

Academic Assessment Committee

Agenda

January 26, 2015

4:00 p.m. - 5:00 p.m.

CII Conference Room in the Faculty Commons Area of the Library

1. New Members

<u>Role</u>	<u>Name</u>	<u>Phone</u>	<u>T-Box</u>	<u>Email</u>
<u>College Coordinators</u>				
COAES	Weems, Dr. Whit		T-0040	wweems@tarleton.edu
COBA	Schuessler, Dr. Joseph	9893	T-0170	schuessler@tarleton.edu
COE	Erwin, Dr. Sue	7318	T-0008	erwin@tarleton.edu
COLFA	Newsome, Ms. Alice	9026	T-0300	anewsom@tarleton.edu
COST	Peters, Ms. Mary	9538	T-0470	mkpeters@tarleton.edu
<u>Department Head Representatives</u>				
COAES	Schwertner, Dr. T. Wayne	9219	T-0050	schwertner@tarleton.edu
COBA	Bauer, Dr. Keldon	9909	T-0920	kbauer@tarleton.edu
COE	Newby, Dr. Robert	1995	T-0820	newby@tarleton.edu
COLFA	Davidian, Dr. Teresa	9245	T-0320	davidian@tarleton.edu
COST	Pierce, Dr. James	9782	T-0885	jrpierce@tarleton.edu
<u>Academic-Support Coordinator</u>	Becker, Dr. Melissa	9941	T-0290	becker@tarleton.edu
<u>Faculty Senate Representative</u>	Nelson, Dr. Allan	9158	T-0100	nelson@tarleton.edu
<u>Committee Chair</u>	LaTouche, Dr. Jason	963	T-0665	latouche@tarleton.edu

2. Status for Fifth Year Interim Report

NOTE: Data collection for the fifth year interim report ends May 31, 2015

- Assessment 'success' stories
- Data reporting

3. SACSCOC Conference Report

Dr. LaTouche shared feedback from the SACSCOC December conference he attended. In particular he discussed the important issues related to the 5th Year Interim Report. He also shared insights gathered into effective assessment process related to sampling and rubric creation.

4. Texas A & M Assessment Conference

- Sunday February 22 – Tuesday February 24 in College Station

The committee was reminded of the upcoming A & M assessment conference. Several committee members will be attending the conference.

5. AAC Review of Assessment Audits

The committee is conducting a comprehensive audit of each academic program to examine their five year history of assessment in preparation for the 5th Year Interim Report. These audits will be used to advise and guide programs in sharing their assessment stories in a meaningful and effective manner and to use their assessment process to build effective student learning improvements.

6. Communication

Department Head Reps:

- Communicate this information to your Dean, Dept. Heads, and Academic Program Coordinators.
- Make sure that assessment planning and upcoming assessment deadlines are reviewed in every Dept. Head meeting.
- Make sure that the Dean, Dept. Head, and Academic Program Coordinators are aware of the assessment resources available to them on both our website and in-person.
- Make sure that the Dean, Dept. Head, and Academic Program Coordinators are aware of the May 31, 2015 deadline for our SACSCOC 5th Year Interim Report and the importance of this review.

College Coordinators:

- Make sure that all faculty are aware of the assessment resources available to them on both our website and in-person.
- Make sure that all faculty are aware of the May 31, 2015 deadline for our SACSCOC 5th Year Interim Report and the importance of this review.