

The purpose of this International Shipping Request Form is to identify any international shipment which requires prior export control authorization from U.S. Government export authorities.

In general, this form is **only required if** you are shipping specialized instruments, software, fabricated materials and prototypes, proprietary technical data which is not intended for the public domain and biologics (including Biosafety Level 2 –contained materials, or derivative materials). Examples of specialized items are those designed to accomplish a particular scientific purpose including but not limited to analytical, detecting, imaging, measuring, or other specialized scientific purpose.

Ordinary laboratory consumables (standard lab supplies) and standard office supplies, including business computers, can be ignored.

Requestor's Name:

Request Date:

Department:

Recipient name:

Recipient Address:

Is the shipment being made pursuant to an existing MTA?

Has the consignee(s) been screened through Visual Compliance?

Item description:

Please check to indicate any of the following included in the intended shipment:

- Laboratory instruments
- Samples/prototypes (including fabricated materials)
- Biological materials or specimens
- Specialized scientific software (not including typical operational software such as Microsoft Office, Adobe, etc.)
- Technical data (proprietary information or intellectual property related to any of the foregoing)

Does the shipment contain Hazardous Materials?

Please identify (if known) the export control classification of the items in this shipment (Provide ECCN or USML Category, or respond "Unknown"):

What is the recipient's intended end use of the items?

Is the export intended as a permanent export or will the item be returned?

Will the recipient re-export the items to a different final recipient? Yes No

What is the estimated value of the shipment?