

Academic Assessment Committee

Minutes

March 24, 2009

1:00 PM

Admin 208

(Items requiring committee follow-up are highlighted in yellow.)

Attending:

Betty Jo Monk	David Drucekhammer	Karol Blaylock	Russell Pfau
Bob Newby	Denise Martinez	Kayla Peak	Karen Murray
Carol Thompson	Jane Dennis	Melissa Becker	Gay Wakefield
David Crockett	Jason LaTouche	Nancy Boykin	Abi Freeman

1. WEAVEonline update

- a. **Realignment of goals and objectives**—Reminder about OPEIR'S 3/4/09 e-mail message stating that, since new Divisional Priorities are now in place, former associations of program GOALS and OUTCOMES/OBJECTIVES no longer exist in WEAVE. This means all programs must re-associate their GOALS and OUTCOMES/OBJECTIVES with the new Institutional Priorities. (Due date: 3/31)
- b. **WEAVE upgrade to 4.5**—Abi Freeman told the committee that the WEAVE upgrade is on indefinite hold due to introduction of Microsoft's new Internet Explorer version, which necessitates review/revision of the 4.5 version prior to release. Abi will let us know when the WEAVE 4.5 upgrade eventually is scheduled.

2. **THECB/Texas Workforce Commission (TWC) Report**—Reminder RE OPEIR's e-mail sharing the following URL for review of the THEDB/TWC report of data comparing Tarleton with cohort schools. This information should be helpful in developing program GOALS and/or OUTCOMES/OBJECTIVES. Any questions should be directed to OPEIR.
http://www.txhighereddata.org/reports/performance/ctcasalf/exitcohorts/inst.cfm?inst=003631&report_type=4&cohort=0&report_yr=2006-2007

3. **Monthly reminders draft**—The committee reviewed and revised the assessment-reminder sheet Gay Wakefield and Karen Murray drafted. Gay Wakefield incorporated the changes and the revised reminder sheet for March was attached to the e-mail in which these minutes were distributed. Gay will ask Abi Freeman to distribute the reminder sheet to all WEAVE users.

4. **Course mapping**—Thanks to committee members who shared their maps. Reminder that course maps need to be completed this month. (Due date: 3/31)

5. **April 3 Assessment Workshop**—Registrations are complete for all but three groups (COED, COLFA, and General Studies). Gay Wakefield contacted those groups and believes they now are following through. Committee representatives for these areas please verify that registrations and payments have been submitted.

6. **Dept. head rep's**—Please update your college dean and all dept. heads ASAP.

7. **Meeting schedule for the remainder of this semester**

Tuesday, 4/14 from 1:00-2:00—Admin 208

Thursday, 4/16 from 1:00-2:00—Admin 208 (if agenda isn't completed on Tuesday)

8. **Next meeting**→ Tuesday, 4/14 from 1:00-2:00—Admin 208