University Compliance, Public Information Officer, Title IX/Clery Compliance] – Chair

Becker, Melissa [Faculty Senate Representative]

Bouquet, Emma [Institutional Advancement]

Cavitt, Paulette [University Compliance]

TBD [Campus Operations]

Eichenberg, George [Faculty]

Graham, Erika [Registrar's Office]

Hackworth, Shante [Business Services]

Heier, Eric [Athletic Compliance]

Description:

Type of Committee: Appointed & Position-Based

Oversight By: Vice President for Finance and Administration

Reports to: President

The UECC reports to the President and is charged to:

- ❖ Develop an Ethics and Compliance Program (program) that provides effective processes to identify and manage key risks, including the risk of non-compliance with state and federal laws and regulations and system and university policies, regulations and procedures. The program will address the elements of an effective compliance program as detailed in the Federal Sentencing Guidelines;
- ❖ Develop a risk-based Annual Ethics and Compliance Plan that identifies key areas of compliance risks facing Tarleton and establishes a mitigation and monitoring plan for those risks;
- ❖ Communicate instances of non-compliance to the Institutional Compliance Officer;
- ❖ Follow-up on compliance findings to ensure appropriate corrective action has been taken; and
- ❖ Continuously assess the effectiveness of institutional compliance activities including the effectiveness of the group, itself.

Keith, Darren [Student Affairs]

Holdridge, Joni [Staff Council Representative]

Lopez, Eva [People & Culture]

Matai, Blessed [University Police Department]

Plucker, Alex [Research Compliance]

Shaw, Cory [Interim Information Security Officer]

Shouse, Aimee [Academic Affairs]

Sparks, Mary [University Compliance]

TBD - [People & Culture]

Wright, Kathy [Financial Aid]

Membership:

Chair – The University Compliance Officer

Members - representation from each organizational division appointed by the respective VP including or in addition to the following permanent positions or their designee:

- ❖ Information Security Officer
- ❖ Athletics Compliance Officer
- ❖ Research Compliance Officer
- ❖ Assistant VP for Employee Services
- ❖ Assistant VP for Business Services
- ❖ Chief of Police
- ❖ Manager, University Compliance and Strategic Initiatives
- ❖ University Compliance Officers
- ❖ Title IX/Clery Coordinator
- ❖ Campus Operations Representative
- ❖ Faculty Senate Representative
- ❖ Staff Council Representative

Meetings: Quarterly or as needed to address mitigation of risk, to provide appropriate resources for compliance and to ensure appropriate action for noncompliance issues are brought to attention. System-required quarterly and annual compliance reports/plans are submitted to the President for review and signature.

UNIVERSITY SCHOLARSHIP COMMITTEE

Membership: *Under Review by Enrollment Management*

Krueger, Dianna – Chair [COB]	Murray, Felicia (22) [CHS and Outreach]
Garza, Javier- ex-officio	Marble, Dan (21) [COSM]
Horak, Janice [Institutional Advancement]– ex-officio	McGahan, Donald (22) [COANR]
Wright, Kathy [Financial Services]– ex-officio	Pate, Roberta (22) [COE]
Wilson, Shawndi [Scholarships]– ex-officio	Pradhan, Debyeet (21) [COB]
Gandhi, Subi (20) [CHS]	Robertson, Troy (22) [COLFA]
Gragg, Kimberly (22) [Staff]	Sawyer, Bailee (22) [CHS, Faculty Senate]
Hallgarth, Matthew (20) [COLFA]	Walker, Brian (21) [COLFA]
Hankhouse, Shannon (21) [Outreach & Off Campus Programs]	(Additional Department Representation TBD)
Jones, Barbara (22) [COANR]	

Description:

Type of Committee: Appointed

Oversight by: Vice President for Enrollment Management

Reports to: Vice President for Enrollment Management

The University Scholarship Committee reports to the Vice President for Enrollment Management. The charge of this committee is to review scholarship applications. A sub-committee of this group will be identified to assist with determining scholarship recipients for institutional scholarships except for those specifically assigned to another body. The membership of the committee shall include a minimum of two (2) faculty members per each academic department, four (4) university staff members. Ex officio members are the Executive Director of Student Financial Assistance Services, Director of Scholarships, the Vice President for Enrollment Management, and the Assistant Vice President for Development. Chair of this committee will be appointed by the Vice President for Enrollment Management. To maintain a level of expertise and stability on the committee, members generally serve multi-year appointments.

Membership:

Carter, Morgan – Chair
Seemann, Andrea [Academic Affairs] - Ex-Officio
Cummings, Hennen [COANR] (25)
Emmert, Keith [COSM] (25)
Glaman, Ryan [COE] (25)
Hankhouse, Shannon [COLFA and Enrollment Management] (23)
Helvie-Mason, Lora [Student Affairs] (25)
Pellegrino, Robert [COB] (23)
Price, Julia [Marketing and Communications] (25)
Wallace, Elizabeth [Global and Community Connections] (25)
Yeager, Jennifer [Nursing-Post-Licensure] (23)
TBD [Faculty Senate]

Description:

Type of Committee: Appointed
Oversight By: Executive Vice President and Provost, Academic Affairs
Reports to: Executive Vice President and Provost, Academic Affairs

The University Survey Review Committee assists in the review of all administrative surveys to ensure all requirements for posting are met, and provides a forum for feedback to survey owners prior to distribution of the final "published" survey. Non-administrative research instruments must be reviewed by the Tarleton State University Institutional Review Board. Student organization surveys should be reviewed by Student Activities. University-sponsored data collection tools are available to assist in conducting research-related and administrative surveys. Data collection tools may be used for the purpose of, but not limited to, graduate student research, undergraduate student research, faculty research, staff research, administrative surveys and student organization surveys. The Executive Director of Institutional Research and Effectiveness chairs the committee, and membership is composed of one faculty from each academic college, a member of student affairs, and other members as needed. Members serve three year terms and are eligible for reappointment.

WRITING INTENSIVE COMMITTEE

Membership:

Mollick, Kathleen - Chair
Andrew, Chandra [COANR]
Barbier, Brigitte [COSM]
Hawk, Heather [COLFA]
Hickman, Christopher [COLFA]
Higham, Russ [COE - Waco]
Mason, Man'dee [COE]
Putnam, Rebecca [Off-Campus Instructional Site]
Schultz, Leah [COB]
Schultz, Linda [COSM]
Shockey, Manon [Student Development and Mentoring]
Smith, Misty [CHS]

Description:

Type of Committee: Appointed
Oversight By: Executive Vice President and Provost, Academic Affairs
Reports to: Executive Vice President and Provost, Academic Affairs

The Writing Intensive committee provides guidance to and support for the Writing Intensive Director in administering the Writing Intensive Program. The committee assists the Director in assessing writing artifacts from the freshman year to the senior year, administering or removing WI designations from courses, and approving or disapproving student requests for WI credit.

Membership:

Members of the committee are full time tenure-track, or non-tenure track, faculty. Ideally, members will be committed to their own writing, as well as teaching student writing at all levels. The Writing Intensive Director works in conjunction with deans to select members of this committee. There are no term restrictions for membership on this committee.