

**General Education and Academic Assessment Committee Agenda**  
**Nov. 3, 2022, 3-5 p.m., Zoom and In Person**  
**(Room Location on Calendar Invite)**

1. Welcome and introductions
2. Descriptions of the committee's charge and members' roles
  - a. <https://web.tarleton.edu/academicassessment/responsibilities/>
3. General Education certification functions
  - a. Tarleton's core curriculum website:  
<https://www.tarleton.edu/generaleducation/index.html>
  - b. Tarleton's curriculum inventory management website:  
<https://www.tarleton.edu/ucc/index.html>
  - c. CourseLeaf: <https://web.tarleton.edu/ucc/courseleaf/>
  - d. Texas Higher Education Coordinating Board website:  
<https://www.highered.texas.gov/institutional-resources-programs/public-universities-health-related-institutions/transfer-resources/texas-core-curriculum-tcc/>
  - e. Texas Higher Education Coordinating Board Evaluation Requirements and List of Courses:  
[https://texreg.sos.state.tx.us/public/readtac\\$ext.TacPage?sl=T&app=9&p\\_dir=N&p\\_rloc=153719&p\\_tloc=&p\\_ploc=1&pg=10&p\\_tac=&ti=19&pt=1&ch=4&rl=21](https://texreg.sos.state.tx.us/public/readtac$ext.TacPage?sl=T&app=9&p_dir=N&p_rloc=153719&p_tloc=&p_ploc=1&pg=10&p_tac=&ti=19&pt=1&ch=4&rl=21)
  - f. Texas Core Curriculum Application Guide:  
<http://reportcenter.highered.texas.gov/agency-publication/miscellaneous/elements-of-the-texas-core-curriculum/>
4. Academic Assessment Functions
  - a. Tarleton's academic assessment website:  
<https://www.tarleton.edu/academicassessment/>
5. Website Updates
6. Voting Items (as of 9/29/2022): Minimal discussion (discussion was intense at the prior meeting for ENGL 2390. Courses below are a result of the discussion to ensure intent and articulation in catalog.) All proposed courses approved.
  - a. ECON 1301

- b. ECON 2301
  - c. ENGL 2360
  - d. ENGL 2362
  - e. ENGL 2364
  - f. ENGL 2366
  - g. ENGL 2368
  - h. MATH 1316
  - i. PHIL 1304
  - j. Reminder: Voting members are Associate Deans and Department Heads
  - k. Committee's role is to determine if the proposed course meets THECB guidelines
- 7. Tarleton's Assessment Calendar
  - a. First round of reviews: Oct. 31
  - b. Second round of reviews: Nov. 18
- 8. Weave System
  - a. Weave Login: <https://www.tarleton.edu/iaea/effectiveness/weave.html>
  - b. User Guide Cloning programs: <https://www.tarleton.edu/academicassessment/documents/weave-academic-assessment-users-guide-revised-august-2020.pdf>
- 9. SACSCOC
  - a. Resource Manual for the Principles of Accreditation (See Section 8, begins on pg 69): <https://sacscoc.org/app/uploads/2019/08/2018-POA-Resource-Manual.pdf>
  - b. Accreditation Standards: <https://sacscoc.org/app/uploads/2019/08/2018PrinciplesOfAcreditation.pdf>
- 10. Annual Assessment Reviews, Training, and Resources
  - a. Assessment Glossary: <https://web.tarleton.edu/academicassessment/glossary/>
  - b. Weave Administration Instruction Manual: <https://web.tarleton.edu/iaea/wp-content/uploads/sites/96/2022/05/weavedministrativeinstructions.pdf>
  - c. Assessment Resources for Tarleton: <https://web.tarleton.edu/academicassessment/assessment-at-tarleton/>
  - d. FAWs for Assessment: <https://web.tarleton.edu/academicassessment/faq/>
  - e. Guides and Templates: <https://web.tarleton.edu/academicassessment/guides-and-templates/>
  - f. Assessment Rubrics: <https://web.tarleton.edu/academicassessment/rubrics/>
  - g. Committee Member Responsibilities: <https://web.tarleton.edu/academicassessment/responsibilities/>
- 11. Meeting Schedule
  - a. First Friday after the First Wednesday from 3-5 p.m. (University's designated meeting time)
  - b. Will be sending out calendar invites

## 12. Communication

- a. Department Head Representatives and Associate Deans should ensure that assessment is a standard agenda item of each college's Department Head Meetings and that they share the assessment information discussed in these meetings during their respective Department Head Meetings within their college.