

# TOTAL PACKAGE REFERENCE PAGE SAMPLE

## Betty White

123 Walking Lane, Glen Rose, TX 76442 | 254-555-1212 | Betty.White@go.tarleton.edu

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### References

Use the same heading as your résumé.

#### Joe Thompson

Advisor

Shift Leader

254-111-2222

joethompson@hotmail.com

Your references should go on a separate page from your résumé.

#### Mary Smith

Manager

First Methodist Church of Glen Rose

817-555-1212

Mary.smith@methodist.org

Limit to 3 - 5 references.

Make sure you ask your references before adding them to your reference page.

#### Shanna Black

Supervisor

Glen Rose Splash Pad

817-222-1123

sblack@glenroseparksandrec.org

Provide your references with a copy of your résumé for a quick reference.

#### Steve Johnston

Professor

Tarleton State University

254-968-9000

johnston@tarleton.edu

List references (ie: current or former employers, professors, etc.) who can address the skill sets you possess that are pertinent to the job you're seeking.