

General Education and Academic Assessment Committee Agenda February 7, 2020 3 pm to 5 pm Admin 208

In attendance: Dr. Jason LaTouche (chair), Dr. Melissa Becker, Dr. Chandra Andrew, Dr. Brian Martinson, Dr. Stephanie Nelson, Dr. Melissa Oden, Ms. Alice Newsome, Dr. Keldon Bauer, Dr. Tom Faulkenberry, Dr. LeAnne Hutson, Dr. George Eichenberg, Dr. Max Sanderford, Dr. Joseph Schuessler, Dr. Chris Sloan, Dr. Benjamin Sword, and Dr. Arthur Low

Guest: none

1. Welcome and introductions

Dr. Sword was introduced as the newest committee member. He is replacing Dr. Lora Helvie-Mason as the Assistant Dean representative for COLFA.

2. Approval of Minutes

Dr. Martinson moved to approve the minutes as written from the November 8, 2019 GEAAC meeting. Dr. Bauer seconded the motion. The minutes were approved unanimously.

Dr. Bauer moved to approve the minutes as written from the December 6, 2019 GEAAC meeting. Dr. Eichenberg seconded the motion. The minutes were approved unanimously.

3. SACSCOC update

The chair updated the committee about the progress on the SACSCOC reaffirmation report, the timeline for the reaffirmation process, and the status of the program and general education academic assessment components of the report.

4. Weave update

The chair gave an update on the Weave software transition. All documents and detailed assessment reports should now be copied over from the old Weave system into the "Program Attachment" sections of the new weave system. Committee members were asked to pass along any information about missing or inaccessible reports to the chair.

The chair informed the committee that members' recommendations that the Weave software allow for copying and pasting of excel tables and the embedding of hyperlinks were submitted to our Weave software representatives.

5. Annual Reviews of Programs and Core Courses

The committee initiated the annual review process of both program and core curriculum assessment activities. As part of initiating these reviews the chair led the committee through a detailed line by line training on the review standards for each assessment plan component. The procedures for completing the multi-stage reviews were also discussed in detail.

6. Sustainability and Course Map Revisions

The committee discussed that program leaders will be asked this spring to complete new sustainability maps as their old ones are expiring at the end of this year. Program leaders will also be asked to review and make any necessary revisions to their courses maps.

7. Department Head Representatives and Associate Deans should ensure that assessment is a standard agenda item of each college's Department Head Meetings and that they share the assessment information discussed in these meetings during their respective Department Head Meetings within their college.