

General Education and Academic Assessment Committee Agenda

Dec. 8, 2023, 3 pm to 5 pm

Zoom or Library 132 (Training Room)

Zoom link: <https://tarleton.zoom.us/my/denise.martinez>

1. Welcome

2. Committee Charge and Membership (updating – will have draft in Jan/Feb)

- The General Education and Academic Assessment Committee provides general oversight and monitoring of core curriculum and provides support for academic deans, department heads, program coordinators, and faculty in their efforts to develop assessment programs for General Education courses, academic programs, and other programs that impact student learning.
 - Department head members vote on gen ed curriculum items.
 - Currently working with Dr. Shouse to finalize membership and charge.
- Communication Expectation: Department Head Representatives and Associate Deans should ensure that assessment is a standard agenda item of each college's Department Head Meetings and that they share the assessment information discussed in these meetings during their respective Department Head Meetings within their college.

3. Core Course (General Education) Proposal Requirements:

- Categories: <https://www.tarleton.edu/generaleducation/core-categories/>
- Student Learning Outcomes: <https://www.tarleton.edu/generaleducation/student-learning-outcomes/>
- General Education Curriculum items: (department heads are voting members)

Department	Program/Course	Change Request	Effective Term
Mathematics	MATH 2412	Aligning the course description with the ACGM to better reflect the content of the course. Motion to approve: Amy O'Dell (1), Chris Haynes (2); Vote: All in favor	202408
Division of Chemistry & Physics	CHEM 1111	Prerequisite description expanded for clarity (to align with CHEM 1311) Motion to approve: Amy O'Dell (1), Chris Haynes (2); Vote: All in favor	202408

a. Academic Curriculum Review Points:

- Outcomes can be edited outside of the curriculum review process
- Bloom's Taxonomy of Verbs
- Prerequisites
- Alignment with ACGM where applicable.

- <https://reportcenter.highered.texas.gov/agency-publication/guidelines-manuals/lower-division-academic-course-guide-manual-spring-2020/>

4. Committee Updates on Current Reviews

- Determining overall progress
 - Updating Teams folder to know where reviews are at in the completion process.

5. Trainings

- For spring, I will discontinue the Friday assessment office hours; f2f individual meetings seemed to be the trend.
- To schedule additional trainings, contact Dr. Denise Martinez, dmartinez@tarleton.edu or Dr. Chandra Andrew, candrew@tarleton.edu.

6. Communication Reminder

Department Head Representatives and Associate Deans please ensure that assessment is a standard agenda item of each college's Department Head Meetings. Assessment information, including review statuses, should be discussed during their respective Department Head Meetings within their college.

A spring newsletter will be sent out.

7. SACSCOC Mid-Point Review Preparation Reminder

- Quickly approaching SACSCOC Fifth Year review. Essential for all programs and core courses to fully update assessment in Weave.
- To schedule help sessions on bringing programs up to date, contact Dr. Denise Martinez, dmartinez@tarleton.edu or Dr. Chandra Andrew, candrew@tarleton.edu.

January meeting is scheduled for Jan. 5 (if it happens). Denise will send out an email about status of meeting.