



Integrity ⊕ Leadership ⊕ Tradition ⊕ Civility ⊕ Excellence ⊕ Service

Proposed COBA Suspension Appeal Review Policy

Objectives:

1. Encourage students to complete our degree programs
2. Require students to meet our minimum performance standards
3. Be fair and reasonable with students trying to complete degree programs
4. Protect students from unnecessary costs if they are clearly unable to complete degree programs

Proposed COBA policy:

If a student appeals a suspension received after their first semester, COBA will approve the appeal if the following conditions are met:

- The student retakes failed courses the following semester if available and receives a passing grade.
- The student earns a minimum semester GPA of 3.0 the following semester.
- The student must earn a cumulative GPA of 3.0 by their third semester.

If the student appeals a *suspension received after completing 70% of a program*, COBA will approve the appeal if the following conditions are met:

- The student retakes failed courses the following semester if available and earns a minimum GPA of 3.0 each semester through the completion of the program.
- The student must earn a cumulative GPA of 3.0 by the completion of the program.

If the student appeals a suspension based on extenuating personal circumstance, COBA will approve the appeal if the following conditions are met:

- The extenuating circumstances occurred after the last day to drop date during the semester.
- The student retakes failed courses the following semester if available and earns a minimum GPA of 3.0 for the semester.
- The student must earn a cumulative GPA of 3.0 within two semesters.

Personal extenuating circumstances include the death of an immediate family member (as defined by the FMLA) and catastrophic injury or illness sustained by the student.

Committee/Task Force Members:		Recent Notes:	
<ul style="list-style-type: none"> • Dr. Brian Martinson 		2019-07-08: Added note regarding student’s need to initiate appeal process through COGS 2019-07-07: Approved by Nate for the Graduate Program Committee	
Date Approved:	2019-07-07	Effective Date:	2019-07-07
Version:	1.2		

**From the COGS student handbook:
Graduate Student Performance**

Every student enrolled in the College of Graduate Studies is required to maintain a high level of performance and comply fully with the policies of the institution. The College reserves the right to suspend any graduate student who does not maintain satisfactory academic standing or fails to conform to University regulations.

Students who have achieved admission are expected to maintain a minimum 3.0 GPA on work completed at Tarleton. If in a particular semester a student's cumulative or overall GPA falls below the 3.0 GPA minimum, he/she will be given notice of unsatisfactory academic performance. The student must attain a 3.0 cumulative GPA during her or his next period of enrollment; failure to do so will result in suspension for one long semester or the summer term. A student must maintain at least a 3.0 grade point average every semester upon returning from the suspension. A graduate student is allowed one suspension. If poor academic performance results in a second suspension, the student will be permanently dismissed from the university.

At the end of any grading period, if a student's overall GPA falls below 2.0 he/she will be automatically suspended.

Students who have been admitted on Academic Warning must achieve a 3.0 GPA or greater their first semester of enrollment. If requirements are not met, admission will be rescinded, and students will be placed on Academic Suspension.

Post-baccalaureate students are subject to the academic progress policies applicable to undergraduates at Tarleton State University. Academic deficiencies of students in this category will be calculated according to the current undergraduate probation/suspension policy, however, undergraduate courses taken in conjunction with graduate courses will be used to determine academic standing.

Graduate students who are on first-time suspension must reapply (including the \$45 application fee) to the College of Graduate Studies for reinstatement.

Students wishing to appeal should contact the College of Graduate Studies (COGS) to initiate the process:

- <https://www.tarleton.edu/graduate/index.html>