

## **STEM OPT Extension Compliance**

If you are granted the OPT STEM 24-Month Extension you are required to meet the following requirements:

1. Your employment must be related to your degree program and you must work for an E-verified employer. You must report your employment details to the Designated School Officials (DSO) in the Office of Undergraduate Admissions/Immigration. This includes the name of the company, address, telephone number, supervisor's name, and telephone number of your supervisor. Please include your position title. You must submit a new form I-983 to [immigration@tarleton.edu](mailto:immigration@tarleton.edu) within 10 days of starting a new practical training opportunity.
2. Any changes of your condition of employment must be reported within 10 days to a Tarleton DSO. Federal regulations allow 150 days of unemployment during your entire OPT period (Initial OPT and STEM Extension combined)
3. You must report to the DSO in the Office of Undergraduate Admissions/Immigration the following changes within 10 days of the change:
  - a. Your legal name
  - b. Your residential or mailing address
  - c. Your email address
  - d. Your employer's name
  - e. Your employer's address
4. Report to DSO every 6 months to confirm the information listed above, even if none of your information has changed.
5. Annual Self-Evaluation – Each STEM OPT student must submit an annual self-evaluation about the progress of the training experience to a DSO.
6. You must report material changes to an existing Form I-983.

By signing below you acknowledge the following:

I have received a copy of this form and understand that I must follow the regulations listed to maintain my F-1 status while participating in OPT STEM Extension. I will contact [immigration@tarleton.edu](mailto:immigration@tarleton.edu) if I have any questions.

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**Printed Name**

**Signature**

**Date**