**CollegE:**  **BUDGET UNIT:**

**Reviewed by:**  **Date:**

**For each category, please check if full compliance has been reached.**

**Findings:** \_\_ Entered for every target (“Not reported in this cycle” counts as entered findings)

\_\_ Findings entered for at least one outcome/objective

\_\_ Findings entered for every outcome/objective designated for measurement in 2011-12, per sustainability matrix

**Action Plans:** \_\_ At least one current Action Plan focused on unit or results improvement/enhancement

\_\_ New Action Plan focused on improvement/enhancement of results related to every unmet 2011-12 target (Note: A single Action Plan **may** be designated to address multiple outcomes/objectives.)

\_\_ Semester-by-semester updates for each existing Action Plan (not required prior to Spring 2012)

\_\_ No Action Plans entered prior to spring of this year listed as “planned”

\_\_ No current Action Plan with “projected completion date” prior to summer of this calendar year

\_\_ Each current Action Plan clearly stated and easily understood by anyone

\_\_ Each Action Plan “finished” in 2011-12 discusses results RE related improvement/enhancement

\_\_ Each Action Plan “terminated” in 2011-12 discusses reasons for termination

**Analysis:** \_\_ Discussion entered for each of the ANALYSIS questions in WEAVEonline

**Entries for *both questions* thoroughly interpret …**

\_\_ Findings for all targets related to the questions

\_\_ Factor findings, as well as aggregated findings

\_\_ Data trends since last SACS accreditation visit (or since implementation of measure, if new since last SACS visit)

\_\_ Data results’ ramifications/implications for the budget unit

\_\_ Progress toward existing Action Plans and their effects on 2011-12 findings

If this budget unit used a sample of the total related population in its measure(s), was sample justified as reasonable and representative of total related population? \_\_ Yes \_\_ No

Does the writing match that expected for national journals, grant reports, etc.? \_\_ Yes \_\_ No

Are the entries clear, succinct, and free of jargon? \_\_ Yes \_\_ No