

Academic Assessment Committee

Minutes

May 2, 2011

4:00 p.m.

Admin 208

Attending:

Beth Rinard

Betty Jo Monk

Bob Newby

Jason Sharp

Roger Wittie

Denise Martinez

Teresa Davidian

Jason LaTouche

Karol Blaylock

Kay Teague

Melissa Becker

Thomas Bradley

Jane Dennis

Gay Wakefield

1. Follow up RE SACS

COE—Dr. Crews still has not completed his programs; only one is finished. He still needs to work with the director of assessment to finalize 201-11 and 2011-12 upgrades for Fitness management, All-Level Educator Certificate, and M.Ed. program.

COST—This college is down to four departments still needing to finish:

Dr. Marble still has a couple of programs needing completion for 2010-11 and 2011-12.

Dr. Rinard still needs to complete the Environmental Science and M.S. programs for 2010-11 and 2011-12.

Dr. Mollick still has not completed 2009-10 findings in WEAVE for his department's programs.

Dr. Eveans still needs to complete 2010-11 and 2011-12 strategies and course map.

2. 2011-12 Assessment Plan Reviews

Some members of the committee still have not uploaded completed review forms, double-reviews for which should have been finished by 4/18. The full schedule of responsibilities for this task was reviewed and members were asked to upload finalized forms right away.

3. Summer Tasks

June will be absorbed with the initial draft of the monitoring report requested by SACS; the director of assessment and the SACS steering committee for our campus will spend July and August refining the report prior to submission to SACS at the end of the summer.

The SACS-COC summer institute is in July; Gay Wakefield and Denise Martinez are attending on behalf of Tarleton.

4. Schedule—Weekly reminders to constituents; the May deadline is absolute for 2010-11 findings.

5. Department-head Representatives

Please update your college dean and all department heads on these items ASAP.

6. Summer Meetings—Please send summer schedules to Gay Wakefield this week.