

General Education and Academic Assessment Committee Agenda
Oct. 7, 3-5 p.m., Zoom and In Person
(Room Location on Calendar Invite)

1. Welcome and introductions
2. Descriptions of the committee's charge and members' roles
 - a. <https://web.tarleton.edu/academicassessment/responsibilities/>
3. General Education certification functions
 - a. Tarleton's core curriculum website:
<https://www.tarleton.edu/generaleducation/index.html>
 - b. Tarleton's curriculum inventory management website:
<https://www.tarleton.edu/ucc/index.html>
 - c. CourseLeaf: <https://web.tarleton.edu/ucc/courseleaf/>
 - d. Texas Higher Education Coordinating Board website:
<https://www.highered.texas.gov/institutional-resources-programs/public-universities-health-related-institutions/transfer-resources/texas-core-curriculum-tcc/>
 - e. Texas Higher Education Coordinating Board Evaluation Requirements and List of Courses:
[https://texreg.sos.state.tx.us/public/readtac\\$ext.TacPage?sl=T&app=9&p_dir=N&p_rloc=153719&p_tloc=&p_ploc=1&pg=10&p_tac=&ti=19&pt=1&ch=4&rl=21](https://texreg.sos.state.tx.us/public/readtac$ext.TacPage?sl=T&app=9&p_dir=N&p_rloc=153719&p_tloc=&p_ploc=1&pg=10&p_tac=&ti=19&pt=1&ch=4&rl=21)
 - f. Texas Core Curriculum Application Guide:
<http://reportcenter.highered.texas.gov/agency-publication/miscellaneous/elements-of-the-texas-core-curriculum/>
4. Academic Assessment Functions
 - a. Tarleton's academic assessment website:
<https://www.tarleton.edu/academicassessment/>
5. Website Updates
6. Voting Items (as of 9/29/2022):
 - a. BUSI 1307 - Approved
 - b. Reminder: Voting members are Associate Deans and Department Heads
 - c. Committee's role is to determine if the proposed course meets THECB guidelines

- d. Intense discussion – split vote. Director cast deciding vote to approve as core
 - i. Course was first discussed in March; asked to revise so that intent was articulated in description
 - ii. Course is instrumental in facilitating new QEP regarding financial literacy
 - e. ENGL 2390
 - i. Voted against after discussion about numbering, special topics at core level, need for articulation and specific catalog description to ensure integrity of core classes.
- 7. Tarleton's Assessment Calendar
 - a. First round of reviews: Oct. 31
 - b. Will be sending out instructions and assignments after updating information
- 8. Weave System
 - a. Weave Login: <https://www.tarleton.edu/iaea/effectiveness/weave.html>
 - b. User Guide Cloning programs:
<https://www.tarleton.edu/academicassessment/documents/weave-academic-assessment-users-guide-revised-august-2020.pdf>
- 9. SACSCOC
 - a. Resource Manual for the Principles of Accreditation (See Section 8, begins on pg 69): <https://sacscoc.org/app/uploads/2019/08/2018-POA-Resource-Manual.pdf>
 - b. Accreditation Standards:
<https://sacscoc.org/app/uploads/2019/08/2018PrinciplesOfAcreditation.pdf>
- 10. Annual Assessment Reviews and Training
- 11. Meeting Schedule
 - a. First Friday after the First Wednesday from 3-5 p.m. (University's designated meeting time)
 - b. Will be sending out calendar invites
- 12. Communication
 - a. Department Head Representatives and Associate Deans should ensure that assessment is a standard agenda item of each college's Department Head Meetings and that they share the assessment information discussed in these meetings during their respective Department Head Meetings within their college.