

## Frequently asked questions about Warnings, Probation, and Suspension.

1. How will I know I am on suspension? After grades have posted, you can check your academic standing in Ducktrax. You will also receive an email to your go.tarleton email. It is your responsibility to check your go.tarleton email regularly so you are aware of important issues.
2. Why am I on suspension? If you are a first semester student and your Grade Point Average (GPA) drops below 1.00, you will be automatically placed on suspension. After the first semester, if your GPA drops below 2.00, you will also be placed on suspension.
3. What should I do after being placed on suspension? Follow the instructions from your email notice. It is your responsibility to contact the Dean's Office at 254-968-9227 to make an appointment with the Associate Dean and/or the Suspension Committee.
4. Who do I meet with? 1<sup>st</sup> Suspensions meet with the Associate Dean. 2<sup>nd</sup> and 3<sup>rd</sup> Suspensions meet with the Suspension Committee.
5. Where is my suspension meeting? Joe W. Autry Building, Room 101
6. When can I register for classes after a meeting? If you are allowed to return to classes, the Associate Dean will send emails to the registrar to lift your hold so you can register. This process can normally take up to 4 hours to complete. If you have a late afternoon appointment it may be the next day before the hold is lifted.
7. What if I cannot attend a suspension meeting in person? You **must meet in person** with the Associate Dean and/or the Suspension Committee. No exceptions! If you cannot meet in person you will not be allowed to appeal your suspension.
8. What causes me to receive an Academic Warning? If your GPA is 1.00-1.99 the first semester, you will receive a warning.
9. How do I know I have received an Academic Warning? After grades have posted, you can check your academic standing in Ducktrax. You will also receive an email to your go.tarleton email. It is your responsibility to check your go.tarleton email regularly to be aware of important issues.
10. What should I do when I receive a warning? Follow the instructions in the email which will instruct you to call the Associate Dean at 254-968-9227 to discuss options in raising your GPA.
11. What is probation and why am I on probation? If you have 1.00-1.99 GPA after your first semester, have a 2.0 or better your second semester, but have below a 2.0 on your overall GPA, you will be placed on probation. This gives you an opportunity to bring up your overall GPA to above 2.0 without being placed on suspension. Also, if you sit out a semester after being on your suspension, you will be on probation your 1<sup>st</sup> semester back allowing you time to raise your GPA to above 2.0.
12. How will I know I am on probation? After grades have posted, you can check your academic standing in Ducktrax. You will also receive an email to your go.tarleton email informing you of your probation. It is your responsibility to check your go.tarleton email so you are aware of important issue.

Feel free to call 254-968-9227 should you have any other questions.