

## Academic Assessment Committee

### Agenda

March 3, 2009

1:00 PM, Admin 208

(Items requiring committee follow-up are highlighted in yellow.)

#### Attending:

Betty Jo Monk	Teresa Teaff	Karol Blaylock	Karen Murray
Bob Newby	Denise Martinez	Kayla Peak	Gay Wakefield
Carol Thompson	Jane Dennis	Melissa Becker	
David Crockett	Jason LaTouche	Russell Pfau	

#### 1. TAMU Assessment Conference

Reminder that all receipts are due to Susie Fagan ASAP; she now is in the president's office.

Discussion ensued RE information gleaned at the conference.

#### 2. Assessment of Committee

Jane Dennis presented the drafts Melissa Becker and she developed for committee. Suggestions and changes were offered and members were asked to send any additional thoughts to Gay Wakefield by Monday (3/9) so that she can compile the final versions.

#### 3. Course mapping

Reminder that course mapping must be completed this semester, whether or not that section of WEAVE is activated. Gay Wakefield agreed to re-distribute the course-mapping handout by e-mail following the meeting and did so the following day (3/4); another copy is attached to the same e-mail in which this set of minutes was distributed.

#### 4. April 3 Assessment Workshop

62 TSU names have been submitted as attendees and registration is underway; the workshop will be a Tarleton-only event. If your college has not completed registration, that needs by 3/27.

#### 5. Other business

The annual assessment timeline is being adjusted for complete closure of the 2008-09 assessment cycle before the SACS review begins on 9/1. Discussion occurred RE different calendar displays that might be more effective for those conducting assessment, as well as committee members. Gay Wakefield and Karen Murray will work on this.

#### 6. Dept. head rep's—Please update your college dean and all dept. heads ASAP.

#### 7. Next meeting → Tuesday, 3/24 from 1:00-2:00—Admin 208